

BISHOPSTEIGNTON PARISH COUNCIL

MINUTES

FOR THE MEETING HELD ON MONDAY 4TH MARCH 2019

COMMUNITY CENTRE, SHUTE HILL, BISHOPSTEIGNTON

- PRESENT:** Cllrs. H. Merritt (Chairman), K. Benham, P. Cahill, T. Davey, E. Cawthraw, J. Grimble, K. Lambert, & S. Nicholson (8/10).
Devon County Cllr. R. Peart & 3 members of the public.
- APOLOGIES:** Cllrs. R. Bailey & I. McDougall. PC. R. Harvey & PCSO. S. Bunce & Teignbridge District Councillor. T. Golder.
- DOI:** None

2234 COUNTY COUNCILLOR REPORT

Cllr. Peart reported his attendance at the latest Highways and Traffic Orders Committee; nothing relating to Bishopsteignton was resolved. He referred to Dashboard and Collision Data. Further details can be found on DCC webpages:- <https://www.devon.gov.uk/roadsandtransport/safe-travel/road-safety/collision-data/>

2235 RATIFICATION OF MINUTES

- .01** Minutes of the Parish Council meeting held 04.02.19; it was proposed by Cllr. Cawthraw, seconded by Cllr. Davey, that these be approved and signed as a true and correct record. Agreed unanimously by all who attended therefore **RESOLVED**.
- .02** Minutes of the Planning Committee meeting held 18.02.19; it was proposed by Cllr. Nicholson, seconded by Cllr. Cawthraw, that these be approved and signed as a true and correct record. Agreed unanimously by all who attended therefore **RESOLVED**.
- .03** Minutes of the Countryside & Recreation Committee meeting held 25.02.19. It was proposed by Cllr. Cawthraw, seconded by Cllr. Cahill, that these be approved and signed as a true and correct record. Agreed unanimously by all who attended therefore **RESOLVED**.
- It was **NOTED**: Cllr. Cahill offered to research heating provision for Fore Street toilets.

2236 RESOLUTIONS following recommendations of the Countryside & Recreation/Cemetery/Maintenance committee from the meeting held 25.02.19:-

- .01** It was proposed by Cllr. Benham, seconded by Cllr. Nicholson, that BPC approve the installation of a 'Little Library' at the Village Green for children's books swapping. With design, installation & location to be approved by BPC. Installation and usage to be reviewed after 6 months. Agreed unanimously therefore **RESOLVED**.
- .02** It was proposed by Cllr. Benham, seconded by Cllr. Cawthraw, that BPC approve the use of dog poo bag dispensers, made of recycled materials, to be positioned in problem locations around the village for 6 months before review. Agreed unanimously therefore **RESOLVED**.

2237 BPC GOVERNANCE

- .01 SOCIAL MEDIA POLICY:** It was proposed by Cllr. Lambert, seconded by Cllr. Davey, that BPC adopt the Social Media & Publication Policy. Agreed unanimously therefore **RESOLVED**. Clerk to publish on www.bishopsteignton-pc.gov.uk
- .02 ELECTION 2019:** The clerk provided an overview of the election timetable and other considerations relevant to members wishing to stand again. This was **NOTED**.

2238 TDC ASSET TRANSFER

The matter was discussed at length and a report provided by the Clerk was considered (Appendix A). It was proposed by Cllr. Cahill, seconded by Cllr. Davey, that BPC take no further action toward the possible ownership transfer of the asset Michaels Field. The proposition shall be reviewed after planned drainage works have been completed and successful and the provision of detailed relevant expenses from TDC. Agreed unanimously therefore **RESOLVED**.

