

BISHOPSTEIGNTON PARISH COUNCIL

MINUTES

OF THE MEETING HELD 8.00PM MONDAY 13TH MAY 2019 AT BISHOPSTEIGNTON COMMUNITY CENTRE

PRESENT: Cllrs. Merritt (Chair), Benham, Davey, Day, Gill, Grimble, Lambert & Nicholson (8/8).
District Cllr. MacGregor & County Cllr. Peart.
4 member of the public.

APOLOGIES: PCSO. S. Bunce & PC. R. Harvey

DOI: Cllr. Davey declared a DPI on agenda item 1905.06 - Climate Emergency (minute 2272).
Cllr. Lambert declared a DPI on agenda item 1905.08.01 - Payments (minute 2274.01).

2266 POLICE REPORT

PC. Harvey forwarded details of the following eleven crimes reported during the period from 02.04.19 to 12.05.19:-

- Burglary – Domestic related. Male offender broke into ex-partner’s home, got drunk, took car keys and took car without permission. Offender arrested and charged with x4 offences.
- Take Vehicle w/out Consent – As above.
- Drive vehicle otherwise in accordance with licence – As above.
- Drive Vehicle w/out Insurance – As above.
- Theft from Motor Vehicle – Works vehicle left insecure and unattended for a three hour period, during daylight hours. Vehicle entered and an electronic tablet and small amount of coins stolen. No witnesses or CCTV. NFA.
- Motor Vehicle Interference – Damage caused to the sunroof of a car overnight, suspected to be an attempt to gain entry. No witnesses or CCTV. NFA.
- Assault (ABH) – Female victim, returning to her car in rural location at dusk was approached by a male stranger who raised an arm towards her. Victim hit his arm away and male raised both arms towards her, coming into contact with her face, causing bruising under one eye. Female victim has punched offender to floor and kicked him in the stomach before leaving in her vehicle. Under investigation.
- Theft by Finding – Handbag left unattended outside a shop by mistake. Male seen on CCTV to pick it up, rifle through it and leave with the bag. Under investigation.
- Criminal Damage – Following argument with parent, juvenile son threw paint around house causing damage. Victim not willing to support police action. NFA
- Burglary – Holiday chalet broken into, items stolen and extensive damage caused. A large group of youths were seen in the area and details obtained by police but insufficient evidence to link them to the crime. Fingerprints taken from the scene and awaiting results. Under investigation.
- Criminal Damage – As above. Chalet vandalised. Under investigation.

2267 COUNTY COUNCILLOR REPORT

Cllr. Peart congratulated both new councillors and those re-elected for the 2019-2023 term of office at Bishopsteignton Parish Council. He had nothing new to report as the first meetings at both TDC and DCC had not yet occurred however he did remind members that Viridor site has reopened meaning credits could be claimed for projects within a 10 mile radius.

2268 DISTRICT COUNCILLOR REPORT

As new to the role Cllr. MacGregor had nothing to report. He advised it was possible he will become the portfolio holder for Sport, Recreation & Culture.

2269 CO-OPTION TO BPC

It was proposed by Cllr. Davey, seconded by Cllr. Nicholson, that the three vacancies on BPC are promoted more widely and co-option is deferred until the next full council meeting to be held Monday 3rd June 2019. FOR: 7, AGAINST: 1 therefore **RESOLVED**.

2270 RATIFICATION OF MINUTES

- .01** Minutes of the Parish Council meeting held 01.04.19; it was proposed by Cllr. Lambert, seconded by Cllr. Grimble, that these be approved and signed as a true and correct record. Agreed unanimously by all who attended therefore **RESOLVED**.

BISHOPSTEIGNTON PARISH COUNCIL

MINUTES - continued

Of the meeting held 13.05.19

- .02** Minutes of the Parish Council meeting held 15.04.19; it was proposed by Cllr. Lambert, seconded by Cllr. Grimble, that these be approved and signed as a true and correct record. Agreed unanimously by all who attended therefore **RESOLVED**.

2271 OPERATION LONDON BRIDGE

The Clerk explained the purpose of the national operation known as 'London Bridge' and the need for a policy to be held. The clerk shall produce a policy to present to the full council at a future meeting.

2272 CLIMATE EMERGENCY

Cllr. Merritt welcomed members of Sustainable Bishop and suspended standing orders to allow Mrs. Cawthraw to present their proposals. (Appendix A to these minutes).

After much consideration It was proposed by Cllr. Benham, seconded by Cllr. Lambert, that BPC declare a Climate Emergency and publicise this to the community to raise awareness and support the public in taking action. BPC will prepare an Action Plan within 6 months on actions it will undertake to address this emergency. A working party, led by Cllr. Benham, will liaise with members of Sustainable Bishop to understand and develop resolutions suitable for the council to include in the Action Plan. Working party members to be Cllrs. Benham, Lambert & Merritt with the clerk also in attendance at meetings.

