

BISHOPSTEIGNTON PARISH COUNCIL

DRAFT MINUTES

OF THE VIRTUAL MEETING OF THE ASSET MANAGEMENT COMMITTEE

HELD 10AM TUESDAY 19TH MAY 2020 VIA ZOOM

2005.01 ATTENDANCE:

.01 **Present:** Cllrs J. Parkes (Chairman), R. Gateshill, J. Grimble, A Jebson, K. Lambert & H. Merritt (6/9), clerk: Mrs. K. Ford, and 1 member of the public: Ms. K. Yeo

Apologies: Cllr. T. Davey, K. Benham & R. Moore.

.02 **DOI:** None

2005.02 BISHOPS AVENUE CAR PARK

.01 **Railings:** DEFERRED to full council meeting to be held at 7pm, Tuesday 19th May 2020.

.02 **Planting & ongoing maintenance/weed control or development of Living/Green Wall:** Members considered the paper prepared by parishioner Mr. Johnathan Watson, circulated prior to the meeting. The idea was discussed enthusiastically, both the potential introduction of a living wall at the car park, however were aware the wall is not owned by BPC, or outside the Fore Street Toilets; the car park being preferable because of the carbon sink element of the feature.

It was proposed by Cllr. Parkes, seconded by Cllr. Grimble, that Cllr. Parkes and Kate Yeo liaise with Johnathan directly to further pursue the idea before bringing back a detailed proposal and budget to the council for further consideration. And for the clerk to make a formal approach to the neighbours of the car park, 3 & 3A Fore Street, about the proposal and use of the party wall. Agreed unanimously, therefore **RESOLVED**.

2005.03 CEMETERY

Garden of Rest Rose Bed: Members considered the drawings provided by KateEco Gardening, circulated by the Chairman prior to the meeting. Despite the resolution made at the previous meeting for a circular bed further research and advice has led to a change of design.

It was proposed by Cllr. Merritt, seconded by Cllr. Grimble, that a rectangular design be used, of approximately 8x8m area and that KateEco Gardening and Cllr. Parkes continue to work together to produce a budget, source of eco-friendly materials which satisfy the Climate Emergency declaration of BPC. Agreed unanimously therefore **RESOLVED**.

2005.04 PARISH NOTICEBOARDS:

Members consider the table below which includes amendments to the original resolution made by full council on 07.10.19 (minute ref. 2346.01).

PRIORITY	AGREED LOCATION	POSSIBLE UPDATE/ALTERATION
1st	Fore Street	Complete, paid.
2nd	Village Green	Delivered, paid. Reconsider location
3rd	Community Centre	Swap to 4 th place
4th	Phone-box, Luton	Move up to 3 rd place. Could Paul Walton be instructed to quote for minor repairs and redecoration of the phone box, to include notice board inside and information signage?
5th (when required)	Cemetery	
Not to be replaced/remove	Lawns Recreation Ground, by entrance to Lawns End.	Door dangerously hanging off. Could Paul Walton be instructed to remove/dispose of, or repair?

SIGNED:

DATED:

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The following version of the table was proposed by Cllr. Parkes, seconded by Cllr. Merritt. Agreed unanimously, therefore **RESOLVED**.

PRIORITY	AGREED LOCATION	UPDATED STATUS
1st	Fore Street	Complete, paid.
2nd	Village Green	ON HOLD. Further consideration for final location DEFERRED. Possible locations include Village Green, Flow Lane, The Lawns, Grange Park or End of Cockhaven Road. Conduct survey on FB. Discuss results/conclusion at next AMC meeting.
3rd	Phone-box, Luton	Clerk to liaise with Paul Walton to prepare a quote for renovation works at this phone box to decorate and create an internal notice board. This can be carried out simultaneously with other NB projects.
4th	Community Centre	Not a high priority. Awaiting consultation with BCC management committee and input from Bishopsteignton Heritage as BCC users.
5th	Cemetery	Not urgent, replace when required.
REMOVE	Lawns Recreation Ground	As the board is in very poor condition with possible risk of injury this should be removed with immediate effect. Clerk to instruct a contractor.

2005.05 REOPENING OF THE MUGA

Members considered government advice for the re-opening of sports areas/tennis courts. It was felt the open nature of the two courts and additional space for football and other games/scootering, etc, meant there would be little opportunity for the public to maintain social distancing or play tennis to the guidelines advised by the Lawn Tennis Association (LTA); especially without on-site control. It was proposed by Cllr. Parkes, seconded by Cllr. Jebson, that the MUGA remain closed until alternative advice is published by government. Agreed unanimously, therefore **RESOLVED**.

2005.06 REMEDIAL WORKS TO BPC ASSETS

.01 Instructing a contractor: Members discussed the deterioration of certain assets over the years and the amount of work required. The preference was still that a good contractor is found and paid and retained for a number of hours a week to work through a schedule of maintenance jobs.

Recently a local contractor, Paul Walton, has come forward and is keen to pick up work from the council. He is known locally, has experience with local council maintenance work and is insured.

It was agreed that the clerk should liaise with him to carry out a couple of jobs so that the quality of work and value for money can be assessed. Provide a schedule for maintenance of cemetery benches and the phone box in Luton. AMC members to view/suggest amendments before forwarding to Paul.

.02 Bus Shelters: Members considered the current condition of the five existing shelters along the A381 and the prospect of replacing with a modern version using a supplier such as Fernbank who provide a shelter and maintenance service but sell the advertising space to cover the costs, there is no cost to the council, except possibly installation. It was proposed by Cllr. Jebson, seconded by Cllr. Grimble, that the committee agree in principal all five needed replacing and further research would be conducted. This would be reviewed by the committee before potentially taking a proposal to the full council. This was unanimously agreed therefore **RESOLVED**.

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The clerk added the new bus shelter is likely to have passenger seats incorporated into the design meaning the backless recycled plastic benches installed at in the current bus shelters could be relocated to the Village Green.

2005.07 REWILDING LAWNS & CEMETERY

The chairman took the opportunity to update new members, Cllrs. Jebson & Gateshill, on the resolution previously passed and to advise all members that now was the right time to begin the rewilding process by restricting cutting. Cllr. Parkes will arrange a meeting with Dean of BGS Ltd (current grass cutting contractor) about these changes at the Lawns and Cemetery.

Kate added that the long, wild grass will need to be cut approximately twice a year however it depends on the quality of growth and ground conditions. Management will need to be flexible in the first year to monitor progress as it changes.

2005.08 MUGA HOURS OF USE

The clerk update members of the latest proposal from Russell Bond. There was no interest at all to pursue a business arrangement with Mr. Bond. As the courts would not be opened for the foreseeable future he should be advised as such. In addition, the council will not be considering the opening of the courts for extended periods into the evening, nor repairs to the floodlights.

Cllr. Merritt suggested a smaller working party is formed who can work with parishioners who are interested to revive the facility for the community. District Councillor Andrew Macgregor has offered advice from officers in Leisure at Teignbridge, such as Chrissie Drew, and some parishioners may be interested to get involved. It was agreed a meeting should be organised in the future.

The Chairman closed the meeting at 11.04am

SIGNED:

DATED: