

BISHOPSTEIGNTON PARISH COUNCIL

DRAFT MINUTES

FULL COUNCIL VIRTUAL MEETING

HELD 7.00PM MONDAY 5TH MAY 2020 USING ZOOM

2437 ATTENDANCE

- .01 PRESENT: Cllr. Merritt (Chairman), Cllrs. Benham, Gateshill (co-opted at item 2438), Gill, Grumble, Jebson, Lambert, Moore, Nicholson & Parkes (10/11), Clerk: Mrs. K. Ford & up to 10 members of the public at different times.
- .02 APOLOGIES: Cllrs. Davey (1/11).
- .03 DOI: None

2438 CO-OPTION OF A PARISH COUNCILLOR

Mr. Robert Gateshill applied for the vacancy. Members had reviewed his application form prior to the meeting. Mr. Gateshill introduced himself. It was proposed by Cllr. Jebson, seconded by Cllr. Grumble, unanimously agreed and therefore that Cllr. Gateshill be duly co-opted as a member of Bishopsteignton Parish Council. On behalf of the council and clerk, the chairman welcomed Cllr. Gateshill.

Cllr. Gateshill signed a declaration of Acceptance of Office and therefore may take his seat with immediate effect. This is to be posted to the clerk to be countersigned.

When invited to consider committees, either straight away or in the future, Cllr. Gateshill expressed a keen interest to join the Asset Management committee, Planning committee and Finance & Personnel committee. This selection was proposed by Cllr. Grumble, seconded by Cllr. Lambert, unanimously agreed and therefore **RESOLVED**. Clerk to update committee membership list and distribute to councillors.

2439 BPC CHAIRMANSHIP

In accordance with The Coronavirus Act 2020 section 78. Local Council Meeting it was explained by the clerk that an annual meeting of the Parish Council was not required until after 7th May 2021 and that the council are not required to nominate a chairman until this time unless they wished to do so.

It was proposed by Cllr. Nicholson, seconded by Cllr. Lambert, that Cllr. Merritt continue as Chairman with no further nominations until this time. This was agreed unanimously and therefore **RESOLVED**.

The Chairman thanked members adding he was proud to serve the community in this way. Although not a requirement he asked Cllr. Nicholson if she was happy to continue as Vicechair, which she confirmed.

2440 OFFICIAL REPORTS

.01 POLICE: PC. Harvey provided reports of crimes for the following periods:

- 03/03/20 to 04/04/20 – 8 crimes including 5 counts of assault (ABH), 2 of public order offence and one criminal damage.
- 05/04/20 to 04/05/20 – 3 crimes including assault (ABH), theft from a motor vehicle & fraud.

More detailed reports are available on request from the parish clerk.

.02 COUNTY COUNCILLOR REPORT: Cllr. Peart opened by congratulating Cllr. Merritt on his re-election as Chairman and Cllr. Gateshill on his co-option.

He reported on the set up of medical site dedicated for dealing with Covid-19 patients; locally this includes Teignmouth and Dawlish hospitals. A nightingale hospital has been set up in Sowton, Exeter, covering Devon, Cornwall and Somerset.

He also reported 2 days of road closure for ongoing works on the A380 from 17th June 2020. (*Further details can be found on www.roadworks.org).*)

.03 DISTRICT COUNCILLOR REPORT: Cllr. MacGregor also shared his congratulations to the Chairman and newest member.

He reported TDC are also using virtual technology to conduct committee meetings, the next being Executive committee on 19th May where the gentle easing of lockdown, in the workplace of TDC, would be discussed with more information being released over the weeks following the meeting.

DATED:

CHAIRMAN:

BISHOPSTEIGNTON PARISH COUNCIL

DRAFT MINUTES - continued

FULL COUNCIL VIRTUAL MEETING - held 04.05.20

To date, TDC have released £26.8m in small business grants and are now conducting the administration for interest free bounce-back loans of between £2-50k to medium sized business in the district.

Ongoing developments include a refurb of the tennis courts at Bakers park, submission of the planning application for a new hotel in Brunswick area of Teignmouth town centre, and improvements to the board works in Dawlish Warren nature reserve.

2441 RATIFICATION OF PREVIOUS MEETING MINUTES:

- .01 Minutes of the Full Parish Council virtual meeting held 06.04.20; it was proposed by Cllr. Lambert, seconded by Cllr. Nicholson, that these be approved as a true and correct record; to be signed in the future. Agreed unanimously therefore **RESOLVED**.
- .02 Minutes of the Planning committee virtual meeting held 20.04.20; it was proposed by Cllr. Grimble, seconded by Cllr. Benham, that these be approved as a true and correct record; to be signed in the future. Agreed unanimously therefore **RESOLVED**.

