

BISHOPSTEIGNTON PARISH COUNCIL

MINUTES

FULL COUNCIL MEETING

HELD 7.30PM MONDAY 2ND MARCH 2020 AT BISHOPSTEIGNTON COMMUNITY CENTRE

PART I

2406 ATTENDANCE

- .01 PRESENT: Cllr. Merritt (Chairman), Cllrs. Benham, Davey, Gill, Grimble, Jebson, Lambert, Moore & Nicholson (9/10), Clerk: Mrs. K. Ford., County Cllr. R. Peart, Cllr. A. MacGregor, PC. R. Harvey & 3 members of the public.
- .02 APOLOGIES: Cllrs. Parkes (1/10).
- .03 DOI: Cllr. Davey declared a DPI on item 2416.04 Teign Estuary Trail, depending on the nature of the discussion.

2407 OFFICIAL REPORTS

- .01 **POLICE** – PC. Harvey read the crimes report for the period 04.02.20 to 02.03.20. There were four crimes for the period including criminal damage, common assault and assault (ABH). Crimes reports for the periods 03.12.19 to 03.01.20 (6 crimes) and 04.01.20 to 03.02.20 (2 crimes) were also provided; these crimes included assault (ABH), dog not under proper control, criminal damage to vehicles and public order.
- PC. Harvey was pleased to report that following a period of inactivity the Community Speed Watch has now recruited a few new members. They were vetted and awaiting training after which the team could start again. More volunteers are always welcome, details can be found on line at <https://www.communityspeedwatch.org/>. To enrol applicants must email PC. Harvey directly robert.harvey@devonandcornwall.pnn.police.uk.
- Cllr. Nicholson asked why some traffic collisions/incidents did not appear on his monthly reports. PC. Harvey advised his reports were crimes only and did not include traffic matters. A collision record is only created when injury occurs as a result; damage to vehicles and when drivers simple exchange insurance details do not require a police report, even if an officer has attended.
- .02 **COUNTY COUNCILLOR REPORT:** Cllr. Peart reported Devon County Council had finalised and approved budgets for 2020-21 which meant a 3.99% increase for band D properties. This generates an additional £43m to be used for highways drainage improvements, adult health and social care, amongst others. In Devon there are over 795k residents in 2,594 square miles; there are 8k miles of roads, 365 schools, 50 libraries, 4 mobile libraries, 185 bus services, plus more services to be looked after. Last year 62k potholes were filled and there are currently 9 new schools being built in the county.
- Cllr. Peart reported that since the county council Climate Emergency declaration in February 2019, in which it stated to be carbon neutral by 2030, its carbon footprint has been reduced by 40%; mostly due to the introduction of LED street lighting. He added that DCC are working in partnership with the University of Exeter to compile a Net Zero taskforce.
- Notification was given of continued closures of the A380 Kingsteignton for carriageway repairs.
- .03 **DISTRICT COUNCILLOR REPORT:** Cllr. MacGregor reported the budget for TDC was also approved. Included in this budget was provision for the new role of a Climate Emergency officer and an additional Planning Enforcement Officer. Some funds will be made by extending parking charges to include Sundays.
- Cllr. MacGregor mentioned his involvement with Sports Community Awards; the ceremony is to be held at Dawlish Leisure Centre in May.
- Relating to Coronavirus (COVID-19), any relevant action from TDC will be to keep the work of the council going and protecting its staff as well as promoting any advice provided by relevant bodies.
- Cllr. Nicholson requested an update on the floodlighting application at Coombe Cellars; the owners shall be contact imminently to request the lights are shielded but recent reports claim that lights such as these are not detrimental to the foraging patterns of bats.

06.04.20 APPROVED BY BPC & SIGNED BY THE CHAIRMAN:

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Cllr. MacGregor confirmed that the retrospective planning application for development at 2 Great Furlong was to be called in to committee if the officer was minded to grant approval.

Cllr. Benham asked about a recent report which stated local councils would be charged for the emptying of dog waste bins in their parishes. Cllr. MacGregor confirmed these changes did not affect existing bins which are already being emptied by TDC but there would be a cost for the placement and regular emptying of additional bins requested by the local council.

Cllr. Davey reported a complaint about the way the recycling centre/tip is ran, particularly with regards to white-goods, Cllr. MacGregor to liaise with Cllr. Alistair Dewhirst for a response.

