

BISHOPSTEIGNTON PARISH COUNCIL

MEMBER SUMMONS

Dear Committee Member,

Issued Wednesday 25th November 2020

Your presence is required for the meeting of Bishopsteignton Parish Council Finance & Personnel Meeting via Zoom (meeting ID 893 5013 9700) on Monday 30th November 2020 at 7.00pm. An agenda of business to be transacted at this meeting is below.

Declarations of Interest: Please consider the declaration of any disclosable pecuniary interests or other interests for any agenda items. Should you wish to request dispensation please apply to the clerk in writing prior to the meeting.



Kim Ford - Clerk to the Council

clerk@bishopsteignton-pc.gov.uk

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AGENDA

FINANCE & PERSONNEL COMMITTEE

2021-22 PARISH PRECEPT BUDGET PRELIMINARY MEETING

TO BE HELD MONDAY 30TH NOVEMBER 2020 VIA ZOOM (meeting ID 893 5013 9700)

MEMBERS ONLY – NOT OPEN TO THE PUBLIC

In accordance with the Public Bodies (Admission to Meetings) Act 1960, the public and representatives of the press and broadcast media be excluded from the meeting during the consideration of the following items of business as publicity would be prejudicial to the public interest because of the confidential nature of the business to be transacted.

F&P.2011.01	ATTENDANCE: APOLOGIES & DECLARATION OF INTERESTS
F&P.2011.02	REVIEW OF RECENT PREVIOUS PRECEPTS – BUDGET/SPEND To be noted & used as supporting information: App A – Precept budget against spend for the previous two financial years (18/19 & 19/20). App B – Current precept budget (20/21) and spend to end of October 2020.
F&P.2011.03	2021/22 PRECEPT BUDGET Considering the draft budget recommendations for 2021-22 precept (shown in App C and supporting tables) for the Finance & Personnel Committee for possible amendment, subject to requirement. Resolve to make the following recommendation to the full council at their meeting to be held 07.12.20:- <ul style="list-style-type: none">• That BPC resolve to approve and adopt the 2021-22 Precept of £ (To be confirmed), a (to be provided) % increase on 2020-21 precept, and the application for this amount is submitted to TDC by the clerk.
F&P.2011.04	2021/22 CEMETERY FEES Consider the increase in cemetery fees for 2021/22 as shown in App D for the Finance & Personnel Committee to resolve to make the following recommendation to the full council at their meeting to be held 07.12.20:- <ul style="list-style-type: none">• That BPC resolve to approve and adopt the 2021-22 schedule of fees for Bishopsteignton Cemetery (to be presented in an appendix to all members).
F&P.2011.05	PROCUREMENT OF ACCOUNTING & CEMETERY MANAGEMENT PACKAGE Using the clerks report provided (App E) consider commitment to the purchase and ongoing annual license fee of Local Council specific packages for the management of Accounts and Cemetery records. Resolve to make one of the following recommendation to the full council at their meeting to be held 07.12.20:- <ul style="list-style-type: none">• That BPC resolve to approve the purchase, set up and commit to the ongoing cost of ABC for management of BPC accounts and Cemetery records, with immediate effect.
F&P.2011.06	PERSONNEL MATTERS Update from Chairman, if required.



K. Ford, Parish Clerk