2442 DEVELOPMENT OF THE MUGA

Members considered the verbal proposals and emails from Russell Bond. The clerk updated members that he no longer was requesting storage of the enclosed court structure but did still wish for an office building. The clerk confirmed the restrictive covenant, Local Green Space designation and additional neighbourhood planning policies meant this was still not feasible, even for a temporary structure and reminded members of the commercial nature of the proposal.

Cllr. Gateshill suggested BPC tread carefully, if at all, due to the reputation of the tennis coach with no evidence of LTA affiliation and DBS/CRB records, as well as the apparent poor relationship with the owners of the site from which he previously ran his business. Many members agreed with this cautious approach. Cllr. Benham suggested a Zoom meeting with Mr. Bond, Cllr. Gill agreed, but this option was not officially proposed.

Cllr. Jebson suggested nothing, at any level, should be considered any further before a business case is put forward and evidence of his affiliation with the LTA.

The Chairman opened the discussion to members of the public, several of which expressed concern for the proposed use of the Lawns/MUGA, that this was commercial rather than community based but without a business case and advised not to consider an arrangement based on the reputation of the coach.

It was proposed by Cllr. Jebson, seconded by Cllr. Lambert, that BPC politely decline the current and further proposals from Russell Bond Tennis School. FOR: 9, AGAINST: 1. Therefore **RESOLVED**.

2443 BAKERS YARD DEVELOPMENT

Members considered the documentation submitted by the developer land agent on 21.04.20. Each question was discussed in depth and comments from the owner of the neighbouring property, District Councillor Macgregor and County Councillor Peart were considered. The responses, as shown in the following table, were proposed by Cllr. Benham, seconded by Cllr. Merritt, agreed unanimously and therefore **RESOLVED**. To be submitted by the clerk.

Question for the Parish Council...		Yes/No/Comments
1	Does the Parish Council agree that Bakers Yard is a brownfield site?	Yes , as described in the BNDP 2.12
2	Does the Parish Council support the allocation of Bakers Yard in the Neighbourhood Plan?	The Parish Council questions your meaning of 'allocation'. Its support is for an allocation in accordance with BNDP 2.12 which refers to the site being particularly suitable for new employment development, and 2.14 which states Bakers Yard should be redeveloped to help provide for local employment and that the residential use should support this objective, should complement and assist the viability of the scheme. In addition, under the policy BSE1 'Housing which is unattached to an employment use may also be considered provided it can be demonstrated that it will not prejudice the operation of the employment use.

DATED:

CHAIRMAN:

BISHOPSTEIGNTON PARISH COUNCIL

DRAFT MINUTES - continued

FULL COUNCIL VIRTUAL MEETING - held 04.05.20

3	Does the Parish Council support the development of Bakers Yard for both residential and commercial uses?	Yes , in accordance with sections of BSE1, as referenced above.
4	Does the Parish Council agree that commercial uses at Bakers Yard should be restricted to B1 (office type) uses?	Yes , in accordance with BNDP policy BSE1.
5i	Does the Parish Council support the highways measures now proposed?	No
5ii	Does the Parish Council agree that a footpath link from the site all the way to the centre of the village is unnecessary and unrealistic?	Unfortunately, the wording of your question leads to neither a clear yes or no response. The PC originally responded to the consultation on planning application 19/00800/MAJ with 'That the provision of a safe pedestrian/cycle link toward the centre of Bishopsteignton Village is considered essential to any development.' And had not specified 'all the way to the centre of the village' as in your question. The council wish to repeat its original comment (above). In addition, the last bullet point of BNDP policy BSE1 states 'Proposals should demonstrate via a travel plan how modes of transport other than the car can be encouraged to serve this site.' The council would welcome an update on the information provided within the Design and Access Statement submitted with the original planning application (19/00800/MAJ).
6	Does the Parish Council support the landscape and visual amendments now proposed?	No

2444 HIGHWAYS

APPLICATION FOR DOUBLE YELLOW LINES, SMITH HILL: Following communication from a resident of Smith Hill members considered the request to apply to DCC Highways for the installation of double yellow lines, to indicate no parking, at a pinch point on Smith Hill. Members were also made aware of several objections to this application from other residents in the immediate vicinity. It was concluded that the loss of these spaces would directly lead to more cases of inconsiderate parking in the centre of the village, where many other worse pinch points would be detrimentally affected. It was established the refuse collection trucks can normally pass successfully, even alongside parked vehicles and this is the only occasion the issue has been raised with BPC. It was proposed by Cllr. Jebson, seconded by Cllr. Parkes, agreed unanimously therefore **RESOLVED** that the Parish Council reply that after careful consideration the decline to request to submit the application for the installation of double yellow lines on Smith Hill. Clerk to communicate with applicant accordingly.

