

# BISHOPSTEIGNTON PARISH COUNCIL

## MINUTES

### FULL COUNCIL VIRTUAL MEETING

HELD 7.00PM MONDAY 6<sup>TH</sup> APRIL 2020 USING ZOOM

#### 2425 ATTENDANCE

- .01 PRESENT: Cllr. Merritt (Chairman), Cllrs. Benham, Grimble, Jebson, Lambert, Moore & Nicholson (7/10),  
Clerk: Mrs. K. Ford & 1 members of the public.
- .02 APOLOGIES: Cllrs. Davey, Gill & Parkes (3/10).
- .03 DOI: None.

#### 2426 RATIFICATION OF PREVIOUS MEETING MINUTES:

- .01 Minutes of the Full Parish Council meeting held 02.03.20; it was proposed by Cllr. Nicholson, seconded by Cllr. Grimble, that these be approved as a true and correct record; to be signed in the future. Agreed unanimously therefore **RESOLVED**.
- .02 Minutes of the Planning committee meeting held 16.03.20; it was proposed by Cllr. Benham, seconded by Cllr. Grimble, that these be approved as a true and correct record; to be signed in the future. Agreed unanimously therefore **RESOLVED**.

#### 2427 MUGA & LAWNS ENHANCEMENT/DEVELOPMENT

Members gave their thoughts on the information in a report provided the clerk prior to the meeting (available on request). Members have a clear understanding of the covenants and planning policies which restrict development in line with the proposals from Russell Bond Tennis. Some members expressed concern over the potential for the business to take control of the courts and toilet facilities which are currently for public use and free of charge. The clerk reminded of the Local Green Space designation at the Lawns and policies within the BNDP which support the National Planning Policy Framework criteria for this designation. Cllr. Nicholson suggested the only way forward with RB Tennis is a more casual arrangement than his original proposal, with no additional structures on the site. It was agreed there was no point reviewing the finer details of the proposal until the restrictions are considered further or the proposal amended.

Cllr. Nicholson reminded that planning laws are trumped by land laws so covenants in the 1993 transfer deed would require attention first. The process of requesting a variation to the covenant may be a simple process however there will be legal costs involved. Also, despite TDC's previous indication to agree in principal (For a Scout HQ in 2015) it should not be assumed they'll be willing to execute the request for a commercial proposal. It was proposed by Cllr. Benham. Seconded by Cllr. Nicholson, for the clerk to explain the current situation to Russell Bond, how the current proposal do not adhere to the restriction imposed on the land and request he simplifies his proposal if still interest to use the courts and facilities at The Lawns, Bishopsteignton. This was agreed unanimously, therefore **RESOLVED**.

#### 2428 FINANCE

- .01 **PAYMENTS:** It was proposed by Cllr. Jebson, seconded by Cllr. Grimble, that the payments listed below, in accordance with '200406 payment schedule' be approved; then processed by the clerk. Agreed unanimously therefore **RESOLVED** to approve. Clerk to process.

HMRC	Tax & NI for March 2020	143.02
Mrs. Kim Ford	Clerk salary for March 2020	1388.65
DCC Pension Fund	Employer & employee contribution to pension for March 2020	432.75
DALC	2020/21 Membership Renewal	625.26
T. Martin	Q4 2019/20 Fore Street Toilets cleaning contract	687.50
R. James	Q4 2019/20 MUGA/Toilets caretakers' contract	522.60
TDC	Business Rates for Bishops Avenue Car Park - 20/04/20	34.30
Amazon Business Acct	Office Exps - HDMI Cable for projector INV-GB-667476825-2020-30064	14.48
Mrs. Kim Ford	Expenses - Canva graphics	9.90
Playsafety Ltd	Annual Inspection & reports Inv 47846	185.40
Amazon Business Acct	BERT Exps - Storage boxes for emergency food supplies (awaiting invoice)	31.00

# BISHOPSTEIGNTON PARISH COUNCIL

## MINUTES - continued

FULL COUNCIL VIRTUAL MEETING - held 06.04.20

The schedule includes BPC approval of the following standing orders to be made monthly from 20.05.20 to 20.01.21:

Teignbridge District Council	2020-21 Business rates for car park by instalments @ £35.00 pcm	Total £315.00
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- .02 **MONTHLY FINANCE STATEMENTS:** A statement for the period ending 31.03.20 had been forwarded to members. This was **NOTED** by members and signed by the chairman. Clerk to publish on the BPC website.
- .03 **2020-21 PRECEPT BUDGET REVIEW:** Members considered the clerks report which had been distributed prior to the meeting (available on request). It was proposed by Cllr Merritt, seconded by Cllr. Jebson, that as and when required the budget should be reviewed by the BPC Finance & Personnel Committee who will make recommendation for change to the full council. Agreed unanimously therefore **RESOLVED**.
- 2429 CLERKS REPORT:** (Available on request) Members considered the report provided prior to the meeting and raised the following points to be noted: -
- .01 **BPC Objectives & Priorities** – a virtual meeting of the working party members should be arranged to finalise and progress the draft documents.
- .02 **Fore Street Toilets** – Cllr. Moore is in contact with Greg, who now has the key and is extremely grateful. Cllr. Moore will convey the need for Greg to supply his own toilet rolls and handwash as the clerk or contractor is not currently able to attend.
- .03 **Local Plan Review** – In accordance with the clerk’s suggestion it was agreed a working party was needed to review the large document. The clerk will divide the content and suggest recipients of each part. These members could forward their comments for collation and possibly a virtual meeting to approve them before submission. Cllr. Benham kindly offered to share comments from ACT (Action for Climate in Teignbridge); these could be tailored to reflect Bishopsteignton needs.
- .04 It was **NOTED** that several committees and working party meetings needed to be arranged to take place over April/May. Clerk to share details once confirmed.
- .05 The Clerk reported confirmation from the Secretary of State that the statutory regulation to hold an Annual Meeting of a Local Council has been waived until May 2021. The council could remain under the chairmanship of Cllr. Merritt until this time or chose to nominate another anytime within this period. This will be on the agenda for the full council meeting to be held 04.05.20.
- 2430 PUBLIC PARTICIPATION**
- .01 Mrs. Elaine Cawthraw gave a detailed update of the current activities of the Bishopsteignton Emergency Resilience Team (BERT); this included the number of volunteers, residents in isolation, processes and procedure and funding.  
Elaine was thanked and asked to send a special message of thanks from the Parish Council to all those involved and working so hard.
- .02 Mrs. Elaine Cawthraw commented that the review of the Local Plan should in no way be considered a priority in the current circumstances. The chairman reported BPCs attempts to extend or defer the consultation period to no avail.

THE CHAIRMAN CLOSED THE MEETING AT 8.11PM