

BISHOPSTEIGNTON PARISH COUNCIL

AGENDA

FOR THE MEETING OF THE ASSET MANAGEMENT COMMITTEE

2.00PM ON TUESDAY 11TH FEBRUARY 2020 AT BISHOPSTEIGNTON COMMUNITY CENTRE, SHUTE HILL

MEMBER SUMMONS

issued Thursday 6th February 2020

Dear Council Member,

Your presence is requested for the meeting of Bishopsteignton Parish Council Asset Management Committee at the Community Centre, Shute Hill, Bishopsteignton on Tuesday 11th February at 2pm. An agenda of business to be transacted at this meeting is below.



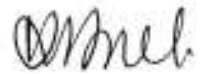
Kim Ford - Clerk to the Council

clerk@bishopsteignton-pc.gov.uk

07483 149812

AMC2002.01	ATTENDANCE:														
	To receive members apologies & declaration of interests for any agenda item.														
AMC2002.02	BISHOPS AVENUE CAR PARK:														
.01	Railings														
.02	Signage														
.03	Planting & ongoing maintenance/weed control														
AMC2002.03	CEMETERY:														
.01	Boundary Hedge														
.02	Garden of Rest – Completion of rose bed for cremated remains														
.03	Cemetery Driveway & Gates														
AMC2002.04	PARISH NOTICEBOARDS														
	Review previously agreed order of scheduled replacements and location (see table below in accordance with full council resolution dated 07.10.19 minute ref. 2346.01). Recommend to full council any alternation if necessary.														
	<table border="1"><thead><tr><th>PRIORITY</th><th>AGREED LOCATION</th></tr></thead><tbody><tr><td>1st</td><td>Fore Street (attached to Clanage House)</td></tr><tr><td>2nd</td><td>Village Green</td></tr><tr><td>3rd</td><td>Community Centre</td></tr><tr><td>4th</td><td>Phone-box, Luton</td></tr><tr><td>5th (when required)</td><td>Cemetery</td></tr><tr><td>Not to be replaced/remove</td><td>Lawns Recreation Ground</td></tr></tbody></table>	PRIORITY	AGREED LOCATION	1st	Fore Street (attached to Clanage House)	2nd	Village Green	3rd	Community Centre	4th	Phone-box, Luton	5th (when required)	Cemetery	Not to be replaced/remove	Lawns Recreation Ground
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AMC2002.05	ASSET REGISTER:														
	Update content and values on the current asset register (see appendix A) in accordance with BPC internal audit report.														
AMC2002.06	WEBSITE CONTENT:														
.01	Review & comment on the page layout & content where assets are mentioned on the current website. Make recommendations for the Clerk/Chair to discuss with the website manager.														

.02	Interactive Map – agree aim of the map. Make recommendations for the Clerk/Chair to discuss with the website manager.
AMC2002.07	PROGRAMME OF ASSESSMENT & MAINTENANCE:
	Consider this for fixed street furniture such as noticeboards, benches, bus shelters, playground equipment, etc. Consider who will conduct condition surveys and how frequently. Consider who will conduct maintenance when required and the legalities/liability.
AMC2002.08	PUBLIC RIGHTS OF WAY
.01	Update on condition of FP 13 & 19
.02	Strimmer course.
AMC2002.09	MEMORIAL TREE REQUEST
	Consider request for a memorial tree at The Lawns.
AMC2002.10	VILLAGE GREEN
	Plan for improvements/research including dropped kerb, water supply, tree planting, install little library, backless benches.



Parish Clerk, Published 21.11.19

All business conducted under Bishopsteignton Parish Council Standing Orders BPC.SO1807v01 & Financial Regulations BPC.FR.1807v01