

# BISHOPSTEIGNTON PARISH COUNCIL

## MEMBER SUMMONS

Issued Wednesday 30<sup>th</sup> October 2019

Dear Council Member,

Your presence is requested for the meeting of Bishopsteignton Parish Council at the Community Centre, Shute Hill on Monday 4<sup>th</sup> November at 7.30pm. An agenda of business to be transacted at this meeting is below.

Declarations of Interest: Please consider the declaration of any disclosable pecuniary interests or other interests for any agenda items. Should you wish to request dispensation please apply to the clerk in writing prior to the meeting.



Kim Ford - Clerk to the Council

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07483 149812

## AGENDA

**FULL MEETING OF BISHOPSTEIGNTON PARISH COUNCIL TO BE HELD  
7.30PM MONDAY 4<sup>TH</sup> NOVEMBER 2019 AT COMMUNITY CENTRE, SHUTE HILL**

*As the first tier of local government and being closest to the people, we have the ability to influence decisions for the benefit of the community we serve.*

*In our endeavours we are mindful that we are entrusted to act in the best interests of the whole community; our aim being to facilitate the best value services and facilities for the Parish of Bishopsteignton'.*

<b>1911.01</b>	<b>APOLOGIES &amp; DOI:</b> <ul style="list-style-type: none"><li>i. Apologies for absence received prior to the meeting to be noted.</li><li>ii. Acknowledgment of DOI received for any item on the agenda; and</li><li>iii. <i>If required</i> Clerk's response to any request for dispensation (made in writing prior to the meeting).</li></ul>								
<b>1911.02</b>	<b>OFFICIAL REPORTS from:-</b> <ul style="list-style-type: none"><li>i. Police/PCSO</li><li>ii. Cllr. R. Peart - Devon County Councillor for Kingsteignton &amp; Teign Estuary Division</li><li>iii. Cllr. A. MacGregor – Teignbridge District Councillor for Bishopsteignton Ward</li></ul>								
<b>1911.03</b>	<b>RATIFICATION OF MINUTES for the following meetings:</b> <ul style="list-style-type: none"><li>i. BERT meeting held 23.09.19</li><li>ii. Full Council meeting held 07.10.19</li><li>iii. Planning Committee Meeting held 14.10.19</li></ul>								
<b>1911.04</b>	<b>RECOMMENDATIONS for full Parish Council consideration from the following Committees:</b>								
.01	CR1909.04.01 – The C&R Committee recommend for BPC consider the opportunity for additional planting, along the boundary between the playground and the neighbouring properties in Teign Close, to absorb noise and reduce the impact to neighbours.								
.02	CR1909.04.02 – The C&R Committee recommend for BPC to reconsider the current location of the crow's nest swing. <i>(NB. If recommendation is upheld suggestions for alternative locations should be made. Work to include assessment of cost implication and liaison with neighbour who has offered to contribute before a final decision is made.)</i>								
<b>1911.05</b>	<b>RESTRUCTURING OF BPC COMMITTEES:</b>								
	Member to consider disbanding the Maintenance, Countryside & Recreation, and Cemetery Committees to be replaced by Asset Management Committee which will function in accordance with the Draft TOR attached as appendix A.								
<b>1911.06</b>	<b>PLANNING:</b> To consider the following new planning application and agree comments to be sent to Teignbridge District Council as the Local Planning Authority:								
.01	<table border="1"><tr><td><b>APP REF:</b></td><td>19/01995/TPO – Bishops Meadow (Cockhaven Mead?)</td></tr><tr><td><b>PROPOSAL:</b></td><td>Prune one oak tree (T2) where overhanging footpath</td></tr><tr><td><b>EXPIRY DATE:</b></td><td>09.11.19</td></tr><tr><td><b>PUBLIC COMMENTS:</b></td><td>None to date</td></tr></table>	<b>APP REF:</b>	19/01995/TPO – Bishops Meadow (Cockhaven Mead?)	<b>PROPOSAL:</b>	Prune one oak tree (T2) where overhanging footpath	<b>EXPIRY DATE:</b>	09.11.19	<b>PUBLIC COMMENTS:</b>	None to date
