

# BISHOPSTEIGNTON PARISH COUNCIL

## MINUTES

### FULL COUNCIL MEETING

HELD 7.30PM MONDAY 3<sup>RD</sup> FEBRUARY 2020 AT BISHOPSTEIGNTON COMMUNITY CENTRE

#### 2389 ATTENDANCE

- .01 PRESENT: Cllr. Merritt (Chairman), Cllrs. Benham, Gill, Grimble, Lambert, Moore, Nicholson & Parkes (8/9), Clerk: Mrs. K. Ford., County Cllr. R. Peart, Cllr. A. MacGregor & 5 members of the public.
- .02 APOLOGIES: Cllrs. Davey (1/9).
- .03 DOI: Cllr. Grimble declared a pecuniary interest on item 2398.01: New Planning.

#### 2390 OFFICIAL REPORTS

- .01 **DISTRICT COUNCILLOR REPORT:** Cllr. MacGregor reported he had been involved with public responses to the changes to leisure fees across the district which would cover ongoing costs as well as future refurbishments for leisure centres. His time is also taken up by planning for the 2020 Leisure Awards ceremony being held on 20<sup>th</sup> February at Dawlish Leisure Centre.

He reported the creation of a strategic sports board under the Great Exeter Strategic Plan. The first was being trialled in the sub-region of Exeter and East Devon but could soon be established on TDC, Mid Devon and Exeter and may include input from Exeter Chiefs and Exeter City FC.

Cllr. Nicholson asked for clarification that the current planning application for 2 Great Furlong (19/01984/FUL) was still on category B if the officer was minded to approve as there was some confusion. Cllr. MacGregor to confirm.

Cllr. Nicholson asked for an update with the retrospective application for car park floodlighting at Coombe Cellars. Cllr. MacGregor is having trouble locating the correct officer but would report back in due course. Cllr. Nicholson suggested Conservation Officer Mr. S. Carroll.

*Cllr. MacGregor left the meeting*

#### 2391 CO-OPTION

Each of the three candidates for the vacancy gave a brief introduction to themselves.

Mr. R. Gateshill was proposed by Cllr. Lambert, seconded by Cllr. Grimble, and received 3/8 votes.

Mr. A. Jebson was proposed by Cllr. Gill, seconded by Cllr. Moore, and received 5/8 votes.

Therefore Mr. A. Jebson is duly co-opted as a members of Bishopsteignton Parish Council with immediate effect. He signed a Declaration of Acceptance of Office which was witnessed by the Clerk. The other candidates were thanked for their time and interest and Cllr. Jebson was welcomed and took his seat.

#### 2392 OFFICIAL REPORTS – Cont'd

- .02 **POLICE** – No report was provided.
- .03 **COUNTY COUNCILLOR REPORT:** Cllr. Peart reported had little to report other than Devon County Council were working on budgets which is complicated with a 72% reduction to their core funding.

#### 2393 RATIFICATION OF PREVIOUS MEETING MINUTES:

- .01 Minutes of the Finance and Personnel Committee meeting held 20.01.20; it was proposed by Cllr. Gill, seconded by Cllr. Merritt, that these be approved and signed as a true and correct record. Agreed unanimously therefore **RESOLVED**.
- .02 Minutes of the Full Parish Council meeting held 20.01.20; it was proposed by Cllr. Parkes, seconded by Cllr. Lambert, that these be approved and signed as a true and correct record. Agreed unanimously therefore **RESOLVED**.

#### 2394 BISHOPSTEIGNTON EMERGENCY RESILIENCE PLAN:

Mrs. Cawthraw, Chairman of BERT, clarified the plan shall only come into effect when usual emergency services are unable to attend to the incident. The plan has been changed so it is now in line with recommendation of the emergency services; so they may refer to a plan in a uniform format to easily find the required information.

# BISHOPSTEIGNTON PARISH COUNCIL

## MINUTES - continued

FULL COUNCIL MEETING - held 03.02.20

Members expressed their thanks and the Chairman asked this gratitude be passed to all BERT members. It was proposed by Cllr. Benham, seconded by Cllr. Merritt, to adopt the latest version of the plan subject to minor administrative alterations (names, contact detail within the emergency shelter and volunteers lists). Agreed unanimously therefore **RESOLVED**.

### 2395 BISHOPSTEIGNTON OPEN SPACES

.01 Members considered the annotated aerial views and maintenance plan sent by email prior to the meeting. Cllr. Parkes answered and explained any queries raised including concerns over costs and volunteers.

It was proposed by Cllr. Benham, seconded by Cllr. Lambert, and agreed unanimously to adopt the maintenance plan, for Cllr. Parkes to work with volunteers to plant the donated whips as illustrated, to care of the trees and to continue to monitor growth & care in accordance with the plan. Agreed unanimously therefore **RESOLVED**.

.02 Members discussed recent concerns of pedestrian access onto BPC managed public land from private properties at the Lawns recreation ground and the Village Green. The matter was separated for action to be considered; one being Local Housing Authority properties (ie. tenancies) and the other are privately owned properties, some possibly with historic access although not granted by the landowner.

For LHA properties it was proposed by Cllr. Nicholson, seconded by Cllr. Grimble, for the clerk to liaise again to insist the LHA replace the chain-link fence along the boundary to ensure no access is possible regardless of the fence/gate design within the boundary. Agreed unanimously, therefore **RESOLVED**.