2239 COUNTRYSIDE & RECREATION

- .01 EASTER FUN DAY:** Members Considered a request from Bishopsteignton preschool to use The Lawns recreation ground to hold an Easter Egg Hunt & Fun Day on Good Friday, 19th April 2019. It was proposed by Cllr. Cawthraw, seconded by Cllr. Benham, that BPC grant this use subject to provision of risk assessment & proof of event insurance. Agreed unanimously therefore **RESOLVED**.
- .02 LAWNS PLAY AREA FENCING:** Members considered the installation of fencing in a new location which will eliminate the risks associated with the rough terrain on the southern slope. Can be purchased/developed using S106 or CIL monies. It was proposed by Cllr. Cahill, seconded by Cllr. Davey that a site meeting be conducted to review the proposed changes. Agreed unanimously therefore **RESOLVED**. Clerk to arrange site meeting.
- Cllr. Nicholson suggested a TDC Estate officer is consulted to ensure we are permitted to amend the layout of the playground boundary fence.

MINUTES Continued

FOR THE PARISH COUNCIL MEETING HELD ON 04.03.19

2240 FINANCE

- .01 PAYMENTS:** It was proposed by Cllr. Cawthraw, seconded by Cllr. Davey, that the payments listed below be approved and processed by the clerk. Agreed unanimously therefore **RESOLVED** to approve. Clerk to process.

To:	Payment Detail:	£
HMRC	Tax & NI	533.64
Mrs. K. Ford	Feb 2019 Salary	1324.63
DCC Pension Fund	Contribution to Clerks pension Feb 2019	412.46
Bishopsteignton CC	March 2019 Rent Advance	200.00
Function 28	Website hosting Inv.	12.00
BGS Ltd	Totem Poles installation at Cockhaven Close Close	1546.76
Earth Anchors	2 Memorial Benches Inv EA31850	1106.40
BGS Ltd	Bench installation: GRIMBLE @ Lawns	96.00
1st Bishopsteignton Scouts	Donation (Agreed 04.02.19 Minutes Ref: 2228.02)	243.61
Mr. E. Stephenson	Expenses: Replacement pad for Preschool defib.	53.88
Mrs. K. Ford	Feb 2019 Expenses	26.70

- .02 1902 BPC FINANCIAL STATEMENT:** It was proposed by Cllr. Cawthraw, seconded by Cllr. Benham, the statement of BPC finances for February 2019 be acknowledged and signed as a true and correct record. Agreed unanimously therefore **RESOLVED**. (Published at <https://www.bishopsteignton-pc.gov.uk/finance/>)

2241 MEMBERS REPORTS

- .01 SAVE TEIGNMOUTH HOSPITAL:** Cllr. Cawthraw reported attendance at the exhibition to save Teignmouth Hospital. She spoke to the campaign organiser and shared a petition for signatures.
- .02 BERT:** Cllr. Cawthraw reported the current plan as under review and some appendices are to be amended shortly; this shall be presented to the newly elected council in May or June. She reported the gritting signs in Forder Lane and Shute Hill are not the responsibility of BERT although this is a common misunderstanding. They signs are misleading, clerk to contact NHO to request removal of the signs.
- .03 BISHOPS AVENUE CAR PARK ENHANCMENT:** Cllr. Lambert reported that a hedge to replace the boundary was no longer considered a viable option and the alternative options included railings, knee-rail fencing, kept the wall but render and paint, etc. These were considered and it was proposed by Cllr. Davey, seconded by Cllr. Merritt. Cllr. Lambert proposed an amendment to include that the curved section is replaced with a metre high red stone wall. This was seconded by Cllr. Cahill. FOR: 6. AGAINST: 2. Therefore **RESOLVED**.
The Chairman proposed thanks to Cllr. Lambert for managing the project so effectively and for the time he had dedicated. Agreed unanimously.
- .04 TEIGN ESTUARY PARTNERSHIP:** Cllr. Nicholson gave a detailed reported on her attendance at the recent TEP Annual Forum. Matters discussed included the MMO and dredging in Exmouth with dumping within the intertidal zone off Sprey Point, Teignmouth. Also discussed was the Rail Resilience programme for the line between Teignmouth and Dawlish, recent repairs to Shaldon bridge, the Templer Way and the planned celebrations of 200 year since the opening of Haytor Granite railway.
- .05 TET:** Cllr. Benham asked when the next working party meeting with Roger North, from DCC. The clerk advised a future meeting was being arranged and members shall be advised as soon as possible. In addition Cllr. Nicholson shall be attending the TDC exec meeting on Wednesday 06.03.19 to hear the result of a motion to allocated funding to the preliminary planning work.
- .06 PLANNING:** Cllr. Grimble advised members to expect a retrospective planning application relating to recent development work at 2 Great Furlong as neighbours believe this is not in accordance with the permission granted.
- .07 ANNUAL PARISH MEETING:** The chairman advise he has enlisted help with refreshments from Mal Worrall and some of the Lunch Club team members. He will be donating £25 from the APM/Chairman's allowance to Bishopsteignton Lunch Club.