2445 FINANCE

.01 **PAYMENTS:** It was proposed by Cllr. Gill, seconded by Cllr. Grimble, that the payments listed below, in accordance with '200504 payment schedule' be approved; then processed by the clerk. Agreed unanimously therefore **RESOLVED** to approve. Clerk to process.

HMRC	Tax & NI for April 2020	235.81
Mrs. Kim Ford	Clerk salary for April 2020	1450.73
DCC Pension Fund	Employer & employee contribution to pension for April 2020	479.80
Zurich Municipal	Insurance policy YLL-2720860513 for the period 01.06.20 to 31.05.21	1829.88
BGS Ltd	Installation of memorial bench at The Lawns Inv. 3936	90.00
GA Earthworks	Preparation of doors at Fore Street Toilets Inv. 3036	120.00
Mr. J. Parkes	Expenses - Cemetery taps	18.59
Amazon Business Account	BERT Expenses Inv. 132822431-2020-1666	44.84
Mrs. K. Ford	Expenses - Admin - Zoom subscription INV16952876	71.94
Mrs. K. Ford	Expenses - Admin - Office 365 annual subscription for new laptop	112.80
Mrs. K. Ford	Expenses - Admin - Adobe converter annual subscription	21.14
Mr. N. Woollen	Obtaining land registry documents for The Lawns	94.80

DATED:

CHAIRMAN:

BISHOPSTEIGNTON PARISH COUNCIL

DRAFT MINUTES - continued

FULL COUNCIL VIRTUAL MEETING - held 04.05.20

TOTAL	4570.33
-------	---------

.02 **MONTHLY FINANCE STATEMENTS:** A statement for the period ending 30.04.20 had been forwarded to members. This was **NOTED** by members and signed by the chairman. Clerk to publish on the BPC website.

2446 CLERKS REPORT: (Available on request) Members considered the report provided prior to the meeting and no further questions were raised. The clerk added the following point: -
It was **NOTED** that Bishopsteignton Supply Stores has been registered as a listed asset for Community Right to Buy. This will remain on the list unless an appeal is made by the owner who has 8 weeks to respond.

2447 PUBLIC PARTICIPATION

.01 Mrs. Elaine Cawthraw gave an update of the current activities of the Bishopsteignton Emergency Resilience Team (BERT). The Chairman expressed the thanks of the Parish Council.

THE CHAIRMAN CLOSED PART I OF THE MEETING AT 8.52PM

PART II

In accordance with the Public Bodies (Admission to Meetings) Act 1960, the public and representatives of the press and broadcast media were excluded from the meeting during the consideration of the following items of business as publicity would be prejudicial to the public interest because of the confidential nature of the business transacted.

2448 WAR MEMORIAL RAILING/METHODIST CHURCH DRIVEWAY REPAIRS & ENHANCEMENT

.01 Following an update from the working party members considered the recommendation: -
It is recommended that BPC instructed the preferred contractor to carry out work as described in the estimate provided and discussed on site visits (subject to minor alterations specific to the site to be agreed as the work progresses). For the installation of repaired section of railing incorporating safety bollards set into a trench with concrete. The addition of handrails either side of the War Memorial and a pedestrian gate behind it allowing the safe passage of able-bodied pedestrians, reducing the footfall on the driveway. A simple pathway shall be laid between the new gateway leading towards the Methodist Church Hall and Doctor Surgery using the existing verge. All care will be taken to keep this pathway away from the neighbouring property, particularly the window.
It was proposed by Cllr. Merritt, seconded by Cllr. Parkes, agreed unanimously and therefore **RESOLVED** to proceed in accordance with the above recommendation.

.02 A breakdown of the costs was provided by the clerk. Using this, members considered how the total amount should be met and the level of contribution to be suggested to the Methodist Church and Partners of Channel View Medical Practice.

It was proposed by Cllr. Merritt, seconded by Cllr. Parkes, agreed unanimously therefore **RESOLVED** that the total cost of £8,455.00 be equally divided between the three contributing parties; each paying £2,819. This suggestion to be communicated to each requesting a response by 15.05.20. Letter to advise the total cost is subject to minor amendments if necessary, as the work progresses; also that the contractor will not be instructed to begin until confirmation of their agreement of this contribution is provided.

THE CHAIRMAN CLOSED PART II OF THE MEETING AT 9.11PM