

# BISHOPSTEIGNTON PARISH COUNCIL

## MINUTES

FOR THE MEETING HELD ON MONDAY 5<sup>TH</sup> FEBRUARY 2018  
COMMUNITY CENTRE, SHUTE HILL, BISHOPSTEIGNTON

Before the meeting began The Chairman read a few words in remembrance on the late Cllr. Mrs. Hazel Stuckey, who sadly passed away 27<sup>th</sup> January 2018

*Nothing prepares you for the loss of a colleague especially when they are also a friend. Hazel lived her life to the full, her energy, tenacity and drive were second to none. Even when she was aware of her own problems these failed to stop her in her quest to do the right thing and help to progress this parish. She will be a hard act to follow.*

*I can well remember the first time I met Hazel she was wearing a black wig and miniskirt and was attempting to dance like Tina Turner on the stage at the Village Hall. I would like to think that the words of the song were written just for her - "You're simply the best, better than all the rest. Better than anyone, anyone I've ever met"*

*Seriously, a fitting epitaph would be that the projects that Hazel had started; the Management and Maintenance Plan and the Emergency Plan will be taken forward by other councillors and reach a fitting conclusion and the Councils ongoing relationship with St John's Church moves forward as she would have wanted.*

*R.I.P. my little Soldier.*

Cllr Charles Morgan, Chairman, Bishopsteignton Parish Council.

### PART I

**PRESENT:** Cllrs. C. Morgan (Chair), R. Bailey, P. Cahill, E. Cawthraw, T. Davey, I. McDougall, H. Merritt & S. Nicholson & (8/10). District Cllr T. Golder, PC. R. Harvey & 3 members of the public.

**APOLOGIES:** BPC Cllrs. M. Gollop & K. Lambert. County Cllr. R. Peart

**DOI:** None

#### 2099 RATIFICATION OF MINUTES OF THE FOLLOWING MEETINGS

.01 Parish Council Meeting held 15.01.18. Following confirmation of slight amendment it was proposed by Cllr. Nicholson, seconded by Cllr. Cawthraw, that these be approved and signed as a true and correct record. Agreed unanimously by all who attended therefore **RESOLVED**.

#### 2100 POLICE REPORT

PC. Harvey gave the following report for Crimes in the Parish of Bishopsteignton between 05.12.07 and 05.02.18:

- Sexual Offence – Consensual sex between two underage parties. Under investigation.
- Public Order Offence – Neighbour dispute. Under investigation.

Members discussed the increasing concerns of several parishioners caused by the proposed roadworks on Radway Hill. When questioned PC. Harvey reiterated police were no longer responsible for traffic management and therefore could not provide cones or signage to ease any possible obstructions or traffic congestion on the diversion set up for these works. It was proposed by Cllr. Merritt, seconded by Cllr. Lambert, that a letter be sent to Meg Booth, Head of Devon Highways. This letter should outline the problems faced and lack of understanding shown and the failure to provide temporary parking restrictions to ensure access for emergency vehicles. Agreed unanimously therefore **RESOLVED**.

#### 2101 DISTRICT COUNCILLOR REPORT

Cllr. Golder reported briefly that he was again disappointed to see the percentage budget increase for policing in the district was again higher than precept for the parish.

He warned BPC that the £20k which has previously been set aside for Bishops Avenue Car Park enhancement does not appear on TDCs budget forecast for 2018/19. Clerk to check this with Martin Flitcroft, TDC Finance Officer.

When questioned Cllr. Golder addressed members concerns over the major housing development due soon for consideration by the district council Planning Committee. He understood these concerns but reminded members this application is for the detail not actual permission which was granted in 2014. He explained how the 3 year limit has not been exceeded on this occasion.

#### 2102 PLANNING

The following new planning applications were discussed to agree comments to send to Teignbridge District Council as the Local Planning Authority:

.01 **App No:** 18/00017/FUL – 14 Grandison Avenue

**Proposal:** Porch & entrance gate

**MINUTES Continued**  
**FOR THE PARISH COUNCIL MEETING HELD ON 05.02.18**

It was proposed by Cllr. Cawthraw, seconded by Cllr. Davey, for the following comment to be submitted. Agreed unanimously therefore **RESOLVED**.

**PC Comments:** No objection.

.02 **App No:** 18/00117/FUL – 23 Grange Park

**Proposal:** Single storey extension and new detached double garage

It was proposed by Cllr. Morgan, seconded by Cllr. Davey, for the following comment to be submitted. FOR: 5, Abstention: 3 therefore **RESOLVED**.

**PC Comments:** No objection.

.03 **App No:** 18/00155/FUL - The Curlews, Teignmouth Road

**Proposal:** Construction of external deck and pergola

It was proposed by Cllr. Davey, seconded by Cllr. Morgan, for the following comment to be submitted. Agreed unanimously therefore **RESOLVED**.

**PC Comments:** BPC wish to object to this proposal due to concerns of overlooking into neighbouring properties/gardens.

.04 Current Approvals, Refusals, Withdrawals and Appeals were **NOTED**.

**2104 MEMBERS REPORTS**

.01 **TALC** – Cllr. Cawthraw reported on the proceedings of the latest meeting of Teignbridge Association of Local Councils (TALC) She encourage members to read the minutes thoroughly as they are a good reflection of the meeting particularly the Devon Councillors Advocate Scheme which she wished BPC to discuss further at their next public meeting. It was agreed for this to be an agenda item for the BPC meeting to be held 05.03.18.

.02 **TET** – Cllr. Merritt summarised a meeting held with Roger North, DCC Engineer for the Teign Estuary Trail. This was called to discuss the section between Shaldon bridge and Bishopsteignton. Options were discussed and Mr. North given some options to take away for further consideration before reporting back at a further meeting.

