

BISHOPSTEIGNTON PARISH COUNCIL

MEMBER SUMMONS

Dear Council Member,

Issued Wednesday 30th September 2020

Your presence is required for the full council meeting of Bishopsteignton Parish Council via Zoom (meeting ID 848 1256 6997) on Monday 5th October 2020 at 7.00pm. An agenda of business to be transacted at this meeting is below.

Declarations of Interest: Please consider the declaration of any disclosable pecuniary interests or other interests for any agenda items. Should you wish to request dispensation please apply to the clerk in writing prior to the meeting.



Kim Ford - Clerk to the Council

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AGENDA

OF FULL COUNCIL VIRTUAL MEETING TO BE HELD 7.00PM MONDAY 5TH OCTOBER 2020 VIA ZOOM (ID 848 1256 6997)

As the first tier of local government and being closest to the people, we have the ability to influence decisions for the benefit of the community we serve. In our endeavours we are mindful that we are entrusted to act in the best interests of the whole community; our aim being to facilitate the best value services and facilities for the Parish of Bishopsteignton.

PART I

2010.01	APOLOGIES & DOI: i. Apologies for absence received prior to the meeting, to be noted. ii. Acknowledgment of DOI received for any item on the agenda; and iii. <i>If required</i> Clerk's response to any request for dispensation (made in writing prior to the meeting).
2010.02	OFFICIAL REPORTS from: i. Police – PCSO. Saul Bunce/PC. Clarke Orchard ii. Cllr. R. Peart - Devon County Councillor for Kingsteignton & Teign Estuary Division iii. Cllr. A. MacGregor – Teignbridge District Councillor for Bishopsteignton Ward
2010.03	RATIFICATION OF MINUTES for the following meetings: i. Full council meeting held via zoom on 07.09.20 ii. Planning committee meeting held via zoom on 21.09.20 iii. Asset Management committee meeting held via zoom on 23.09.20 iv. Finance & Personnel Meeting held via zoom on 28.09.20 OTHER COMMITTEE MINUTES/NOTES OF WORKING PARTY MEETINGS be NOTED: v. Notes of the Teign Estuary Trail Update meeting with Save the Teign Estuary Trail Group and DCC/TDC representatives held 14.09.20 vi. Minutes of the BERT meeting held via zoom on 15.09.20 vii. Notes of the Annual St Johns Churchyard Inspection held 28.09.20 viii. Notes of the Highway Liaison working party meeting held 30.09.20
2010.04	FINANCE: .01 PAYMENTS: Resolve payment transactions detailed in '201005 Payment Schedule' (Appendix A). .02 MONTHLY FINANCE STATEMENT: Resolve to acknowledge '200930 Financial Statement' (Appendix B).
2010.05	PLANNING: NEW APPLICATION: To consider the following new planning application and agree comment to be sent to Teignbridge District Council as the Local Planning Authority:
	APP REF: 20/Q1601/HOU - St Fillans, 28 Murley Crescent, TQ14 9SH
	PROPOSAL: Single storey rear extension
	PUBLIC EXP DATE: 10.10.20
	PUBLIC COMMENTS: None (at 29.09.20)
	WEBLINK: https://www.teignbridge.gov.uk/planning/forms/planning-application-details/?Type=Application&Refval=20/Q1601/HOU
2010.06	<i>DEFERRED from BPC Full Council meeting held 07.09.20:</i> DCC CONSULTATION OF THE UPDATED LOCAL FLOOD RISK MANAGEMENT STRATEGY FOR DEVON: Members to consider and resolve to approve consultation response comment if deemed necessary. Ends 15.10.20. See DCC response to the enquiries raised (Appendix C). <i>Local Flood Risk Management Strategy for Devon can be seen here</i> https://www.devon.gov.uk/haveyoursay/consultations/devon-local-flood-risk-management-strategy/

2010.07 .01 .02	BPC STRATEGIC PLANNING: PRIORITIES & ROUTINES: Consider the drafts created by the Strategic Planning Working Party (See appendices D & E). Resolve to adopt subject to amendments. Resolve strategy for promotion of BPC strategic Planning once approved.
2010.08	VACANCIES: Consider the current vacancies on the Council and resolve action to be taken.
2010.09	BPC FULL RISK MANAGEMENT SCHEME: Members to review the latest draft Risk Management Scheme, amended in accordance with sector advisory bodies and statutory regulations (see appendix F). Resolve to adopt (subject to amendment).
2010.10	ECOLOGICAL EMERGENCY DECLARATION: Members to consider the report & proposed motion from Cllr. Benham (see appendix G). Resolve to adopt (subject to amendment).
2010.11	VILLAGE GREEN MEMORIAL TREE: Members to consider the report & proposed motion from Cllr. Merritt (see appendix H) for the placement of a memorial tree on Bishopsteignton Village Green.
2010.12	PUBLIC RIGHT OF WAY 3 FLOW LANE: Members to consider email from the landowner; resolve to agree a response from the Parish Council.
2010.13	THE LAWNS: CREW COFFEE PROPOSAL: Consider response from TDC Estates and resolve to approve future actions. (see Appendix J).
<i>NB: Matter brought to the council in either of the following two section cannot be concluded by resolution as there is no written notice and/or it is not featured on the agenda. Items requiring further consideration and/or full council resolution can be deferred to a future agenda of a committee or to the next meeting of the full council for which it will be an agenda item and therefore a resolution may be reached.</i>	
2010.14	CLERKS REPORTS: A report of updates for ongoing matters, notification of actions taken and any new/forthcoming business for the council for information. (Appendix K)
2010.15	PUBLIC PARTICIPATION: A period of 5 minutes will be allowed for members of the public to raise questions or make comment regarding any other activity, new or ongoing concern within the parish.

PART II - MEMBERS ONLY

In accordance with the Public Bodies (Admission to Meetings) Act 1960, the public and representatives of the press and broadcast media are excluded from the meeting during the consideration of the following items of business as publicity would be prejudicial to the public interest because of the confidential nature of the business to be transacted.

2010.16	BPC & GDPR: to receive a presentation from Mr. James Hooper regarding data protection obligations of the Parish Council and how these duties might be met.
2010.17	CLERKS HOURS: Members to consider the recommendations made by the Finance & Personnel committee at their meeting held 28.09.20. (for details of these recommendations see the minutes of the meeting held 28.09.20). Resolve to approve (subject to amendment).



Kim Ford, Clerk to the Council

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All business conducted under Bishopsteignton Parish Council Standing Orders Adopted June 2018