

# BISHOPSTEIGNTON PARISH COUNCIL

## MINUTES

### FOR THE MEETING HELD ON MONDAY 10<sup>TH</sup> SEPTEMBER 2018 COMMUNITY CENTRE, SHUTE HILL, BISHOPSTEIGNTON

- PRESENT:** Cllrs. T. Davey (Chairman), R. Bailey, K. Benham, , E. Cawthraw, J.O. Grimble, K. Lambert, I. McDougall & S. Nicholson (8/11). & 5 members of the public.
- APOLOGIES:** Cllrs. P. Cahill, H. Merritt & C. Morgan (3/11). District Cllr T. Golder, County Cllr. R. Peart PSCO. S. Bunce & PC. R. Harvey.  
The Parish Clerk Mrs. Ford was unable to attend this meeting due to unforeseen circumstances.
- DOI:** None

#### PART I

#### 2145 RATIFICATION OF MINUTES

- .01 Minutes of the Parish Council meeting held 06.08.18 it was proposed by Cllr. Cawthraw, seconded by Cllr. Grimble, that these be approved and signed as a true and correct record. Agreed unanimously by all who attended therefore **RESOLVED**.
- .02 Minutes of the Planning Committee meeting held 20.08.18. It was proposed by Cllr. Davey, seconded by Cllr. Cawthraw, that these be approved and signed as a true and correct record. Agreed unanimously by all who attended therefore **RESOLVED**.

#### 2146 POLICE REPORT

The following crimes were reported; these occurred within the period 05.08.18 to 10.09.18.

- Public Order Offence – Threatening behaviour towards victim by two males following a road rage incident. Victim unwilling to support police action other than words of advice to offenders. Words passed. NFA
- Possession of Cannabis – Vehicle stopped checked by police patrol on main road and small amount of cannabis recovered, as well as an ‘offensive weapon’. Offender required to attend police station for interview. Cannabis warning issued for the drugs.
- Possession of Offensive Weapon – Linked to above vehicle stop. In interview the offender stated that they used the large multi-tool to dig for worms for bait. Reported for the offence.
- Harassment – Victim a cyclist, alleged being repeatedly harassed by a motorist along narrow lanes. Following enquiries it transpired the victim was alleged to have deliberately caused damage to the vehicle following an altercation. NFA for harassment but enquiries ongoing regarding the damage.
- Theft in Dwelling – Victim is elderly resident in care home. Three rings reported missing potentially over a period of 1 year. No leads. NFA.
- Shoplifting – Offender selected various tools, placed them in a wheelbarrow, loaded them into his car and left without paying. Same male responsible for 3 other offences in Torbay. Investigation ongoing.
- Harassment – Victim received numerous text messages relating to her and her partner, some of a threatening nature and all believed to be from the same person. Under investigation.
- Burglary – Commercial premises entered overnight but no damage caused and offender left empty handed when alarm sounded and police attended. Two suspects were arrested and interviewed but released NFA due to lack of evidence.
- Burglary – Shed break on the same night as the above burglary. New evidence has come to light and the investigation is ongoing.

PC. Harvey wished to add the following comment:-

I note on this month’s agenda that speeding vehicles along the main road is up for discussion. The Community Speed Watch team that I formed back in 2011 has lost numerous volunteers over the years and now cannot function. They are desperately in need of new recruits. If you or anyone you know would be interested and able to become a Police Volunteer then please contact me using my email address below.

#### 2147 PLANNING

- .01 **NEW APPLICATIONS:** The following application was discussed and comment agreed for submission to TDC, the Local Planning Authority:
- App No:** 18/01692/TPO – 18 Grange Park
- Proposal:** In woodland area W2: crown lift two Holm oaks up to 5m from ground level where overhanging and crown reduce by approx. 2m from branch tips to suitable growth points
- Members discussed the application for which the Parish Tree Warden had expressed ‘no objection’. It was proposed by Cllr. Cawthraw, seconded by Cllr. McDougall, to submit the following comments. Agreed unanimously therefore **RESOLVED**.
- PC Comments:** No objection.

