

BISHOPSTEIGNTON PARISH COUNCIL

Dear Council Member,

Issued Wednesday 29th May 2019

Your presence is requested for the meeting of Bishopsteignton Parish Council at the Community Centre, Shute Hill, Bishopsteignton on Monday 03rd June at 7.30pm. An agenda of business to be transacted at this meeting is below.

Declarations of Interest: Please consider the declaration of any disclosable pecuniary interests or other interests for any agenda items. Should you wish to request dispensation please apply to the clerk in writing prior to the meeting.



Kim Ford - Clerk to the Council

clerk@bishopsteignton-pc.gov.uk

01626 870170 / 07483 149812

AGENDA

FULL MEETING OF BISHOPSTEIGNTON PARISH COUNCIL TO BE HELD

8.00PM MONDAY 03RD JUNE 2019 AT BISHOPSTEIGNTON COMMUNITY CENTRE, SHUTE HILL

1906.01	APOLOGIES & DOI: Approval of apologies for absence (received prior to the meeting), acknowledgment of DOI received for any item on the agenda and clerk's response to any application for dispensation
1906.02	RATIFICATION OF MINUTES for the following meetings: i. Annual Meeting of Bishopsteignton Parish Council held 13.05.19 ii. Full Council held 13.05.19 iii. Planning Committee Meeting held 20.05.19 iv. Finance & Personnel Committee held 12.04.19 (as deferred from 13.05.19)
1906.03	BPC CO-OPTION PROCESS: i. To consider applications received to fill 3 vacancies. Resolve to approve appointments. (<i>New members to sign Declaration of Acceptance of Office before meeting continues</i>). ii. New member's appointments onto BPC committees/working parties/as representatives.
1906.04	OFFICIAL REPORTS from:- i. Police/PCSO ii. Cllr. R. Peart - Devon County Councillor for Kingsteignton & Teign Estuary iii. Cllr. A. MacGregor – Teignbridge District Councillor for Bishopsteignton Ward
1906.05	STATEMENT TO REPLACE PRAYERS AT MEETINGS: Consider suggested wording proposed for opening statement to be read at BPC meetings (see Appendix A). Resolve to approve or amend.
1906.06	BPC VILLAGE PRESENCE: Review office opening hours using clerks report (Appendix B). Resolve to approve or amend recommendation.
1906.07	FINANCE: 01. PAYMENTS: Resolve payment transactions detailed in '1906 payment schedule'. (Appendix C). 02. MONTHLY FINANCE STATEMENT: Resolve to acknowledge '1905 Financial Statement'. (Appendix D). 03. ANNUAL GOVERNANCE ACCOUNTING RETURN: Following sign off by internal auditor resolve to approve and sign AGAR: Section 2 – Accounting Statements 2018/19 before submission to the external auditor. (Appendix E)
1906.08	BPC REPORTS: Any relevant reports or updates from BPC members/the Clerk <i>NB: Matter brought to the council in this section cannot be concluded by resolution as there is no written notice and/or it is not featured on the agenda. Items requiring further consideration can be deferred to a future agenda of a committee or to the next meeting of the full council for which it will be an agenda item and therefore a resolution may be reached.</i> i. Teign Estuary Trail Update meeting – Cllr. Merritt ii. Climate Emergency Forum at Exeter University – Cllr. Merritt iii. Bishops Avenue Car Park Enhancement Project Update – Cllr. Lambert
1906.09	PUBLIC PARTICIPATION: Opportunity for parishioners to bring any issues or concerns to the councils attention
1906.10	NEXT MEETINGS: All to be held at Bishopsteignton Community Centre. PLANNING COMMITTEE: Monday 17 th June 7.30pm FULL COUNCIL: Monday July 1 st 7.30pm TBC: C&R Committee, Highways Liaison, Climate Emergency Plan Working Party & Cemetery Committee



Kim Ford, Clerk to the Council

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All business conducted under

Bishopsteignton Parish Council Standing Orders Adopted June 2018