

# BISHOPSTEIGNTON PARISH COUNCIL

## MINUTES

OF THE MEETING HELD 7.30PM MONDAY 7<sup>TH</sup> OCTOBER 2019 AT THE OLD SCHOOL HALL, LUTON

### 2343 ATTENDANCE

01. PRESENT: Cllrs. Merritt (Chair), Benham, Davey, Day, Grimble, Lambert, Nicholson & Parkes (8/11).  
Mrs. K. Ford (Clerk), County Cllr. Peart, District Cllr. MacGregor & 3 members of the public
02. APOLOGIES: BPC Cllrs. Gill, Lewis & Moore (3/11), PC. R. Harvey & PCSO. S. Bunce
03. DOI: None

### 2344 OFFICIAL REPORTS

- .01 **POLICE REPORT** – No report provided.
- .02 **COUNTY COUNCILLOR PEART** – Cllr Peart reported his attendance at a forum of the Devon & Somerset Fire & Rescue Service to conclude the results of the recent public consultation. The response had been overwhelming so it was decided further analysis was required therefore any decisions should be made later in the year.
- .03 **DISTRICT COUNCILLOR MACGREGOR**- Cllr. MacGregor reported TDC are in the process of administering an article 4 directive on the beach between Teignmouth and Holcombe to restrict the current development plans of Network rail until improved proposal were brought forward which did not have such a detrimental impact on the community and town.  
Talks at Teignbridge are underway on methods of cost cutting whilst achieving improvements to the delivery of its services.  
Also, a first review of the Public Spaces Protection Order which could include the licencing of dogs; this can generate an income as long as government are encouraged to allow local government to retain this levy.  
Research into an environmentally friendly method of weed-killing is to be trialled with Newton Abbot Town Council. If successful the mechanism named Foamstream may be available for use in towns and parishes.  
Cllr. MacGregor reported the Economy & Estate department are overrun and understaffed which is causing a delay with the land user licence agreement to enable BPC to install night landing equipment at the agreed site on Michaels Field, however progress was being made on the Scout Hut project for within the car park and a project to plant trees on the land.

### 2345 RATIFICATION OF MINUTES

- .01 Minutes of the Parish Council meeting held 02.09.19; it was proposed by Cllr. Parkes, seconded by Cllr. Benham, that these be approved and signed as a true and correct record. Agreed unanimously therefore **RESOLVED**.
- .02 Minutes of the Maintenance Committee meeting held 04.09.19; it was proposed by Cllr. Parkes, seconded by Cllr. Lambert, that these be approved and signed as a true and correct record. Agreed unanimously therefore **RESOLVED**.
- .03 Minutes of the BERT Committee meeting held 23.09.19; it was agreed as these minutes had not been circulated to all members this ratification should be **DEFERRED** until the BPC meeting to be held on 04.11.19.
- .04 Minutes of the Cemetery Committee site meeting held 26.09.19; it was proposed by Cllr. Day, seconded by Cllr. Grimble, that these be approved and signed as a true and correct record. Agreed unanimously therefore **RESOLVED**.
- .05 Minutes of the Countryside & Recreation committee meeting held 27.09.19; it was proposed by Cllr. Benham, seconded by Cllr. Lambert, that these be approved and signed as a true and correct record. Agreed unanimously therefore **RESOLVED**.

### 2346 RECOMMENDATIONS

- .01 In accordance with minute reference MC.1909.03.02 the maintenance committee recommended changes to the previous agreement for replacement noticeboards through the parish.  
This proposal was amended slightly to include a noticeboard within the redundant phone-box in Luton and gave the replacements an order of priority, shown in the table below. It was proposed by Cllr. Day, seconded by Cllr. Lambert, to proceed accordingly. Agreed unanimously therefore **RESOLVED**.

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Of the meeting held 07.10.19

PRIORITY	AGREED LOCATION
1st	Fore Street (attached to Clanage House)
2nd	Village Green
3rd	Community Centre
4th	Phone-box, Luton
5th (when required)	Cemetery
Not to be replaced/remove	Lawns Recreation Ground

Cllr. Parkes reported a final design and price had been agreed by the Maintenance committee and the first board had been ordered.

- .02 In accordance with minute reference MC.1909.03.03 the Maintenance committee recommended BPC install 2 galvanised metal cycle racks (hooped design) on the grass verge at the entrance to the Millennium Stone car park.