.03 **LOCAL PLAN REVIEW** – The Clerk reported communication has been received from Neighbourhood Planning Officers at Teignbridge District Council regarding a future review of the Local Plan. They wished to meet to discuss how these changes would affect Towns and Parishes within Teignbridge at an event to be held in April but also to see several members from the parishes which have ‘made’ neighbourhood plans. It was suggested and agreed for these officers to be invited to the next BPC planning committee meeting. Clerk to arrange.

.04 **FOUR PARISH BOUNDARY STONE** – Cllr. Davey reported he has liaised with Alexander Clifford of Ugbrooke House, who is happy for an additional boundary stone to be installed on his land. A stone is to be sourced and the stonemason consulted when he returns. The Clerk added that an application has been submitted for £750 towards this project from the County Councillor Locality budget; awaiting response.

**2015 NOTIFICATIONS:** Members were given the following event reminders:-

.01 The funeral of Cllr. Hazel Stuckey will take place at St John the Baptist Church, Church Road, Bishopsteignton on Friday 23<sup>rd</sup> March at 3pm. All welcome.

.02 The full Parish Council meeting to be held on March 5<sup>th</sup> shall take place in the old school hall, next to St John the Evangelist Church, Luton at 7pm. Apologies for this meeting from Cllrs. Bailey, Cahill & Golder.

.03 The 2018 Annual Parish Meeting/Elector’s Meeting shall take place in Bishopsteignton Community Centre on Monday 19<sup>th</sup> March at 7pm. BPC Planning Committee meeting to be held at 6.30pm.

**2016 FINANCE**

.01 **PAYMENTS APPROVED:**

		£
HMRC	Tax & NI	131.24
Mrs. K. Ford	Salary & Expenses for January 2018	1194.62
DCC Pension Fund	Contribution to Clerks Pension	341.87
Hutchings Groundworks	Remedial work to FP19 (Cockhaven Close)	600.00
Hi-Line SW Contractors Ltd	Felling of sycamore in BA Car park	84.00
Function 28 Ltd	Build new BPC website	642.00
Marshall Plant Hire	Work @ Hump, Bishops Avenue March 2017	742.00
BGS Ltd	Annual Pruning work @ Lawns Orchards	960.00
Realise Futures	New memorial bench by St Johns	438.85

**MINUTES Continued**  
**FOR THE PARISH COUNCIL MEETING HELD ON 05.02.18**

**.02 BANK RECONCILIATION: - As at 31.01.18**

Cumulative Receipts	148364.12	Lloyds TSB Treas.	92050.61
Cumulative Payments	54925.05	Lloyds TSB Premier	1388.46
<b>Balance per Cash Book</b>	<b>93439.07</b>	<b>Closing Balance per Bank Statements</b>	<b>93439.07</b>

**.03 BPC RESERVES:- As at 31.01.18**

<b>Burial Account</b>	45970.19	Bishopsteignton Cemetery use only
<b>Admin</b>	4722.62	Includes staff cost, rent, election, insurance, etc.
<b>Maintenance</b>	2889.53	Includes toilets, Millennium Stone Carpark, St. Johns Churchyard.
<b>Countryside &amp; Recreation</b>	1695.84	Includes Sports Area Income
<b>Car Park Enhancement scheme</b>	7640.37	Bishops Avenue Carparks
<b>Agency Grants</b>	567.91	Includes P3 grant
<b>Monies held in Trust</b>	1392.34	Cricket Club, Bench donation, Playdays
<b>SUNDRIES</b>	5765.53	S106/CIL/Grants/Donations
<b>S137</b>	215.00	
<b>Trim Trail</b>	2407.90	
<b>NLS</b>	2715.87	
<b>Emergency Plan</b>	-140.00	
<b>VAT</b>	-994.53	balance to be claimed from HMRC
<b>TOTAL</b>	<b>74848.57</b>	

<b>Bank Balance</b>	<b>93439.07</b>	as bank reconciliation above
<b>Restricted/Earmarked Funds</b>	<b>74848.57</b>	80.1% of Bank balance
<b>Contingency (Quarterly outgoings)</b>	<b>10214.47</b>	10.9% of Bank balance
<b>BALANCE AVAILABLE/UNRESTRICTED FUNDS</b>	<b>8376.03</b>	9.0% of Bank balance

**2106 PUBLIC PARTICIPATION**

- .01 Mrs. Corlett asked why the road traffic accident on 31.03.18 did not appear on the Police Report. Clerk to ask PC. Harvey.
- .02 Mrs. Grimble reported inconsiderate parking at the Cockhaven Close end of FP19, Also cars parking on driveways in Murley Crescent but leaving vehicles across the pedestrian highway. Chairman to investigate.

**The Chairman closed the meeting at 8.38PM**

**PART II**

**2107 COUNTRYSIDE & RECREATION**

**COCKHAVEN CLOSE PLAY AREA FENCING ENHANCEMENT:** 3 quotation for the replacement of fencing to the right-hand side of Cockhaven Close play area were reviewed. It was agreed that further information was required before a decision should be made. IT was requested that the clerk liaise further with BGS Ltd and Teign Trees to 1. Obtain pricing for the job to be conducted as labour only no supplies; and 2. Provide assurance that wood used would be tantalised and redwood.

**2108 BUS SHELTER ENHANCEMENT UPDATE**

Both the Clerk and Cllr. Nicholson had no further information to report, investigation was ongoing. It is hoped that in the near future quotes would be ready for review to either change the bus shelters completely or install windows.

**The Chairman closed the meeting at 8.52PM**