- .02 **CURRENT APPLICATIONS:** The following current Approvals, Refusals, and Appeal decisions were **NOTED**.

**MINUTES Continued**  
**FOR THE PARISH COUNCIL MEETING HELD ON 10.09.18**

APP REF.	ADDRESS	PROPOSAL	DECISION TO REPORT	DATED
18/01338/FUL	5 Great Furlong	Balcony on south elevation	GRANT OF CONDITIONAL PLANNING PERMISSION	22.08.18
18/01503/TPO	12 Canons Close	Crown lift to clear roof of building and crown reduce where overhanging road, the lower branches on one ginkgo tree.	GRANT OF CONSENT	24.08.18
18/00397/FUL	Land adjoining Avenue House, Lindridge Park	Replacement agricultural building	REFUSAL OF PLANNING PERMISSION	31.08.18
APP/P1133/W/ 18/3200583	Riversmede, Teignmouth Road	extension at first floor with balcony and new roof form - variation of conditions 1, 3 and 4	APPEAL ALLOWED	30.08.18
18/01457/VAR	Shute Barn, Shute Hill	Variation of condition 2 on planning permission 14/01779/FUL (conversion of barn to two dwellings) to amend external appearance and addition of a patio area at the rear of the properties	VARIATION OF CONDITION	06.09.18

**.03 OTHER PLANNING**

Cllr. Davey reported recently installed signage at the entrance to Stone Lodge when entering from A381. The signs state 'PRIVATE/NO ENTRY' and could potential cause a hazard to other road users if drivers attempted to back out after turning in to the drive. It was suggested the clerk liaise with the DCC NHO.

**2148 HIGHWAYS**

**.01 A381 Speeding** – Cllr. Davey reported concern over the speed of traffic along the A381/Wear bends, particularly motorbikes heading to and from Teignmouth railway station on Tuesday evenings. It was proposed by Cllr. Benham, seconded by Cllr. Bailey, for the clerk to contact the Whistle-stop café owner to see if she could raise this issue with the regular motorcyclists, reminding them of the speed limits. Agreed unanimously therefore **RESOLVED**. In addition, clerk to liaise with PC. Harvey about setting up a speed watch team.

Cllr. Bailey reminded the council that £2.5k of 2017 Rural Aid had been awarded to BPC to spend on promoting speed awareness, this could be used if needed for the speed watch scheme. If an alternative use was to be considered this would need to be ratified by TDC.

**.02 Removal of Winter Gritting Service** – The recent proposal from DCC Highways was discussed at length. It was agreed that additional double yellow lines along Fore Street could not be accepted with parking already being scarce. However it was felt to give up the gritting service which is funded by parishioners' council tax was unfair. It was proposed by Cllr. Davey, seconded by Cllr. Bailey, that this response be sent to the NHO and her superior at DCC Highways. FOR: 6, ABST: 2 therefore **RESOLVED**.

**.03 Blocked Gullies** – Cllr. Nicholson raised concern over the number of gullies which were not being clear sufficiently and how this could have a detrimental result in the Autumn/Winter. It was proposed by Cllr. Nicholson, seconded by Cllr. Davey, that a list and map of the problematic gullies, including photos where possible, be sent to DCC Highways. Agreed unanimously therefore **RESOLVED**. Cllr. Davey also said he would look into the options and costs of BPC taking over gully clearing responsibilities.

**2149 MEMBERS & CLERKS REPORTS**

**.01 BERT** – Cllr. Cawthraw reported the public consultation meeting held 05.09.18 was reasonably well attended and the plan received positive feedback from the public. The plan will be ready to present to BPC at their October meeting.

**.02 HLG Trim Trail** – Cllr. Cawthraw requested agreement of BPC for the HLG to purchase a table-tennis table to be installed on the Haha at the Lawns as the beginning of trim trail equipment, in accordance with previously granted in principle agreement. Three quotes will be obtained as well as funding assistance. Target installation date of spring 2019. It was proposed by Cllr. Grimble, seconded by Cllr. Davey to grant BPC permission. FOR: 6, ABST: 2 therefore **RESOLVED**.