This was discussed briefly; Cllr. MacGregor reported many more had been installed by TDC throughout the district and he would investigate a price to buy from their supplier through them. It was proposed by Cllr. Lambert, seconded by Cllr. Nicholson, for the clerk to proceed with seeking quotes for presentation at the next BPC meeting to be held 04.11.19. FOR: 7. AGAINST: 0, ABSTAIN: 1. Therefore **RESOLVED**.

- .03 In accordance with minute reference CR.1909.07.01 the C&R committee recommended the installation of an overhead restrictive barrier at the entrance to the Lawns Recreation Ground.

Circumstances for need were discussed and that if travelling communities landed on the land it would take a minimum of 7 days and £1,500 to evict them plus additional time and costs for any clean-up operation which may be required. As not all members were convinced this was the correct way forward an alternative suggestion was raised. It was proposed by Cllr. Merritt, seconded by Cllr. Nicholson, that the clerk investigate the potential costs of a barrier as well as the alternative methods and associated costs for other restrictive measures. FOR: 6, AGAINST: 2 therefore **RESOLVED**.

- .04 In accordance with minute reference CR.1909.07.02 the C&R committee recommended a continuous barrier of wooden bollards is installed along the open side of the village green (Cockhaven Close leading to Horns Park, opposite Bishopsteignton School and Pre-school). Several of the bollards would be removable to enable access for maintenance and events. In addition a dropped kerb should be installed at the removable bollard section for ease of access, subject to Devon Highways approval.

Cllr. Parkes suggested the use of trees instead of bollards; staggered if necessary. The clerk advised there may be restrictions due to the Village Green being a registered status for the land.

It was proposed by Cllr. Merritt, seconded by Cllr. Lambert, for the clerk to investigate if any restrictions exist which may prohibit a line of trees along the edge of the Village Green as well as if planning permission would be required. Subject to the results, seek quotes for the planting of these trees & bollards, including removable bollards and a dropped kerb. Agreed unanimously, therefore **RESOLVED**.

- .05 In accordance with minute reference CR.1909.08.01 the C&R committee recommended removal of the 23 year old rocking horse in the Lawns playground and replacement with a two-way rocker. The reasons for this recommendation were explained and it was agreed for the piece of equipment to be restricted from further use as soon as possible. Members felt more information was required about the possibility to repair the piece to reduce waste. It was proposed by Cllr. Benham, seconded by Cllr. Nicholson, to explore the options and costs for repair of the existing piece. This was agreed unanimously therefore **RESOLVED**.

## 2347 PLANNING

**APP REF:** 19/01746/TPO - Waterfield House, Newton Road

**PROPOSAL:** Fell and replace three Monterey cypress trees

**BPC COMMENT:** The Parish Council have no objection in principle but request that should permission be granted it is conditional to ensure a replacement/replacements are planted and a native species is considered. The council support the recommendations made by the Parish Tree Warden (below) and that these be taken into consideration:-

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*The trees at Waterfield house are obviously unhealthy and being so close to the main road, it is reasonable that they should be felled. They are however, very prominent and their loss will significantly affect the local landscape. Might I suggest therefore, that the property owners consider replacing them with a significant tree or trees, which will be able, in time, to make a positive contribution to the street scene. Sited back away from the road and well away from the house, a lime tree might be an appropriate choice, having a tall upright growth and being a magnet for bees when in flower.*

### 2348 BPC STRATEGIC PLAN

The clerk had circulated a document containing all points made by councillors in the timeframe provided. IT was proposed by Cllr. Benham, seconded by Cllr. Parkes, that the preparation of an Aims & Objective statement and priorities list be carried out by a working party of a few members; to be brought back to full council in draft format. FOR: 5, AGAINST: 0, ABSTAIN: 3, therefore **RESOLVED**.

Working party members will be Cllrs. Merritt, Benham & Nicholson with the clerk in attendance.

### 2349 BPC PUBLIC COMMUNICATION

It was agreed by all that open sessions/surgeries at the BPC office was not effectual; parishioners were not attending. Other options were considered.

It was proposed by Cllr. Parkes, seconded by Cllr. Day, that several members attend the Chapels Café in the Methodist Church once a month for October, November and December and this is reviewed at the full council meeting in January 2020. FOR: 7, AGAINST: 1, therefore **RESOLVED**.