2408 RATIFICATION OF PREVIOUS MEETING MINUTES:

- .01 Minutes of the BERT committee meeting held 27.01.20; it was proposed by Cllr. Moore, seconded by Cllr. Grimble, that these be approved and signed as a true and correct record. Agreed unanimously therefore **RESOLVED**.
- .02 Minutes of the Full Parish Council meeting held 03.02.20; it was proposed by Cllr. Benham, seconded by Cllr. Grimble, that these be approved and signed as a true and correct record. Agreed unanimously therefore **RESOLVED**.
- .03 Minutes of the Asset Management committee meeting held 11.02.20; it was proposed by Cllr. Jebson, seconded by Cllr. Lambert, that these be approved and signed as a true and correct record. Agreed unanimously therefore **RESOLVED**.
- .04 Minutes of the Planning committee meeting held 17.02.20; it was proposed by Cllr. Lambert, seconded by Cllr. Benham, that these be approved and signed as a true and correct record. Agreed unanimously therefore **RESOLVED**.

2409 MEMBERSHIP OF COMMITTEES & WORKING GROUPS:

The current committee and working parties' structure was reviewed.

It was proposed by Cllr. Merritt, seconded by Cllr. Grimble, that Cllr. Jebson become a member of BPC standing committee for Asset Management. Agreed unanimously therefore **RESOLVED**.

Cllr. Benham and Cllr. Merritt briefly explained the two different Climate Emergency working groups and how this should be shown in the list.

It was proposed by Cllr. Merritt, seconded by Cllr. Benham, that Cllr. Jebson become a member of the joint BPC/Sustainable Bishop working group for Climate Emergency Action. Agreed unanimously therefore **RESOLVED**.

2410 CO-OPTION POLICY:

The draft, as recommended by the clerk, was reviewed. It was proposed by Cllr. Nicholson, seconded by Cllr. Davey, that BPC adopt the Co-option Policy including minor alternations discussed. Agreed unanimously therefore **RESOLVED**.

2411 LOCAL ELECTRICITY BILL:

The report from Cllr. Benham was considered. It was proposed by Cllr. Merritt, seconded by Cllr. Jebson that Bishopsteignton Parish Council notes that the Local Electricity Bill;

- aims to address the current situation, whereby the very large financial setup and running costs involved in selling locally generated renewable electricity to local customers result in it being impossible for local renewable electricity generators to do so,
- if made law, would make these financial costs proportionate to the scale of a renewable electricity supplier's operation and therefore empower councils, together with their communities, to sell locally generated renewable electricity directly to local people, businesses and organisations, and

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- would result in councils or community organisations that set up local renewable electricity companies receiving revenues that could be used to help fund local greenhouse gas emissions reduction measures and to help improve local services and facilities

II) accordingly resolves to support the Local Electricity Bill, supported by a cross-party group of 115 MPs during the 2017-19 Parliamentary session; and

III) further resolves to write to the organisers of the campaign for the Bill expressing its support.

FOR: 8. AGAINST: 0, ABSTAIN: 1. Therefore **RESOLVED**. Clerk to write expressing BPC support, as detailed above.

2412 CEMETERY FEES FOR 2020/21:

The draft fees structure for 2020/21 was explained by the clerk and considered by members. It was proposed by Cllr. Lambert, seconded by Cllr. Jebson, that BPC adopt this fees schedule to come into effect on 01.04.20. Agreed unanimously therefore **RESOLVED**.

2413 RESTRICTION OF UNAUTHORISED ACCESS:

Members considered a draft letter to parishioners and discussed possible changes and inclusions to improve the letter and its tone. Several useful alternations were suggested. it was proposed by Cllr. Merritt, seconded by Cllr. Nicholson, to revise the letter accordingly and circulate to members for further consideration at a future meeting. FOR: 6, AGAINST: 2, ABSTAIN: 1. Therefore **RESOLVED**. Clerk to redraft letter.

2414 NEW PLANNING APPLICATIONS: The following new planning application was considered and comments agreed to be sent to Teignbridge District Council as the Local Planning Authority:

.01 **APPLICATION REF:** 20/00197/FUL - Wheatridge , Newton Road

PROPOSAL: Replacement of existing front porch with terrace space above

It was proposed by Cllr. Davey, seconded by Cllr. Nicholson, that the following comment, be submitted. Agreed unanimously, therefore it was **RESOLVED** that comment to be submitted by the clerk.

BPC COMMENTS: No objection.

2415 FINANCE

.01 **PAYMENTS:** It was proposed by Cllr. Lambert, seconded by Cllr. Gill, that the payments listed below, in accordance with '200302 payment schedule' be approved; then processed by the clerk. Agreed unanimously therefore **RESOLVED** to approve. Clerk to process.

