

# BISHOPSTEIGNTON PARISH COUNCIL

## MEMBER SUMMONS

Dear Council Member,

Issued Wednesday 2<sup>nd</sup> December 2020

Your presence is required for the full council meeting of Bishopsteignton Parish Council via Zoom (meeting ID 884 7017 6401) on Monday 7<sup>th</sup> December 2020 at 7.00pm. An agenda of business to be transacted at this meeting is below.

Declarations of Interest: Please consider the declaration of any disclosable pecuniary interests or other interests for any agenda items. Should you wish to request dispensation please apply to the clerk in writing prior to the meeting.



Kim Ford - Clerk to the Council

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## AGENDA

### OF FULL COUNCIL VIRTUAL MEETING TO BE HELD 7.00PM MONDAY 7<sup>TH</sup> DECEMBER 2020 VIA ZOOM (ID 884 7017 6401)

*As the first tier of local government and being closest to the people, we have the ability to influence decisions for the benefit of the community we serve. In our endeavours we are mindful that we are entrusted to act in the best interests of the whole community; our aim being to facilitate the best value services and facilities for the Parish of Bishopsteignton.*

<b>2012.01</b>	<p><b>APOLOGIES &amp; DOI:</b></p> <ul style="list-style-type: none"> <li>i. Apologies for absence received prior to the meeting, to be noted.</li> <li>ii. Acknowledgment of DOI received for any item on the agenda; and</li> <li>iii. <i>If required</i> Clerk's response to any request for dispensation (made in writing prior to the meeting).</li> </ul>
<b>2012.02</b>	<p><b>OFFICIAL REPORTS (as App A) from:</b></p> <ul style="list-style-type: none"> <li>i. Police – PC. Clarke Orchard</li> <li>ii. Cllr. R. Peart - Devon County Councillor for Kingsteignton &amp; Teign Estuary Division</li> <li>iii. Cllr. A. MacGregor – Teignbridge District Councillor for Bishopsteignton Ward</li> </ul>
<b>2012.03</b>	<p><b>RATIFICATION OF MINUTES for the following meetings:</b></p> <ul style="list-style-type: none"> <li>i. Full council meeting held via zoom on 02.11.20</li> <li>ii. Planning committee meeting held via zoom on 16.11.20</li> <li>iii. Finance &amp; Personnel committee meeting held via zoom 30.11.20</li> <li>iv. Asset Management committee meeting held via zoom on 02.12.20</li> </ul> <p><b>OTHER COMMITTEE MINUTES/NOTES OF WORKING PARTY MEETINGS be NOTED:</b></p> <ul style="list-style-type: none"> <li>v. Minutes of BERT Committee meeting held via zoom on 03.11.20</li> <li>vi. Notes of the Teign Estuary Trail Update meeting with Save the Teign Estuary Trail Group and DCC/TDC representatives held via zoom on 09.11.20</li> <li>vii. Notes of the joint working party meeting of BPC and ACT (Action on Climate in Teignbridge)</li> </ul>
<b>2012.04</b>	<p><b>FINANCE:</b></p> <ul style="list-style-type: none"> <li><b>.01 PAYMENTS:</b> Resolve payment transactions detailed in '201207 Payment Schedule' (Appendix B).</li> <li><b>.02 MONTHLY FINANCE STATEMENT:</b> Resolve to acknowledge '201130 Financial Statement' (Appendix C).</li> </ul>
<b>2012.05</b>	<p><b>RECOMMENDATIONS FROM BERT COMMITTEE: from the meeting held 03.11.20, it is recommended that...</b></p> <ul style="list-style-type: none"> <li><b>.01</b> BPC approve new member Mr. Alan Gillespie to join the BERT committee.</li> <li><b>.02</b> BPC consider and resolve a suitable storage location for the community fogger. This needs to be accessible to authorised personnel.</li> </ul>
<b>2012.06</b>	<p><b>RECOMMENDATIONS FROM FINANCE &amp; PERSONNEL COMMITTEE: from the meeting held 30.11.20 it is recommended that...</b></p> <ul style="list-style-type: none"> <li><b>.01</b> BPC resolve to approve and adopt the 2021-22 budget and from this claim a precept of £xx,xxx.00. This makes a x.x% increase on BPC 2020-21 precept. The addition of the £x,xxx.00 is also required to balance the tax base reduction proposed by Teignbridge District Council, making the total percentage increase x.x%. The application for this amount is submitted to TDC by the clerk. <i>Figures to be added following confirmation at the AMC meeting to be held 02.12.20. Budget workings to be shown as App D to follow</i></li> <li><b>.02</b> BPC resolve to approve and adopt the 2021-22 Cemetery Fees <i>(Draft schedule of fees provided as App E).</i></li> </ul>

<b>.03</b>	BPC resolve to approve the purchase, set up and commitment to the annual subscription of Scribe Accounting and Cemetery for the management of BPC accounts and cemetery records, with immediate effect. <i>(Clerks report to be provided to full council membership for their information as App F)</i>
<b>2012.07</b>	<b>RECOMMENDATIONS FROM ASSET MANAGEMENT COMMITTEE: from the meeting held 02.12.20 it is recommended that..</b> See draft minutes for any recommendations, if made/required.
<b>2012.08</b>	<b>BPC STRATEGIC PLANNING:</b> Members to review, amend as necessary and resolve to adopt the associated documents as presented in App G.
<b>2012.09</b>	<b>CLIMATE &amp; ECOLOGICAL EMERGENCY ACTION PLAN:</b> Members to review, amend as necessary and resolve to approve the phase 1 action plan (App H)
<b>2012.10</b>	<b>BPC DEVICE USERS POLICY:</b> Members to review, amend as necessary and resolve to adopt the draft policy provided (App I)
<b>2012.11</b>	<b>TERMINATION OF RURAL SKIP SERVICE:</b> Members to consider provision of an alternative service. Resolve to approve the research into this.
<b>2012.12</b>	<b>MEMBERS REPORTS: Opportunity for updates from members for working parties' meetings and project progress, training attended, etc where resolutions are not required at this time.</b>
<b>2012.13</b>	<b>CLERKS REPORTS:</b> A report of updates for ongoing matters, notification of actions taken and any new/forthcoming business for the council for information. (Appendix J)
<b>2012.14</b>	<b>PUBLIC PARTICIPATION:</b> A period of 5 minutes will be allowed for members of the public to raise questions or make comment regarding any other activity, new or ongoing concern within the parish.



Kim Ford, Clerk to the Council

Published 02.12.20

All business conducted under Bishopsteignton Parish Council Standing Orders Adopted June 2018