

BISHOPSTEIGNTON PARISH COUNCIL


MEMBER SUMMONS

Issued Wednesday 26th February 2020

Dear Council Member,

Your presence is requested for the full council meeting of Bishopsteignton Parish Council at the Community Centre, Shute Hill on Monday 2nd March 2020 at 7.30pm. An agenda of business to be transacted at this meeting is below.

Declarations of Interest: Please consider the declaration of any disclosable pecuniary interests or other interests for any agenda items. Should you wish to request dispensation please apply to the clerk in writing prior to the meeting.



Kim Ford - Clerk to the Council

clerk@bishopsteignton-pc.gov.uk

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AGENDA

**FULL MEETING OF BISHOPSTEIGNTON PARISH COUNCIL TO BE HELD
7.30PM MONDAY 2ND MARCH 2020 AT COMMUNITY CENTRE, SHUTE HILL**

As the first tier of local government and being closest to the people, we have the ability to influence decisions for the benefit of the community we serve.

In our endeavours we are mindful that we are entrusted to act in the best interests of the whole community; our aim being to facilitate the best value services and facilities for the Parish of Bishopsteignton.

PART I

2003.01	APOLOGIES & DOI: <ul style="list-style-type: none">i. Apologies for absence received prior to the meeting, to be noted.ii. Acknowledgment of DOI received for any item on the agenda; andiii. <i>If required</i> Clerk's response to any request for dispensation (made in writing prior to the meeting).
<i>The Council will adjourn for the following items:</i>	
2003.02	PUBLIC PARTICIPATION: A period of 15 minutes will be allowed for members of the public to ask questions or make comment regarding any agenda item listed below.
2003.03	OFFICIAL REPORTS from:- <ul style="list-style-type: none">i. Police/PCSOii. Cllr. R. Peart - Devon County Councillor for Kingsteignton & Teign Estuary Divisioniii. Cllr. A. MacGregor – Teignbridge District Councillor for Bishopsteignton Ward
<i>The Council will convene to conduct the following business:</i>	
2003.04	RATIFICATION OF MINUTES for the following meetings: <ul style="list-style-type: none">i. BERT committee meeting held 27.01.20 - <i>as deferred 03.02.20.</i>ii. Full council meeting held 03.02.20iii. Asset management committee meeting held 11.02.20iv. Planning committee meeting held 17.02.20
2003.05 .01 .02	MEMBERSHIP OF COMMITTEES & WORKING GROUPS: <ul style="list-style-type: none">Consider and ratify membership of Cllr. Jebson on selected BPC committee/working parties of his choice.Update on Climate Emergency related working groups.
2003.06	CO-OPTION POLICY: Review policy amendments as recommended by the clerk (Appendix A). Resolve to adopt.
2003.07	LOCAL ELECTRICITY BILL: Consider members report & motion within (Appendix B). Resolve accordingly.
2003.08	CEMETERY FEES FOR 2020/21: Consider draft revised structure of cemetery fees (Appendix C) which are more in line with currently practices elsewhere. Amend if required and resolve to approve accordingly.
2003.09	RESTRICTION OF UNAUTHORISED ACCESS: Consider draft letter for BPC approval before distribution to residents. (Appendix D). Amend if required and resolve to approve accordingly.

2003.10	PLANNING: To consider the following planning application and agree comment to be sent to Teignbridge District Council as the Local Planning Authority:
	APP REF: 20/00197/FUL - Wheatridge , Newton Road
	PROPOSAL: Replacement of existing front porch with terrace space above
	EXPIRY DATE: 10.03.20
	PUBLIC COMMENTS: None @ 26.02.20
	WEBLINK: https://www.teignbridge.gov.uk/planning/forms/planning-application-details/?Type=Application&Refval=20/00197/FUL
2003.11	FINANCE:
.01	PAYMENTS: Resolve payment transactions detailed in '200302 payment schedule' (Appendix E).
.02	MONTHLY FINANCE STATEMENTS: Resolve to acknowledge '200131 Financial Statement' (Appendix F).
.03	2018-19 ACCOUNTS: Resolve to approve engagement of Lee Accounting to perform internal auditing for Bishopsteignton Parish Council accounts of financial year 2019-20. (See Engagement letter Appendix G).
.04	BPC GRANT GIVING: -
a	Consider applications for grant funding using the balance of 2019-20 budget. Resolve to approve accordingly.
b	Consider the draft BPC Grant Awarding Policy 2020/21 (Appendix H), resolve to adopt.
<i>NB: Matter brought to the council in either of the following two section cannot be concluded by resolution as there is no written notice and/or it is not featured on the agenda. Items requiring further consideration can be deferred to a future agenda of a committee or to the next meeting of the full council for which it will be an agenda item and therefore a resolution may be reached.</i>	
2003.12	BPC REPORTS: Any relevant reports or updates from BPC members/the Clerk
	i. Clerks Report – Notes of Highways Liaison working party meeting held 22.01.20 (Appendix J) <i>as deferred 03.02.20</i> . To be NOTED.
	ii. Clerks Report – Update on ongoing issues. (Appendix K). To be NOTED.
	iii. Village Green Enhancements – Update report (Appendix L) as discussed by the Asset Management Committee, minute reference AMC2002.10. To be NOTED.
	iv. Teign Estuary Trail (TET) working group meeting notes held 10.02.20 (Appendix M). To be NOTED.
<i>The Council will adjourn for the following items:</i>	
2003.13	PUBLIC PARTICIPATION: A period of 15 minutes will be allowed for members of the public to raise questions or make comment regarding any other activity, new or ongoing concern within the parish.

PART II

In accordance with the Public Bodies (Admission to Meetings) Act 1960, the public and representatives of the press and broadcast media are excluded from the meeting during the consideration of the following items of business as publicity would be prejudicial to the public interest because of the confidential nature of the business to be transacted.

2003.14	ANNUAL ELECTORS MEETING: Consider ideas to improve the meeting for 2020; to be held on 23 rd March. Including the Community Contribution Awards & recipients. (Appendix N).
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Kim Ford, Clerk to the Council

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All business conducted under
Bishopsteignton Parish Council Standing Orders Adopted June 2018

FUTURE MEETINGS – FOR INFORMATION

All to be held at Bishopsteignton Community Centre unless otherwise stated:-

- UPDATE from agent of Bakers Nursery (yard) development: 3pm Thursday 5th March 2020
- PLANNING COMMITTEE: 7.30pm Monday 16th March
- ANNUAL ELECTORS MEETING: 7pm Monday 23rd March
- TALC: 7pm Thursday 26th March, Council Chamber, Forde House. All members welcome.
- ASSET MANAGEMENT COMMITTEE: 2pm Tuesday 31st March.
- BPC at Chapels Café: Thursday 19th March, Monday 6th April & Thursday 23rd April
- *To be confirmed:* BEACH CLEAN/LITTER PICKING: Jointly with Sus Bishop. 10 until 12, Sunday 5th April.
- FULL COUNCIL: 7.30pm Monday 6th April.
- FINANCE & PERSONNEL COMMITTEE: 7pm, Thursday 9th April.