**.03 Conservation Area Review** – Cllr. Cawthraw report that communication was ongoing between BPC and Mrs. Pearce, TDC Design & Heritage Team Leader and it was hope a future face to face meeting could be arranged.

**.04 BPC Christmas Celebration** - Cllr. Benham suggested the organisation of a Christmas meal for members wishing to celebrate together; to take place in the Cockhaven Arms. Support for this was proposed by Cllr. Benham, seconded by Cllr. McDougall. Agreed unanimously therefore **RESOLVED**. Cllr. Benham offered to circulate the menu, price and suitable dates.

**MINUTES Continued**  
**FOR THE PARISH COUNCIL MEETING HELD ON 10.09.18**

**2150 FINANCE**

.01 **PAYMENTS APPROVED:** Due to the clerks absence invoices and other supporting papers for the payment schedule were not available. It was proposed by Cllr.Davey, seconded by Cllr. Bailey, that these be reviewed by Cllr. Cawthraw at her earliest convenience and the payments listed below be approved and processed by the clerk. Agreed unanimously therefore **RESOLVED** to approve.

		£
HMRC	Tax & NI	224.70
Mrs. K. Ford	Salary for August 2018	1324.63
DCC Pension Fund	Contribution to Clerks Pension	412.46
Mrs. K. Ford	Clerks Expenses July & August 2018	15.32
Mr. Barnes	Wasp nest removal - St Johns Churchyard	50.00
Richard Cowell	Chairman Chain - new bar	105.00
Function 28 ltd	Website hosting Sept Inv. 4438	12.00
R. D. Edwards Ltd	Rec Land - make safe/disconnect path lighting at Lawns	35.00
PKF Littlejohns	2017/18 Accounts external audit fee	360.00

.02 **BANK RECONCILIATION:** - As at 31.08.18

Cumulative Receipts	133300.52	Lloyds TSB Treas.	96260.26
Cumulative Payments	35651.40	Lloyds TSB Premier	1388.86
<b>Balance per Cash Book</b>	<b>97649.12</b>	<b>Closing Balance per Bank Statements</b>	<b>97649.12</b>

.03 **BPC RESERVES:-** As at 31.08.18

<b>Burial Account</b>	50936.44	Bishopsteignton Cemetery use only
<b>Admin</b>	3936.24	Includes staff & office costs, election, insurance, etc.
<b>Maintenance</b>	1075.10	Includes toilets, Carpark, St. Johns CY.
<b>Countryside &amp; Recreation</b>	1747.83	Includes Sports Area Income
<b>Car Park Enhancement scheme</b>	7327.37	Bishops Avenue Carparks
<b>Agency Grants</b>	392.51	Includes P3 grant
<b>Monies held in Trust</b>	876.34	Cricket Club, Bench donation, Playdays
<b>SUNDRIES</b>	9768.82	S106/CIL/Grants/Donations for various uses
<b>S137</b>	201.87	
<b>Trim Trail</b>	2407.90	
<b>NLS</b>	2931.87	
<b>Emergency Plan</b>	511.21	
<b>VAT</b>	-848.68	balance to be claimed from HMRC
<b>TOTAL</b>	<b>81264.82</b>	

<b>Bank Balance</b>	<b>97649.12</b>	as bank reconciliation above
<b>Restricted/Earmarked Funds</b>	<b>81264.82</b>	83.2% of Bank balance
<b>Contingency (Quarterly outgoings)</b>	8000.00	8.2% of Bank balance
<b>BALANCE AVAILABLE/UNRESTRICTED FUNDS</b>	<b>8384.30</b>	8.6% of Bank balance

**2151 PUBLIC PARTICIPATION:**

Mr. Robertson reported a street light by the bus stop to the West of Forder lane is permanently switched on. Clerk to report to DCC Highways.

**The Chairman closed PART I of the meeting at 8.39PM**

**PART II**

**2152** It was agreed unanimously to DEFER all agenda items for future meeting. Due to the absence of the clerk insufficient information was available.