It was proposed by Cllr. Benham, seconded by Cllr. Moore, that legal advice is sought for possible solutions to the unauthorised access from privately owned properties before any action is taken. In addition for the clerk to contact planning enforcement to enquire about the regulation for garden fence heights; in particular to the new fencing behind the playground at the Lawns. Agreed unanimously therefore **RESOLVED**.

### 2396 CREATION OF A RECYCLING FACILITY

Members considered the proposal sent to them prior to the meeting. Cllr. Benham answered queries including that funding has been sought and achieved, the trial would be 6 months then reviewed and the facility would be regularly monitored by volunteers on a rota; if vandalism/damage caused the team would deal with it.

It was proposed by Cllr. Parkes, seconded by Cllr. Nicholson, to support the initiative, allow the facility to be positioned in the Lawns car park (final location to be agreed). Agreed unanimously therefore **RESOLVED**.

### 2397 BPC OBJECTIVES & PRIORITIES

Members reviewed the working list, so far, as provided. It was proposed by Cllr. Jebson, seconded by Cllr. Lambert, for BPC to agree with the content listed and for the working party to continue to develop the plan including publication/promotion. Agreed unanimously therefore **RESOLVED**. Next meeting to be arranged.

2398 **NEW PLANNING APPLICATIONS:** The following new planning application was considered and comments agreed to be sent to Teignbridge District Council as the Local Planning Authority:

.01 **APPLICATION REF:** 19/01984/FUL – 2 Great Furlong

**PROPOSAL:** Single storey side extensions, detached garage and provision of new steps to relocated front door (to comment on additional supporting documents)

It was proposed by Cllr. Nicholson, seconded by Cllr. Benham, that the following comment, be submitted. Agreed unanimously, therefore it was **RESOLVED** that comment to be submitted by the clerk.

**BPC COMMENTS:** Bishopsteignton Parish Council appreciate this is a retrospective application but have concerns with the overbearing nature of this development and the implications for potential future developments in the vicinity. They wish to draw the delegated officer's attention to

# BISHOPSTEIGNTON PARISH COUNCIL

## MINUTES - continued

FULL COUNCIL MEETING - held 03.02.20

Bishopsteignton Neighbourhood Development Plan policy BSC5: '...ensure development is not intrusive and relates sympathetically to natural and built features in the landscape.'

They would have preferred to see construction materials to be more in keeping and a better match with others used locally.

They feel the garage has an overbearing visual impact especially, particularly on approach from Grange Park. They would welcome the condition of an alternation to change the outside lighting for less intrusive impact.

Bishopsteignton Parish Council understand there is a request for the decision to be taken by the TDC Planning Committee should the planning officer be inclined to approve and grant permission. They wholly support this category B request.

### 2399 FINANCE

- .01 **PAYMENTS:** It was proposed by Cllr. Nicholson, seconded by Cllr. Lambert, that the payments listed below, in accordance with '200203 payment schedule' be approved; then processed by the clerk. Agreed unanimously therefore **RESOLVED** to approve. Clerk to process.

HMRC	Tax & NI - Jan 2020	206.02
Mrs. K. Ford	January 2020 Salary	1325.65
DCC Pension Fund	Contribution to Clerks pension for Jan 2020	432.75
Function 28 ltd	Website Hosting. <i>Awaiting Inv &amp; End of contract statement.</i>	12.00
SLCC	Regional Conference held 29.01.19 Plymouth	90.00
BGS Ltd	Clearance at Bishops Avenue car parks. Inv. 3729	120.00
MAT Electrics Ltd	Provision & Installation of NLS Mast at Michaels Field. Inv. DW33889	6857.58
Amazon Business	BERT Emergency Shelter Inv. 136721911-2020-1606	23.99
Mr. T. Martin	Labour to make good Coles Barn bus stop after graffiti.	50.00
Mrs. K. Ford	Expenses: See break down for details	176.90
Mrs. K. Ford	P3 Expenses: Refreshments for scout annual PROW assessment	8.46
BGS Ltd	Yr 3 Orchard Management Contract Inv 3691	400.00
BGS Ltd	Additional Weeding Inv 3738	120.00

- .02 **MONTHLY FINANCE STATEMENTS:** A statement had been forwarded to members for their information for the period ending 31.01.20. This was **NOTED** by members and signed by the chairman. Clerk to publish on the BPC website.
- .03 **2018-19 ACCOUNTS:** The clerks report which detailed the 2018-19 accounts internal and external audits was reviewed including consideration of appointing a new internal auditor, with a more depth of understanding of Local Council working and the differences between these practices and that of a regular business. It was proposed by Cllr. Benham, seconded by Cllr. Nicholson, to investigate the costs of a new auditor with the correct knowledge and experience. Agreed unanimously therefore **RESOLVED**.

### 2400 MEMBERS REPORTS

- .01 Clerk Report – Notes of Highways Meeting held 22.01.20 – DEFERRED as report unavailable in time.
- .02 Teignbridge Association of Local Councils – Draft minutes of the meeting held 23.01.20 – NOTED with no further comments.
- .03 Climate Emergency Action Plan Working Party – Had met earlier that day so a written report was not available. Cllr. Benham reported progress was being made and hoped a draft report could be presented to council prior to the April full council meeting.

**THE CHAIRMAN CLOSED THE MEETING AT 9.34PM**