### 2350 FLOWER POTS

Consideration was given to the request made by a parishioner for the Parish Council to take over planting and caring for flower pots by the Millennium Stone. Some members felt this should be offered to local organisations such as the flower club or W.I. and the opportunity should be advertised in the community. Others felt the pots should be removed and the area left as grass only.

It was proposed by Cllr. Nicholson, seconded by Cllr. Lambert, for the area to be clear, just grass and pots removed. FOR: 7, AGAINST: 1, therefore **RESOLVED**.

### 2351 RECYCLING

Members discussed the request from a parishioner for the provision of a teracycle scheme are within a public space in the parish. IT was agreed further information would be required to fully understand the request and consequences such as cost.

It was proposed by Cllr. Nicholson, seconded by Cllr. Davey, that the clerk request further details and the matter should be considered at the next opportunity. Agreed unanimously therefore **RESOLVED**.

### 2352 FINANCE

.01 **PAYMENTS:** It was proposed by Cllr. Day, seconded by Cllr. Grimble, that the payments listed below be approved and processed by the clerk. Agreed unanimously therefore **RESOLVED** to approve. Clerk to process.

TO:	DESCRIPTION:	£
HMRC	Tax & NI - Nothing due this period	0.00
Mrs. K. Ford	September 2019 Salary	1534.05
DCC Pension Fund	Contribution to Clerks pension September 2019	432.75
Function 28 Ltd	Website Hosting Inv. 6375	12.00
BGS Ltd	19/20 Q2 Grass cutting and Maint contract - Inv. 3339	3384.00
BGS Ltd	FP13 Gate Repairs (@ Village Green/P3) - Inv. 507	480.00
Earth Anchors	W.I. Memorial Bench MB005 - Inv EA32834	466.80
L.M. James	19/20 Q2 Sports Area Care Taker contract& Expenses	531.03
T. Martin	19/20 Q2 Fore St Toilets cleaning contract	687.50
SLCC	2019 Edition Clerks Manual + delivery fee	58.30
T. Martin	Fore Street toliet unblocking	40.00
Mrs. K. Ford	Expenses incurred in September 2019	55.68
BGS Ltd	Additional work Inv. 3401	168.00

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- .02 **MONTHLY FINANCIAL STATEMENTS:** A statement had been forwarded to members for their information for the period ending 30.09.19. This was **NOTED** by members and signed by the chairman. Clerk to publish on the BPC website.

### 2353 BPC MEMBERS REPORTS

- .01 TALC Meeting held 26.09.19 – Cllr. Merritt & Cllr. Benham – No further comments. App A to these minutes.  
.02 TDC Planning Café held 23.09.19 – Cllr. Merritt – No further comments. App B to these minutes.  
.03 Network Rail & TET meeting held 01.10.19 – Cllr. Merritt – No further comments. App C to these minutes.  
.04 An invitation from Sustainable Bishopsteignton for a council representative to join their Plastic Free Committee and meetings. Cllr Benham volunteered and this appointment was unanimously agreed.  
.05 Cllr. Grimble reported PROW 12 (Murley Crescent to Teign View Rd) has now been cleared.

### 2354 PUBLIC PARTICIPATION

- .01 Mrs. Vooght reported the road leading away, uphill from West Hayes farm was crumbling again despite previous repairs. Clerk to report to Neighbourhood Highways Officer.  
.02 Mrs. Vooght requested consideration be given to improved road signage to warn larger lorries and articulated vehicles of the restricted access through the village. Details of similar discussions with DCC Highways were highlighted but the issue would be reported to the NHO again.  
.03 Mr. Powell, publican at The Elizabethan reported ongoing conflict with South West Water and the loss of services leading to unpredicted closures of the establishment to adhere with Environmental Health legislation. He believed compensation is due. More recent problems with Western Power Distribution capacitors being overloaded due to housing development in Chudleigh; power cuts are similarly causing loss of business. Members sympathised and offered support when relevant. Cllr. Merritt offered to liaise with MP. Ann-Marie Morris and County Councillor Ron Peart.

**The Chairman closed the meeting at 9.37pm**

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#### **APPENDIX A - TALC Meeting held 26.09.19 – Cllr. Merritt & Cllr. Benham**

The main item discussed related to the Waste and Recycling service with presentations by Meg Booth, DCC Chief Officer for Highways, Infrastructure, Development and Waste and Lizzy Turner, TDC Recycling Officer. The information discussed included Waste & Recycling Advisors, Community Action Groups, Monitoring and Performance, Publicity including leaflets to Parishes, and Recycling of other items - crisp packets etc. This is certainly on the agenda for action. Large cardboard creating a challenge. Shown where recycling is processed including food waste to Holsworthy. Teignbridge second highest recycling rate to East Devon in county. Still a high level of recyclable material placed in black bins.

Better communication and opportunities to increase recycling and awareness an important theme.

The only other item of significance related to the situation in TDC of Planning resources, with several vacancies and increasing. Several Parishes were very dissatisfied with poor information available on-line for planning applications etc.

Kate provided information on the role ACT in the context of TDC Climate Change actions.

The next meeting 28 November, the main item being DCC Budget Update by Leader Cllr. John Hart.

#### **APPENDIX B - TDC Planning Café held 23.09.19 – Cllr. Merritt & Cllr. Benham**

This meeting was the third such event held by the Teignbridge District Council Spatial Planning Team this year. The evening event lasts for three hours, with main objective being to update Town and Parish Councils on Strategic Planning matters and to provide an opportunity for participation in Workshop Sessions.  
Menu/Agenda

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The future direction of Strategic Planning in Teignbridge is almost entirely governed by the Greater Exeter Strategic Plan. This is being prepared by a Partnership of Exeter City Council, Devon County Council, Teignbridge, Mid -Devon and East Devon District Councils. The Plan is for the period 2020-2040, is now due to be published in the summer of 2020, originally scheduled for 2019, in part delayed following the election of new Councils in May 2019.

The new Teignbridge Local Plan, again for the period up to 2040, is to be split into two parts: Part 1 - 'How development takes place in Teignbridge', a draft to be published early in the new year and Part 2 - 'Where development takes place in Teignbridge,' due to be published towards the end of 2020. This is shown more fully in a copy of the presentation made to the meeting. Also included is detail of the workshop sessions undertaken:

Housing Exception Sites

Valuing our Landscape

Tackling Climate Change through Planning

Town Centres

Achieving Good Design

Conclusion

This is an important forum for the Parish Council to be represented on.

### APPENDIX C - Network Rail & TET meeting held 01.10.19 – Cllr. Merritt

Attendance: From Save the Teign Estuary Trail Campaign Group- Judith Sharples, Norman Maudsley,

Bill Bailey & Rona Boyne

From BPC - Cllr. Henry Merritt

From Network Rail - Liz Noonan

- NR provided a background and context for needing the resilience work to be undertaken and provided details on the different options considered before concluding with the realignment of the railway.
- TETC advised their role in promoting non-vehicular transportation in the region, including equal amenity and opportunity for disability users
- NR confirmed that the new section of coastal path at Spray Point will be 15m wide and will include a viewing platform for people with disabilities / mobility scooters
- Discussion around the amenity work at Smuggler's Bridge, particularly the potential for utilising the area directly behind the bridge for either rescue equipment for RNLI or for the Salty Dog Café. NR Also confirmed there will be dry step free access from Smuggler's on to the new coastal path
- TETC agreed the new coastal path amenity was significantly better than the current walking path
- NR confirmed there will be fencing along the train line to prevent trespass on the line as well as fencing along the buttressing

New PROW / Permissive Path:

- There was a discussion around the nature of the new coastal and permissive path
- TETC confirmed that while 3m is the minimum, there is an aspiration to make this wider to encourage all users types (mobility-wise) to utilise paths. NR acknowledged that 3m was the minimum width and that due to constraints around Church Rock Wreck we were unable to make the path wider at the Teignmouth end
- NR explained there had initially been discussion around a shared path, however it was agreed with DCC that a PROW cannot be mixed-use and we are now exploring options, including an inland cycle path. TETC agreed that the in-land path was also their preference as it could connect Teignmouth to Dawlish for cycle users/mobility users
- General discussion about dissuading cyclists from using the permissive coastal path. Was agreed Smuggler's Lane was not a viable option for a lot of cyclists and an in-land route would be more suitable
- BB suggested investigating a similar option to Southampton's 5-6 mile promenade that is open to cyclists / mixed users until 9am. It works very well as a mixed user space. NR agreed to share this with the design team.