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	<b>WEBLINK:</b>	<a href="https://www.teignbridge.gov.uk/planning/forms/planning-application-details/?Type=Application&amp;Refval=19/01995/TPO">https://www.teignbridge.gov.uk/planning/forms/planning-application-details/?Type=Application&amp;Refval=19/01995/TPO</a>
.02	<b>APP REF:</b>	19/01315/FUL - Land Opposite 1 & 2 Lea Mount, TQ14 9QE
	<b>PROPOSAL:</b>	Erection of a dwelling and associated works
	<b>EXPIRY DATE:</b>	19.11.19
	<b>PUBLIC COMMENTS:</b>	None to date (objections expected)
	<b>WEBLINK:</b>	<a href="https://www.teignbridge.gov.uk/planning/forms/planning-application-details/?Type=Application&amp;Refval=19/01315/FUL">https://www.teignbridge.gov.uk/planning/forms/planning-application-details/?Type=Application&amp;Refval=19/01315/FUL</a>
<b>1911.07</b>	<b>BISHOPS AVENUE CAR PARK:</b> Consider installation of rubber kerbs around Bishops Avenue car park instead of bollards/barriers. See photo of examples in appendix B.	
<b>1911.08</b>	<b>BPC 125<sup>TH</sup> ANNIVERSARY:</b> Please see the clerks report (appendix C) with a suggestion to mark this occasion. Resolve to approve this suggestion, consider alternative ideas or take no action. (NB. Resolution to be made at this meeting to enable preparations to be complete by December 2019).	
<b>1911.09</b>	<b>FINANCE:</b> i. PAYMENTS: Resolve payment transactions detailed in '1911 payment schedule' (Appendix D). ii. MONTHLY FINANCE STATEMENTS: Resolve to acknowledge '1910 Financial Statement' (Appendix E) iii. CONSIDER DONATION REQUEST: From East Teignbridge Community Transport (based in Dawlish) as per clerks email dated 14.10.19. iv. CONSIDER REALLOCATION of BPC funds for provision of BERT Shed as per clerks email dated 30.10.19.	
<b>1911.10</b>	<b>BPC REPORTS:</b> Any relevant reports or updates from BPC members/the Clerk <i>NB: Matter brought to the council in this section cannot be concluded by resolution as there is no written notice and/or it is not featured on the agenda. Items requiring further consideration can be deferred to a future agenda of a committee or to the next meeting of the full council for which it will be an agenda item and therefore a resolution may be reached.</i> i. DALC AGM & Annual Conference – H. Merritt ii. Clerks Report – Resolutions/Tasks Status update (Appendix F) iii. Clerks Report – For information only – Call-in Planning Applications (Appendix G)	
<b>1911.11</b> .01  .02	<b>TO BE NOTED:-</b> <b>NEXT MEETINGS:</b> All to be held at Bishopsteignton Community Centre unless otherwise stated:- C.E. ACTION PLAN WORKING GROUP: Wednesday 6 <sup>th</sup> November 2pm PLANNING COMMITTEE: Monday 18 <sup>th</sup> November 7.30pm FULL COUNCIL: Monday 2 <sup>th</sup> December 7.30pm FINANCE & PERSONNEL COMMITTEE: Either 11am Friday 3 <sup>rd</sup> January 2020 OR 7pm Monday 6 <sup>th</sup> January 2020 (tbc) HIGHWAYS LIAISON MEETING: Tuesday 1pm 7 <sup>th</sup> January 2020  <b>BPC SURGERIES @ Chapels Café :</b> Thursday 7 <sup>th</sup> November 10-12am Cllrs. Grimble, +? Wednesday 20 <sup>th</sup> November 11.30 - 12.30am Cllrs. Benham, +? Thursday 5 <sup>th</sup> December 10-12am Cllrs. Nicholson, +?	
<b>1911.12</b>	<b>PUBLIC PARTICIPATION:</b> Opportunity for parishioners to bring any issues or concerns to the councils attention	



Kim Ford, Clerk to the Council

Published 30.10.19  
All business conducted under  
Bishopsteignton Parish Council Standing Orders Adopted June 2018