

BISHOPSTEIGNTON PARISH COUNCIL

PROGRESS REPORT OF MATTERS ARISING

For the meeting 06.03.17

ORIGINAL ISSUE & CURRENT ACTION	PROGRESS/RESOLUTION TO REPORT
HIGHWAYS	
Bishops Avenue Car Park Improvements Scheme (phase 1) & land transfer from TDC.	Funding sources, TDC & DCC, confirmed. Both with deadlines to claim. Quotes sought for the ground works – to be reviewed in PART II. Awaiting quotes for railings.
Parishioner concerns and reports of speeding on A381 and through the village generally. Poor parking damaging pavements and disrupting the bus service.	Considering a speed warning sign using next round of Elector Funding. Other possible solutions to be discussed at March meeting.
BURIAL	
Responsibilities for maintenance of St Johns closed churchyard.	Work in progress to produce an agreement between parties and establish schedule of works. PC rep. agreed as Cllr. Stuckey.
Main Church Gates	Gates rehung last week and St Johns Maintenance Committee are happy with the outcome. Awaiting invoice.
5 year risk assessment inspection of grave markers in Closed Churchyard of St Johns.	Reports being reviewed by maintenance contractor to provide a quote for recommended work.
Risk assessment inspection of grave markers at Bishopsteignton Parish Cemetery	Report to be reviewed and work schedule arranged to seek quotes. Work in progress.
Cemetery records	Cemetery records require checking thoroughly and systems update. Work in progress.
COUNTRYSIDE & RECREATION	
Get quotes for 2 new tennis nets (use S106)	No action taken yet.
Recreation Ground/SA Toilet Roof	Quotes being sought, work required soon as in poor state of repair. Work in progress.
SA Floodlights.	Some bulbs relocated to improve current lighting to 2 courts. Quote received from 1 contractor, for review before next stage decisions. Confirmed LED not suitable for environmental health reasons.
Establish Sports Area Club with annual membership, key entry and floodlights meter.	Work in progress. Will submit proposal to PC in near future.
Weekly Play Ground Inspections	Cllr. Cahill regularly conducting weekly inspections at the Lawns. Signed inspection sheet being provided for records. No action at Cockhaven Close. To be discussed further at March meeting.
Annual RoSPA Play Ground Inspections	Currently being arranged to take place in March. Cllr. Cahill to accompany inspector, awaiting date.
Replacement Tree @ The Hump, Cross House Carpark	BPC resolved to approve removal of stumps and ground levelling work. Contractor appointed, awaiting date for work to start. BPC resolved to approve replacement with a London Plane in Spring 2018. Mark Waddams at TDC has approved the delay, now planting must take place by March 31 st , 2018.
PLANNING	
BNDP	Final public consultation complete. Responses can be viewed online https://www.teignbridge.gov.uk/CHttpHandler.ashx?id=48296&p=0 Appointed inspector contracted to begin inspection 27.02.17. Next input from BPC is to review the inspectors report, due to be returned w/c 20 th March.
MAINTENANCE & FORE ST TOILETS	
Old gate to be removed from toilet yard.	It's still there, but no one will remove it!
Replacement Noticeboards – Various	All to be installed before the end of March.

PROGRESS REPORT Continued - For the BPC meeting 06.03.17

OTHER	
Community Emergency Plan	Work in progress. Cllr. Stuckey and McDougall will report further if needed.
APM 2016	Held 21.03.16. Preparing DRAFT minutes/report.
APM 2017	Arrangements to be made in due course. To be held Monday 20 th March 7.30pm (after Planning brought forward to 7pm). Similar format and refreshments as last year with the addition of display tables for any interested club/community group.
PC Subcommittees Terms of Reference. To include responsibilities, current PC members/co-options, authority limitations, reporting requirements, time limits for running.	Work in progress. TOR adopted for Toilet Subcommittee, Finance & Personnel Committee, Countryside & Recreation Committee and Emergency Plan Working Group. Others to be presented at the next meeting of each committee.
Elector Funding for Defibrillator in Luton.	Funding received. Awaiting decision on location in Luton. For further discussion at March meeting.
Standing Orders Review – on request of several members.	Following review by Cllr. Nicholson & Clerk has amended. To be sent to members for review and possible adoption. Work in progress.
Update Risk Assessment documentation.	Work in progress.
S&G HQ Project & Steering Group	On February agenda for further discussion
Chapter 8 Training for Event & Emergency	This one day course will be sufficient for events and Emergency Plan. £70 per attendant, DCC will refund one place. Parishioners Mr. Les Down, Mr. Richard Moore & Mr. George Lilley are willing to attend and help at events in the future. It may be the case that the refund is only available if BPC join the Self Help/Road Warden Scheme, which BPC have not been keen on before. Needs further research/discussion.
FINANCE	
2017-18 PRECEPT	20.12.16 - Amount agreed (£47815) at the precept meeting, held 19.12.16, submitted to TDC. Approved, confirmation received. Budget and explanations to be published on line asap.
VAT Returns	JAN 17 – Q3 FY 16/17 return prepared, submitted and repayment received.