

# BISHOPSTEIGNTON PARISH COUNCIL

## MINUTES

### FULL COUNCIL VIRTUAL MEETING

HELD 8.00PM FRIDAY 19<sup>TH</sup> OCTOBER 2020 USING ZOOM

### PART II – continued from 09.10.20

*In accordance with the Public Bodies (Admission to Meetings) Act 1960, the public and representatives of the press and broadcast media were excluded from the meeting during the consideration of the following items of business as publicity would be prejudicial to the public interest because of the confidential nature of the business transacted.*

#### 2543 ATTENDANCE

- .01 PRESENT: Cllr. Merritt (Chairman), Cllrs. Benham, Gateshill, Gill, Grimble, Lambert, Nicholson & Watson (8/8), Clerk: Mrs. K. Ford.
- .02 APOLOGIES: None
- .03 DOI: None

#### 2544 BPC & GDPR:

Following review of the responses from other Devon Local Council clerks, members discussed the previous resolution and considered the quote. Councillors Benham and Grimble felt the action proposed is over the top and unnecessary to meet general data protection regulations. When asked, Cllr. Watson confirmed all processes used to prepare and monitor the hardware will be documented and it is hoped other voluntary IT support can be found from within the community.

It was proposed by Cllr. Lambert, seconded by Cllr. Nicholson, that BPC proceed with the purchase in accordance with the quote provided, additional hardware for new councillors be purchased as and when required and all these costs are met using the small business relief grant which was awarded to BPC in August 2020. This was **RESOLVED** by the following votes: FOR: 5, AGAINST 1, ABSTAIN 2.

#### 2545 THE LAWNS: CREW COFFEE COMPANY PROPOSAL

Following an update from the clerk members discussed the proposal and requirements imposed by TDC. Cllr. Nicholson suggested a fixed fee quote and estimate of time required is provided by the solicitor and this amount is requested from Crew, as a donation, before the solicitor is instructed.

- .01 Members considered a letter to TDC drafted by the clerk which highlights the details, license agreement and requests permission to proceed. Subject to minor amendments it was proposed by Cllr. Gateshill, seconded by Cllr. Nicholson and agreed unanimously therefore **RESOLVED** for this to be sent.
- .02 Furthermore, it was proposed by Cllr. Gateshill, seconded by Cllr. Merritt, and agreed unanimously therefore **RESOLVED** for BPC to agree in principle that permission is granted to Crew Coffee Company and trade can commence, subject to: -
  - i. TDC notify grant of permission
  - ii. A head of terms is signed by both parties
  - iii. A fixed fee is quoted by BPCs solicitor and payment is received from Crew Coffee Company

This was agreed unanimously, therefore **RESOLVED**.

THE CHAIRMAN CLOSED THE MEETING AT 8.45PM