This motion was agreed unanimously therefore **RESOLVED**.

2273 PRAYERS AT MEETINGS

Members considered the paper provided by the clerk.

It was proposed by Cllr. Benham, seconded by Cllr. Merritt, that with immediate effect prayers are no longer read aloud prior to Bishopsteignton Parish Council meetings and instead shall be replaced with some form of mission statement which reminds members of their duties and principles while acting under the corporate body of BPC on behalf of the parish; wording to be prepared and approved at a future full council meeting. FOR: 6, AGAINST: 2, therefore **RESOLVED**.

2274 FINANCE

.01 PAYMENTS:

It was proposed by Cllr. Benham, seconded by Cllr. Davey, that the payments listed below be approved and processed by the clerk. FOR: 7, ABST: 1 therefore **RESOLVED** to approve. Clerk to process.

To:	Payment Detail:	£
HMRC	Tax & NI	222.62
Mrs. K. Ford	April 2019 Salary	1,309.05
DCC Pension Fund	Contribution to Clerks pension April 2019	432.75
Mr. K. Lambert	Expenses: Car Park Enhancement Project	395.00
Office Depot	Office Expenses: Stationery/toner	424.62
BCC	Office Expenses: Rent for May 2019	200.00
TDC	Toilets: Non-Domestic Rates 2019-20	343.70
R.J.Brooks & Sons Ltd	Car Park Enhancement project	18,000.00
Davin Foster	Car Park Enhancement project	1,867.95
Function 28 Ltd	Website Hosting Inv 5607	12.00
DALC	Training & Manuals	81.37
Derek Tristram	Boundary Stone engraving (from DCC funding)	400.00
Mrs. K. Ford	Clerks Expense: Stationery	96.28

.02 1904 BPC FINANCIAL STATEMENT:

It was proposed by Cllr. Lambert, seconded by Cllr. Davey, the statement of BPC finances for 30.04.19 be acknowledged and signed as a true and correct record. Agreed unanimously therefore **RESOLVED**. (Published at <https://www.bishopsteignton-pc.gov.uk/finance/>)

BISHOPSTEIGNTON PARISH COUNCIL

MINUTES - continued

Of the meeting held 13.05.19

.03 ANNUAL GOVERNANCE STATEMENT:

It was proposed by Cllr. Benham, seconded by Cllr. Grimble, the Annual Governance Statement 2018/19 (Section 1 of the Annual Governance & Accountability Return 2018/19 Part 3) be signed and approved ready for submission to the internal auditor and subsequently the external auditor. Agreed unanimously therefore **RESOLVED**. Clerk to process.

.04 2019 RURAL AID:

Just one application had been received from the community, the clerk confirmed this as eligible. It was proposed by Cllr. Davey, seconded by Cllr. Lambert, that BPC support Bishopsteignton Village Hall by submitting their application for 2019 Rural Aid. FOR: 6, AGAINST: 1, ABST: 1, therefore **RESOLVED**.

.05 INSURANCE RENEWAL:

The clerk reported 3 of 4 requested quotes had not been received in time for this meeting. It was proposed by Cllr. Nicholson, seconded by Cllr. Lambert, that power to review quotes and agree a preferred insurance policy provider be delegated to the Planning Committee at their next meeting to be held 20th May 2019 to ensure this the appointment can be made prior to the renewal date. Agreed unanimously therefore **RESOLVED**.

.06 CIL & S106 ALLOCATION:

The clerk presented a paper outlining the criteria for using Community Infrastructure Levy (CIL) and advising the council how much is available and suggested ideas for allocation.

It was proposed by Cllr. Merritt, seconded by Cllr. Benham, that this issue be deferred to a meeting of the Finance & Personnel Committee. Agreed unanimously therefore **RESOLVED**.

2275 CLERKS REPORT

Cllr. Nicholson requested an update from the clerk regarding any development relating to fencing issues at the Lawns recreation ground and at Cockhaven Close playground. The clerk shall provide this is due course.

2276 MEMBERS REPORTS

.01 BISHOPS AVENUE CAR PARK ENHANCEMENTS:

Cllr. Lambert reported progress, the next phase being the installation of post holders for the rails before the final tarmac could be laid. He was seeking a further quotes for white line marking.

.02 FOUR PARISH BOUNDARY STONE:

Cllr. Davey reported he was working with Roger North, Consulting Engineer at Devon County Council, to determine the exact ordnance point where the boundaries meet and the new stone should be positioned. This has proved difficult and once established the site may require further preparation therefore it was noted a delay to the opening ceremony may be necessary. Cllr. Davey and clerk to confirm as soon as possible.

2277 PUBLIC PARTICIPATION - None

The Chairman closed the meeting at 9.13pm