HMRC	Tax & NI - Feb 2020	206.02
Mrs. K. Ford	February 2020 Salary	1325.45
DCC Pension Fund	Contribution to Clerks pension for Feb 2020	432.75
OneDirect	BERT Equipment (using funding) - MOTOROLA XT460 QUAD PACK	473.99
Mr. E. Stephenson	BERT Mobile Phone top-up	15.00
Mr. H. Merritt	Travel Expenses	5.04
Dot Combo	Monthly fee for Website hosting/improvement. Feb 2020.	50.00
The Very Good Email Company	Monthly fee for Email hosting March 2020 (Awaiting Invoice)	14.40
Dot Combo	Laptop set up Invoice 28-02-2020-01	50.00
Amazon business account	4 x invoices:- Stationery, toner & BERT exps	67.12
GA Earthworks	War Memorial Drawing	144.00
GA Earthworks	Bike Hoops	384.00
R. Morey Landscapes	Hedge cutting at the VG Inv 1036	150.00
Mr. J. Parkes	Expenses: Cemetery (as receipt less Linseed oil)	65.00

The schedule includes BPC approval of the following standing orders to be made monthly from 01.04.20 to 01.02.21:

Dot Combo	Website hosting & improvements @ £50 pcm	Total £550.00
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Very Good Email Company	Email hosting x 12 @ 12.00 +vat pcm	Total £158.40
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.02 **MONTHLY FINANCE STATEMENTS:** A statement for the period ending 29.02.20 had been forwarded to members. This was **NOTED** by members and signed by the chairman. Clerk to publish on the BPC website.

.03 **2018-19 ACCOUNTS:** It was proposed by Cllr. Benham, seconded by Cllr. Nicholson, to approve the engagement of Lee Accounting to perform internal auditing for Bishopsteignton Parish Council accounts of financial year 2019-20. Agreed unanimously therefore **RESOLVED**.

.04 **BPC GRANT GIVING:** *Cllr. Grimble declared a non-pecuniary interest, discussed but did not vote.*

a Both applications were considered. It was proposed by Cllr. Gill, seconded by Cllr. Benham, that BPC, using the balance of the 2019/20 Grant Awards Fund and the remainder from unearmarked funds, grant the following awards. Agreed unanimously therefore **RESOLVED**.

Teignmouth Shop mobility £200 toward facility repairs.

Bishopsteignton Knitntink up to £150 towards a VE Day celebration community craft project.

b Members considered the draft BPC Grant Awarding Policy 2020/21. It was proposed by Cllr. Merritt, seconded by Cllr. Moore, that this be adopted. Agreed unanimously therefore **RESOLVED**. Clerk to upload to website after 01/04/20 and promote where appropriate.

2416 MEMBERS REPORTS

.01 Clerk Report – Notes of Highways Meeting held 22.01.20 – No further comments raised; report was **NOTED**.

.02 Clerk Report – copy unavailable to be completed and forwarded to members in due course.

.03 Village Green Enhancements: Following a query raised by Cllr. Nicholson it was **NOTED** that the installation of a drinking water provision and a separate tap was in the investigation stage and no proposals or resolutions had been made at this stage.

.04 Teign Estuary Trail (TET) working group meeting notes held 10.02.20: No further comments raised.

2417 PUBLIC PARTICIPATION: None

THE CHAIRMAN CLOSED PART I OF THE MEETING AT 9.30PM

PART II

In accordance with the Public Bodies (Admission to Meetings) Act 1960, the public and representatives of the press and broadcast media were excluded from this part of the meeting for the consideration of the following items of business as publicity may be prejudicial to the public interest because of the confidential nature of the business to be transacted.

2418 ANNUAL ELECTORS MEETING: The general running of the meeting, to be held on Monday 23rd March 2020 was explained by the clerk, there were no suggestions for change. The idea of awards for community contribution was discussed. This would be chosen by the public each year, but as it is too late to promote this and gather nominations and votes it was agreed the first year's nominations should be made by the PC. There will be two awards one for an individual and one for group efforts. Several suggestions were made and considered. Resulting in the following result: -

It was proposed by Cllr. Nicholson, seconded by Cllr Moore, that the individual award be presented to Mr. Roger Gallagher. FOR: 8, AGAINST: 0, ABSTAIN: 1. Therefore **RESOLVED**.

It was proposed by Cllr. Gill, seconded by Cllr. Davey, that the group award be presented to the organisers of Chapels Café. FOR: 7, AGAINST: 0, ABSTAIN: 2. Therefore **RESOLVED**.

Clerk to organise engraved awards and invite the recipients to attend the Annual Electors meeting.

THE CHAIRMAN CLOSED PART II OF THE MEETING AT 9.44PM