

# BISHOPSTEIGNTON PARISH COUNCIL

## MEMBER SUMMONS

Dear Council Member,

Issued Tuesday 12<sup>th</sup> January 2021

Your presence is required for the full council meeting of Bishopsteignton Parish Council via Zoom (meeting ID 891 3481 7760) on Monday 18<sup>th</sup> January 2021 at 7.00pm. An agenda of business to be transacted at this meeting is below.

Declarations of Interest: Please consider the declaration of any disclosable pecuniary interests or other interests for any agenda items. Should you wish to request dispensation please apply to the clerk in writing prior to the meeting.



Kim Ford - Clerk to the Council

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## AGENDA

### OF FULL COUNCIL VIRTUAL MEETING TO BE HELD 7.00PM MONDAY 18<sup>TH</sup> JANUARY 2021 VIA ZOOM (ID 891 3481 7760)

*As the first tier of local government and being closest to the people, we have the ability to influence decisions for the benefit of the community we serve. In our endeavours we are mindful that we are entrusted to act in the best interests of the whole community; our aim being to facilitate the best value services and facilities for the Parish of Bishopsteignton.*

<b>2101.01</b>	<b>APOLOGIES &amp; DOI:</b> <ul style="list-style-type: none"><li>i. Apologies for absence received prior to the meeting, to be noted.</li><li>ii. Acknowledgment of DOI received for any item on the agenda; and</li><li>iii. <i>If required</i> Clerk's response to any request for dispensation (made in writing prior to the meeting).</li></ul>
<b>2101.02</b>	<b>NOMINATIONS FOR VICE-CHAIRMAN:</b> Following the latest resignation elect a vice-chairman.
<b>2101.03</b>	<b>OFFICIAL REPORTS (as Appendix A) from:</b> <ul style="list-style-type: none"><li>i. Police – PC. Clarke Orchard</li><li>ii. Cllr. R. Peart - Devon County Councillor for Kingsteignton &amp; Teign Estuary Division</li><li>iii. Cllr. A. MacGregor – Teignbridge District Councillor for Bishopsteignton Ward</li></ul>
<b>2101.04</b>	<b>RATIFICATION OF MINUTES for the following meetings:</b> <ul style="list-style-type: none"><li>i. Full council meeting held via zoom on 07.12.20</li><li>ii. Planning committee meeting held via zoom on 14.12.20</li><li>iii. Extraordinary Planning Committee meeting held via zoom on 11.01.21</li></ul> <b>OTHER COMMITTEE MINUTES/NOTES OF WORKING PARTY MEETINGS be NOTED:</b> <ul style="list-style-type: none"><li>iv. Minutes of BERT Committee meeting held via zoom on 16.12.20 &amp; 05.01.21</li></ul>
<b>2101.05</b> <b>.01</b> <b>.02</b>	<b>FINANCE:</b> <b>PAYMENTS:</b> Resolve payment transactions detailed in '210118 Payment Schedule' (Appendix B). <b>MONTHLY FINANCE STATEMENT:</b> Resolve to acknowledge '201231 Financial Statement' (Appendix C).
<b>2101.06</b>	<b>BERT COMMITTEE RECOMMENDATION: from the meeting held 16.12.20, it is recommended...</b> That BPC resolve to adopt the latest revised version (2.0) of the Bishopsteignton Emergency Resilience Plan (Appendix D).
<b>2101.07</b> <b>.01</b> <b>.02</b>	<b>2021/22 PARISH COUNCIL BUDGET &amp; PRECEPT</b> <b>.01</b> BPC to resolve to approve and adopt the 2021-22 budget of £62,206. (Appendix E.i) <b>.02</b> Council to consider options for the 21/22 precept claim (options shown in Appendix E.ii). Resolve to approve accordingly. A resolution shall include the instruction for the clerk to submit to TDC the required precept amount.
<b>2101.08</b>	<b>PARISH-BASED BUSINESS SUPPORT PROPOSAL:</b> Consider proposal from Cllr. Watson (details in Appendix F) to promote offer from <a href="http://www.simplydocs.co.uk">www.simplydocs.co.uk</a> to enable local businesses to obtain essential documents for business development. Resolve to approve accordingly.

<b>2101.09</b>	<b>PARISH COUNCIL VACANCIES:</b> Following the most recent resignation PBC to consider process and date for next co-option during a virtual meeting, potentially the next full council meeting to be held 01.02.21. Resolve to approve accordingly.
<b>2101.10</b>	<b>DEVON CLIMATE &amp; ECOLOGICAL EMERGENCY DECLARATION:</b> In accordance with clerk's email dated 14.12.20 (shown in Appendix G) consider signing the Devon Climate & Ecological Emergency declaration. Resolve to approve accordingly.
<b>2101.11</b>	<b>WEAR BARTON ROUNDABOUT, A380/A381:</b> Consider correspondence (shown in Appendix H) relating to the improvement works particularly the black metal sheeting. Consider resolution for any action/correspondence.
<b>2101.12</b>	<b>PLANNING – NEW APPLICATIONS:</b> To consider the following new planning applications and agree comments to be sent to Teignbridge District Council as the Local Planning Authority:

<b>.01</b>	<p><b>APP REF:</b> 20/02365/VAR – Withy Cottage, Coombe Way</p> <p><b>PROPOSAL:</b> Variation of condition 3 on planning permission: 20/01456/HOU (Conversion of curtilage building, erection of lean-to and raised decking to form ancillary accommodation) to change wording of occupancy condition</p> <p><b>PUBLIC EXP DATE:</b> 29/01/2021</p> <p><b>PUBLIC COMMENTS:</b> None at 12.01.21</p> <p><b>WEBLINK:</b> <a href="https://www.teignbridge.gov.uk/planning/forms/planning-application-details/?Type=Application&amp;Refval=20/02365/VAR">https://www.teignbridge.gov.uk/planning/forms/planning-application-details/?Type=Application&amp;Refval=20/02365/VAR</a></p>
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<b>.02</b>	<p><b>APP REF:</b> 20/02381/HOU – 45 Bishops Avenue</p> <p><b>PROPOSAL:</b> Conversion of garage to form additional accommodation</p> <p><b>PUBLIC EXP DATE:</b> 29/01/2021</p> <p><b>PUBLIC COMMENTS:</b> None at 12.01.21</p> <p><b>WEBLINK:</b> <a href="https://www.teignbridge.gov.uk/planning/forms/planning-application-details/?Type=Application&amp;Refval=20/02381/HOU">https://www.teignbridge.gov.uk/planning/forms/planning-application-details/?Type=Application&amp;Refval=20/02381/HOU</a></p>
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<b>2101.13</b>	<b>MEMBERS REPORTS:</b> Opportunity for updates from members for working parties' meetings and project progress, training attended, etc where resolutions are not required at this time.
<b>2101.14</b>	<b>CLERKS REPORTS:</b> A report of updates for ongoing matters, notification of actions taken and any new/forthcoming business for the council for information. (Appendix I)
<b>2101.15</b>	<b>PUBLIC PARTICIPATION:</b> A period of 5 minutes will be allowed for members of the public to raise questions or make comment regarding any other activity, new or ongoing concern within the parish.



Kim Ford, Clerk to the Council