

BISHOPSTEIGNTON PARISH COUNCIL


MEMBER SUMMONS

Issued Wednesday 29th January 2020

Dear Council Member,

Your presence is requested for the full council meeting of Bishopsteignton Parish Council at the Community Centre, Shute Hill on Monday 3rd February 2020 at 7.30pm. An agenda of business to be transacted at this meeting is below.

Declarations of Interest: Please consider the declaration of any disclosable pecuniary interests or other interests for any agenda items. Should you wish to request dispensation please apply to the clerk in writing prior to the meeting.



Kim Ford - Clerk to the Council

clerk@bishopsteignton-pc.gov.uk

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AGENDA

**FULL MEETING OF BISHOPSTEIGNTON PARISH COUNCIL TO BE HELD
7.30PM MONDAY 3RD FEBRUARY 2020 AT COMMUNITY CENTRE, SHUTE HILL**

As the first tier of local government and being closest to the people, we have the ability to influence decisions for the benefit of the community we serve.

In our endeavours we are mindful that we are entrusted to act in the best interests of the whole community; our aim being to facilitate the best value services and facilities for the Parish of Bishopsteignton.

2002.01	APOLOGIES & DOI: <ul style="list-style-type: none">i. Apologies for absence received prior to the meeting, to be noted.ii. Acknowledgment of DOI received for any item on the agenda; andiii. <i>If required</i> Clerk's response to any request for dispensation (made in writing prior to the meeting).
2002.02 .01 .02 .03	CO-OPTION OF A PARISH COUNCILLOR: <p>The three candidates who applied for the vacant seat are invited to present themselves to members.</p> <p>Council members will proceed to resolve the appointment of one candidate.</p> <p>The duly co-opted member shall sign their declaration of acceptance of office and take their seat immediately. Consider new councillor's membership onto standing committees/working parties.</p>
<i>The Council will adjourn for the following items:</i>	
2002.03	PUBLIC PARTICIPATION: <p>A period of 15 minutes will be allowed for members of the public to ask questions or make comment regarding any agenda item listed below.</p>
2002.04	OFFICIAL REPORTS from:- <ul style="list-style-type: none">i. Police/PCSOii. Cllr. R. Peart - Devon County Councillor for Kingsteignton & Teign Estuary Divisioniii. Cllr. A. MacGregor – Teignbridge District Councillor for Bishopsteignton Ward
<i>The Council will convene to conduct the following business:</i>	
2002.05	RATIFICATION OF MINUTES for the following meetings: <ul style="list-style-type: none">i. Finance & Personnel committee held 20.01.20ii. Full council meeting held 20.01.20iii. BERT committee meeting held 27.01.20
2002.06	BISHOPSTEIGNTON EMERGENCY PLAN: <p>Members to review draft plan (Appendix A). Resolve to approve latest version.</p>
2002.07 .01 .02	BISHOPSTEIGNTON OPEN SPACES: <p>Following Asset Management committee consultation with interested parties, members to consider the plans provided (as appendix B, C & D). Resolve to approve plans for rewilding and tree planting as indicated.</p> <p>Unauthorised access onto BPC managed land from neighbouring properties: Consider resolution for this issue.</p>
2002.08	CREATION OF A RECYCLING FACILITY: <p>Consider details in member report (Appendix E). Consider resolution to meet these requirements.</p>

2002.09	BPC OBJECTIVES & PRIORITIES: Review clerks report provided (Appendix F). Consider resolution for the next steps; further planning, consultation or publication.
2002.10	PLANNING: To consider the following revised planning applications and agree comment to be sent to Teignbridge District Council as the Local Planning Authority:
	APP REF: 19/01984/FUL – 2 Great Furlong
	PROPOSAL: Single storey side extensions, detached garage and provision of new steps to relocated front door (revised scheme)
	EXPIRY DATE: BPC commenting again at TDCs request due to the revised drawings. Comments to be submitted before 15/02/20. <i>NB. Cllr. MacGregor has placed this application onto category B if the officer is minded to approve. Decision and date to be confirmed.</i>
	PUBLIC COMMENTS: 3 x objection.
	WEBLINK: https://www.teignbridge.gov.uk/planning/forms/planning-application-details/?Type=Application&Refval=19/01984/FUL
2002.11	FINANCE:
.01	PAYMENTS: Resolve payment transactions detailed in '2002 payment schedule' (Appendix G).
.02	MONTHLY FINANCE STATEMENTS: Resolve to acknowledge '1912 Financial Statement' (Appendix H).
.03	2018-19 ACCOUNTS: Internal audit report (Appendix J.i), External Audit report (Appendix J.ii) and clerks comments on these (Appendix J.iii) to be NOTED
2002.12	BPC REPORTS: Any relevant reports or updates from BPC members/the Clerk <i>NB: Matter brought to the council in this section cannot be concluded by resolution as there is no written notice and/or it is not featured on the agenda. Items requiring further consideration can be deferred to a future agenda of a committee or to the next meeting of the full council for which it will be an agenda item and therefore a resolution may be reached.</i> i. Clerks Report – Notes of Highways Liaison working party meeting held 22.01.20 (Appendix K) ii. Draft minutes of the TALC meeting held 23.01.20 (Appendix L). For information only. Cllr. Benham attended and therefore can answer questions if required. iii. Climate Emergency Action Plan working party meeting held 03.02.20 – Brief update from Cllr. Benham.
2002.13	FUTURE MEETINGS – TO BE NOTED: All to be held at Bishopsteignton Community Centre unless otherwise stated:- <ul style="list-style-type: none"> • ASSET MANAGEMENT COMMITTEE: 2pm Tuesday 11th February 2020 • PLANNING COMMITTEE: 7.30pm Monday 17th February 2020 • BPC at Chapels Café: Thursday 20th TBC • FULL COUNCIL: 7.30pm Monday 3rd March 2020
<i>The Council will adjourn for the following items:</i>	
2002.14	PUBLIC PARTICIPATION: A period of 15 minutes will be allowed for members of the public to raise questions or make comment regarding any other activity, new or ongoing concern within the parish.



Kim Ford, Clerk to the Council