

## BISHOPSTEIGNTON PARISH COUNCIL

Dear Council Member,

Issued Wednesday 28<sup>th</sup> November 2018

Your presence is requested for the annual meeting of Bishopsteignton Parish Council at the Community Centre, Shute Hill, Bishopsteignton on Monday 3<sup>rd</sup> December 2018 at 7.30pm. An agenda of business to be transacted at this meeting is below.

Declarations of Interest: Please consider the declaration of any disclosable pecuniary interests or other interests for any agenda items. Should you wish to request dispensation please apply to the clerk in writing prior to the meeting.



Kim Ford  
Clerk to the Council

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### FULL MEETING OF BISHOPSTEIGNTON PARISH COUNCIL TO BE HELD 7.30PM MONDAY 3<sup>RD</sup> DECEMBER 2018 AT BISHOPSTEIGNTON COMMUNITY CENTRE, SHUTE HILL **AGENDA**

<b>APOLOGIES:</b>	Acknowledgment of apologies for absence (received prior to the meeting)
<b>DOI:</b>	Acknowledgment of DOI received for any item on the agenda
<b>OFFICIAL REPORTS:</b>	<b>From:-</b> PCSO. Bunce/PC. Harvey, District Cllr. T. Golder & County Cllr. R. Peart
<b>RATIFICATION OF MINUTES:</b>	<ul style="list-style-type: none"> <li>• For the Parish Council meeting held 05.11.18</li> <li>• For the Highway Liaison Working Party meeting held 13.11.18</li> <li>• For the BPC Planning Committee meeting held 19.11.18</li> <li>• For the Finance &amp; Personnel Committee meeting held 26.11.18</li> </ul>
<b>RECOMMENDATIONS:</b>	<p>By the Finance &amp; Personnel Committee it is recommended that BPC:-</p> <ul style="list-style-type: none"> <li>• Adopt a 3% increase to cemetery fees in accordance with Retail Price Index rate of inflation with effect from 01.04.19. (<i>Proposed fees shown in App A</i>)</li> <li>• Adopt the amended Personal Performance &amp; Development Appraisal (PPDA) process in line with documents:- Employee Appraisal Policy (<i>draft, App B</i>), PPDA Annual Report (<i>draft, App C</i>) &amp; PPDA Guidance (<i>draft, App D</i>).</li> </ul>
<b>BPC GOVERNANCE:</b>	<ul style="list-style-type: none"> <li>• Consider BPC vacancy following the resignation of Mr. C. Morgan. Resolve one of the following options:-               <ol style="list-style-type: none"> <li>1. Continue to the end of the current term with 10 remaining members.</li> <li>2. Advertise the Casual Vacancy. (This will lead to either a by-election or the opportunity to co-opt a new member)</li> </ol> </li> <li>• Review committee members list. Resolve to amend if necessary.</li> </ul>
<b>PLANNING:</b>	<b>NEW APPLICATIONS:</b> To consider the following new applications and resolve comments for submission to TDC as the Local Planning Authority:
.01	<p>Application Ref: 18/02392/FUL - Humbercroft , Lane Past Humber Farm, TQ14 9TD</p> <p>Proposal: Replacement of metal containers and storage shed with Coach House comprising garaging on the ground floor with holiday accommodation over.</p> <p>Public Comments: None to date</p> <p>Link: <a href="https://www.teignbridge.gov.uk/planning/forms/planning-application-details/?Type=Application&amp;Refval=18/02392/FUL">https://www.teignbridge.gov.uk/planning/forms/planning-application-details/?Type=Application&amp;Refval=18/02392/FUL</a></p>
.02	<b>CURRENT APPLICATION DECISIONS:</b> Approvals, Refusals and Appeals to be noted.
.03	<b>ENFORCEMENT ACTION UPDATE:</b> (If available) for:-

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## AGENDA Continued

	<ul style="list-style-type: none"><li>• Fence on Bishops Avenue (6 The Orchard)</li><li>• Unlawful development of land at Happy Valley</li></ul>
.04	<b>BOWLING GREEN DEVELOPMENT:</b> Consider parishioners correspondence and agree BPC response.
<b>VILLAGE GREEN:</b>	<b>CORRESPONDENCE FROM BVF:</b> Consider BPC response to acknowledge and support the proposed 2019 festival which will use the Village Green from Wed 19 <sup>th</sup> to Sunday 23 <sup>rd</sup> June.
<b>MEMORIAL BENCH:</b>	<b>FOR MRS JEAN KNAPMAN:</b> Response from the Knapman family. Consider and agree a resolution for a bench to be installed in the grounds of Bishopsteignton Community Centre.
<b>FINANCE:</b>	<ul style="list-style-type: none"><li>• <b>PAYMENTS:</b> Resolve payment transactions detailed in '1812 payment schedule'</li><li>• <b>COMMUNITY TOGETHER FUNDING:</b> Consider and agree to resolve uses for this fund.</li></ul>
<b>BPC REPORTS:</b>	Any relevant reports or updates from BPC members/the Clerk
<b>PUBLIC PARTICIPATION:</b>	Opportunity for parishioners to bring any issues or concerns to the councils attention
<b>NEXT MEETING:</b>	<ul style="list-style-type: none"><li>• <b>2019/20 PRECEPT BUDGET MEETING:</b> Full Council: Monday 3<sup>rd</sup> December (to follow). <b>NB:</b> <i>In accordance with the Public Bodies (Admission to Meetings) Act 1960, the public and representatives of the press and broadcast media shall be excluded from this meeting as publicity would be prejudicial to the public interest because of the confidential nature of the business to be transacted.</i></li><li>• <b>PLANNING COMMITTEE:</b> 7.30pm Monday 17<sup>th</sup> December</li><li>• <b>FULL COUNCIL:</b> 7.30pm Monday 14<sup>th</sup> January 2019</li></ul>



Kim Ford, Parish Clerk.

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All business conducted under  
Bishopsteignton Parish Council Standing Orders  
Adopted June 2018