2242 PUBLIC PARTICIPATION - None

The Chairman closed the meeting at 9.15pm

MINUTES Continued
FOR THE PARISH COUNCIL MEETING HELD ON 04.03.19

APPENDIX A
CLERKS REPORT - TDC ASSET TRANSFER OF MICHAELS FIELD

Briefing held at TDC with:- Donna Best – Manager of Estate and Economy
Mark Payne – Manager of Open Spaces
Cllr. Tim Golder
BPC Cllrs. Cahill, Cawthraw, Lambert & Merritt
BPC Clerk – Kim Ford.

The briefing was arranged to learn more from TDC officers about management of the asset and what taking over would mean for BPC.

The site was originally purchased by TDC in 2005 for £120k; much of the funding was provided by the football foundation and Sports England. There are 5 football pitches, 2 senior sized and 3 junior size. Pitches need to be maintained to a regulated condition. This involves a programme of cutting, line-marking, weed treatment and drainage. TDC meets annually with Devon Football association and the Football Foundation to assess the condition of the pitches and surrounding space, providing the opportunity to discuss changes to regulations which may require different processes to be incorporated into the management procedure.

The remainder of the land is managed under a biodiversity plan which involves a rota of treatments and cultivation. Boundary hedges have a level of protection due to the Cirl bunting and bat populations locally. Maintenance for other areas to be considered includes the car park, fencing and the track to the allotments site. Currently all this maintenance is contracted out. This contract terminates in November 2020.

The pavilion has been costly over the years due to vandalism. It is hoped this will be reduced following the recent introduction of a fence/hedge around the building. Costs will include utilities, insurance, cleaning and general maintenance.

Maintenance of a senior pitch is approximately £3k each and a junior pitch is £1.5k. (total £10.5k). When including all other outgoings the site costs TDC approximately £12 to 15k per annum but factoring in their ability to tender this work as part of a much larger multi-site contract the Parish Council would need to budget more; Mark suggested £18-20k.

Current income included £54 per senior match (includes use of the pavilion) and £26 for a junior match (no pavilion). There are approximately 14 home games in the football season.

The allotments are leased to BAGS. This 25 year lease commences in 2014. They pay an annual lease fee but manage the individual plots and payments in-house.

It is well known that drainage on the site is problematic during a season with heavy rainfall. In their budget for 2019/20 TDC have earmarked £135k for drainage improvement works at Michaels Field. This work is programmed to commence in May or June (out of the football season).

To Be Considered:-

- TDC will not consider separating the land for individual transfers.
- If land use is to be upheld for community use including wellbeing there will be a nominal transfer fee.
- TDC will consider covering maintenance contract fees until the termination of the contract (Nov 2020)
- TDC are open to negotiations over a monetary contribution to running costs; as a one-off transfer payment (e.g. Bishops Avenue car park)
- Estimate legal fees for asset transfer = £3,000
- Donna clearly stated that the EOI form should not be submitted until the council are sure it wishes to take over the asset.

Recommendation:-

It is my recommendation a decision be delayed until the proposed drainage works are completed this summer and once it is established they have been effective. In six months the matter of asset transfer can be tabled again for further consideration.