

BISHOPSTEIGNTON PARISH COUNCIL

MEMBER SUMMONS

Issued Wednesday 27th May 2020

Dear Council Member,

Your presence is required for the full council meeting of Bishopsteignton Parish Council via Zoom on Monday 1st June 2020 at 7.00pm. An agenda of business to be transacted at this meeting is below.

Declarations of Interest: Please consider the declaration of any disclosable pecuniary interests or other interests for any agenda items. Should you wish to request dispensation please apply to the clerk in writing prior to the meeting.



Kim Ford - Clerk to the Council

clerk@bishopsteignton-pc.gov.uk

07483 149812

AGENDA

OF FULL COUNCIL VIRTUAL MEETING TO BE HELD 7.00PM MONDAY 1ST JUNE 2020 VIA ZOOM (ID 840 8892 2664)

As the first tier of local government and being closest to the people, we have the ability to influence decisions for the benefit of the community we serve.

In our endeavours we are mindful that we are entrusted to act in the best interests of the whole community; our aim being to facilitate the best value services and facilities for the Parish of Bishopsteignton.

PART I

2006.01	APOLOGIES & DOI: <ul style="list-style-type: none">i. Apologies for absence received prior to the meeting, to be noted.ii. Acknowledgment of DOI received for any item on the agenda; andiii. <i>If required</i> Clerk's response to any request for dispensation (made in writing prior to the meeting).
2006.02	OFFICIAL REPORTS from:- <ul style="list-style-type: none">i. PSCO/Policeii. Cllr. R. Peart - Devon County Councillor for Kingsteignton & Teign Estuary Divisioniii. Cllr. A. MacGregor – Teignbridge District Councillor for Bishopsteignton Ward
2006.03	RATIFICATION OF MINUTES for the following meetings: <ul style="list-style-type: none">i. Full council meeting held via zoom on 04.05.20ii. Planning committee meeting held via zoom on 11.05.20iii. Asset Management Committee held via zoom on Tuesday 19.05.20iv. Extraordinary full council meeting held via zoom on Tuesday 19.05.20
2006.04	LOCAL PLAN REVIEW <p>Using the compilation of members comments (Appendix A), prepare and resolve a final response from BPC to be submitted to Teignbridge District Council.</p>
2006.05	CEMETERY – GARDEN OF REST ENHANCEMENT WORK <p>Review the estimates provided and resolve to set a budget for ongoing works required to complete the feature garden in the centre of the garden of rest. (Designs and plans an ongoing consideration of the Asset Management Committee).</p>
2006.06	GOVERNANCE: Review following policies, either new or amended existing, in accordance with amendments recommended by the clerk see report (Appendix B). Resolved to adopt or amend where applicable. <ul style="list-style-type: none">.01 Addendum to BPC Standing Orders (Appendix C).02 Virtual Meeting Policy (Appendix D).03 BPC Risk Management Schedule (draft RMS.20.06v01 - Appendix E).04 Publication Scheme & Document Retention Policy (Appendix F)
2006.07	FINANCE: <ul style="list-style-type: none">01 2019-20 ANNUAL GOVERNANCE & ACCOUNTABILITY RETURN: Review and resolve to approve section 1: Annual Governance Statement (Appendix G) of the audit return submission for 2019-20. Clerk to provide update on internal audit if available..02 PAYMENTS: Resolve payment transactions detailed in '200601 Payment Schedule' (Appendix H).

.03	MONTHLY FINANCE STATEMENTS: Resolve to acknowledge '200531 Financial Statement' (Appendix I).
<i>NB: Matter brought to the council in either of the following two section cannot be concluded by resolution as there is no written notice and/or it is not featured on the agenda. Items requiring further consideration and/or full council resolution can be deferred to a future agenda of a committee or to the next meeting of the full council for which it will be an agenda item and therefore a resolution may be reached.</i>	
2006.08 .01	MEMBERS REPORTS: TEIGN ESTUARY TRAIL UPDATE: Notes from the meeting held 11.05.20. To be noted and any additional points addressed if required. (Appendix J)
2006.09	CLERKS REPORTS: A report of updates for ongoing matters, notification of actions taken and any new/forthcoming business for the council for information. (Appendix K)
2006.10	PUBLIC PARTICIPATION: A period of 5 minutes will be allowed for members of the public to raise questions or make comment regarding any other activity, new or ongoing concern within the parish.

PART II – MEMBERS ONLY

In accordance with the Public Bodies (Admission to Meetings) Act 1960, the public and representatives of the press and broadcast media are excluded from the meeting during the consideration of the following items of business as publicity would be prejudicial to the public interest because of the confidential nature of the business to be transacted.

2006.11 .01 .02	NEW CLEANING CONTRACT – FORE STREET TOILETS: Review three separate quotes as provided for the cleaning of Fore Street toilets. Contract to commence when facility is reopened. To be cleaned throughout 3 times per week, contractor to provide their own cleaning & facility supplies. Consider reopening date for this facility, dependent of government advice. Resolve to approve contractor for appointment.
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Kim Ford, Clerk to the Council

Published 27.05.20
All business conducted under
Bishopsteignton Parish Council Standing Orders Adopted June 2018