BISHOPSTEIGNTON PARISH COUNCIL

MEMBER SUMMONS

Issued Wednesday 27th November 2019

Dear Council Member,

Your presence is requested for the full council meeting of Bishopsteignton Parish Council at the Community Centre, Shute Hill on Monday 2nd December 2019 at 7.30pm. An agenda of business to be transacted at this meeting is below.

Declarations of Interest: Please consider the declaration of any disclosable pecuniary interests or other interests for any agenda items. Should you wish to request dispensation please apply to the clerk in writing prior to the meeting.

Kim Ford - Clerk to the Council

clerk@bishopsteignton-pc.gov.uk

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AGENDA

FULL MEETING OF BISHOPSTEIGNTON PARISH COUNCIL TO BE HELD 7.30PM MONDAY 2ND DECEMBER 2019 AT COMMUNITY CENTRE, SHUTE HILL

As the first tier of local government and being closest to the people, we have the ability to influence decisions for the benefit of the community we serve.

In our endeavours we are mindful that we are entrusted to act in the best interests of the whole community; our aim being to facilitate the best value services and facilities for the Parish of Bishopsteignton.

PART I

1912.01	APOLOGIES & DOI:
	i. Apologies for absence received prior to the meeting, to be noted.
	ii. Acknowledgment of DOI received for any item on the agenda; and
	iii. If required Clerk's response to any request for dispensation (made in writing prior to the meeting).
	The Council will adjourn for the following items:
1912.02	PUBLIC PARTICIPATION:
	A period of 15 minutes will be allowed for members of the public to ask questions or make comment regarding the
	work of the Council or other items that affect Bishopsteignton & Luton.
1912.03	OFFICAL REPORTS from:-
	i. Police/PCSO
	ii. Cllr. R. Peart - Devon County Councillor for Kingsteignton & Teign Estuary Division
	iii. Cllr. A. MacGregor – Teignbridge District Councillor for Bishopsteignton Ward
	The Council will convene to conduct the following business:
1912.04	RATIFICATION OF MINUTES for the following meetings:
	i. Full Council meeting held 04.11.19
	ii. Full Council Committee meeting held 18.11.19
	iii. Asset Management Committee meeting held 26.11.19
1912.05	RECCOMENDATIONS from the Asset Management Committee (AMC) meeting held 26.11.19
.01	In accordance with minute reference AMC1911.04 – The AMC recommend for BPC to resolve to agree in principal
	for the committee to conduct further research to eventually establish additional tree planting and areas of wild
	grass/flowers in accordance with the plans provided of the Lawns and Village Green (Appendices A & B).
	NB. This will affect the maintenance contract, research includes confirming the financial implication before BPC are
	presented with final proposals.
.02	In accordance with minute reference AMC1911.05 – The AMC recommend for BPC to resolve to agree in principal
	for the committee to conduct further research into upgrading the current asset management register and the
	possibility of establishing an interactive map and reporting system on the BPC website (beginning with benches).
.03	In accordance with minute reference AMC1911.08 – The AMC recommend for BPC to resolve to urgently complete
	enhancement works to Bishops Avenue Car Park in accordance with the DCC 2017 Stage 2 Safety Audit report (Ref
	NF.TI.26 1754 – Appendix C) and plan drawing (Ref: B08013 – Appendix D).

1912.06	CO-OPTION POLICY & BPC VACANCY
.01	Review draft co-option policy as updated (see Appendix E). Resolve to adopt amendments.
.02	Consider date for co-option to take place and therefore to be promoted accordingly. Resolve to approve.
1912.07	BISHOPS AVENUE CAR PARK
	Update from the clerk following discussion with DCC engineers about previous safety auditing.
	Resolve to approve any relevant proposals relating to recommendations.
1912.08	ALLOTMENTS: REQUEST FOR SUPPORT: Consider response to a request from BAGS for BPC support for their
	application to TDC for alterations to the layout at the allotments. (see Appendix F).
1912.09	FINANCE:
	i. PAYMENTS: Resolve payment transactions detailed in '1912 payment schedule' (Appendix G).
	ii. MONTHLY FINANCE STATEMENTS: Resolve to acknowledge '1911 Financial Statement' (Appendix H).
1912.10	BPC REPORTS: Any relevant reports or updates from BPC members/the Clerk
	NB: Matter brought to the council in this section cannot be concluded by resolution as there is no written notice and/or it is not
	featured on the agenda. Items requiring further consideration can be deferred to a future agenda of a committee or to the next
	meeting of the full council for which it will be an agenda item and therefore a resolution may be reached.
	i. TET Working Group – Notes from the meeting held 11.11.19 (App J)
	ii. CEAP Working Group – Notes from the meeting held 06.11.19 (App K)
	iii. TALC – Update from the meeting held 28.11.19 (App L)
	iv. Clerks Report – BPC Objective & Priorities – notes from the meeting held 27.11.19 (App M)
1912.11	TO BE NOTED:-
.01	NEXT MEETINGS: All to be held at Bishopsteignton Community Centre unless otherwise stated:-
	BPC WAR MEMORIAL REPAIRS WORKING GROUP: 9.30am Wednesday 4 th December. Formed in accordance with
	the full council meeting held 18.11.19 to consider repairs to War Memorial railings & possible enhancements to improve public safety.
	PLANNING COMMITTEE: 7.30pm Monday 16 th December
	FINANCE & PERSONNEL COMMITTEE: 7pm Monday 6 th January 2020
	HIGHWAYS LIAISON MEETING: 1pm Tuesday 7 th January 2020
	FULL COUNCIL: 7.30pm Monday 13 th January 2020
	C.E. ACTION PLAN WORKING GROUP: TBC
.02	BPC SURGERIES @ Chapels Café :
	Thursday 5 th December 10-12am – Clerk, Cllr. Nicholson & Cllr. Grimble
	NB. The success, and therefore continuation, of these surgeries is to be considered at the January Full Council meeting.
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PART II

MEMBERS ONLY - NOT OPEN TO THE PUBLIC

In accordance with the Public Bodies (Admission to Meetings) Act 1960, the public and representatives of the press and broadcast media are to be excluded from the meeting during the consideration of the following items due to the confidential nature of the business to be transacted.

1912.12 PERSONNEL: Consider Clerks salary pay scale spinal column point and weekly hours.

Resolve to approve SCP on scale for financial year of 2020/21; to enable precept budget preparation.

Kim Ford, Clerk to the Council

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All business conducted under
Bishopsteignton Parish Council Standing Orders Adopted June 2018