

BISHOPSTEIGNTON PARISH COUNCIL
CLERKS REPORT – Appendix I (Agenda item 2101.14)
GENERAL UPDATES 15.01.21

COUNCILLOR VACANCIES – On the agenda of the full council meeting to be held 18.01.21. Several encouraging enquiries to fill the vacant seats.

WEBSITE ACCESSIBILITY & GDPR – Most councillors are now compliant by using the tablet and email provided. Some small teething troubles. Perhaps a tutorial zoom should be arranged? Clerk to prepare and issue the policy for users to sign, clerk to retain until term of office terminates.
For the website: Clerk to update Privacy Notice and cookies notification.

BPC CAR PARKS –The three car parks owned and managed by BPC, being both sides at the top of Bishops Avenue and the one at the Lawns, require some suitable signage and a policy for use to be adopted. This is a task delegated to the Asset Management Committee for further consideration/preparation. Further concerns raised about the railing around Bishops Avenue car park. Project Manager/leader required to liaise with the contractor? Consider alternative installation?

WAR MEMORIAL RAILINGS & METHODIST DRIVE IMPROVEMENTS: FINANCE –Bollard covers added successfully and receiving positive community feedback. Awaiting installation of slabs from step to driveway edge before I can prepare a financial statement. Final works to be carried out by P. Walton in the next few weeks.

ROYAL GARDEN PARTY 2021: As with the events of 2020, and probably expected, this year's events are now cancelled; confirmation received.

RECYCLE SHED @ the Lawns: Cllr. Benham working with volunteers from the community to purchase a suitable shed. To be built in the corner of the Lawns car park but will remain closed until lockdown is over; when use will be monitored and controlled by Cllr. Benham, etc.

GREEN ROOF BUS SHELTERS: The supplier is now ready to provide the shelters we require (4 along A381). Cllr. Gatheshill & Lambert is conducting socially distanced site visits over the next week to meet with the supplier and contractor for existing shelter demolition. To be funded using CIL as previously agreed, with a maximum budget of £5k (full council resolution made 06.07.20, minute reference 2478.01)

BERT & CAREWATCH: Both committees are busy and working closely together; BCW as the main contact for resident in need during this lockdown, but with BERT in the background for support. BERT also preparing and watching for severe weather condition. Unfortunately, when ice has been predicted there has been no visit from the DCC Gritter, even on Church Road & Shute Hill as agreed. Both the clerk & the Snow Warden, Richard Moore, have ongoing enquiries.

FOUR-PARISH BOUNDARY STONE PROJECT: Bench to be installed in the spring. Plaque needed, delayed due to Covid. Ideford PC wish to locate original stone, given advice about location, ongoing communication.

FLOODING, COOMBE WAY: Enquiry from resident about ongoing flooding due to blocked culvert; narrow road and angles making this issue difficult to resolve. Being handled by DCC Highways & Cllr. Peart. BPC aware.

SCRIBE ACCOUNTS & CEMETERY PACKAGE: Ordered, paid, awaiting completion of set up and data transfer. In communication to get the cost centres/codes correct. training can take place once the set-up is complete.

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CLERKS REPORT Cont'd - GENERAL UPDATE 15.01.21

DEFIBRILATOR UNIT, RADWAY HILL/STREET AREA: Following a kind offer to donate a new unit, enquiry to establish options for location and electricity source ongoing.

MULTI USE GAMES AREA: Currently closed due to lockdown. Netball shall return when allowed, also regular tennis group. Recent enquiry from Bishopsteignton United, new manager looking to use the court for winter training and start promoting the team in the community, new player and support generally; I said BPC would help in any way they can.

PUBLIC RIGHTS OF WAY

- PROW FP13 (adjacent to school) – some patch work has been completed.
- PROW FP9 – Resident reported small wooden footbridge has deteriorated. Working with PROW Warden and co-ordinator for a fix/solution and funding.
- ANNUAL CONDITION ASSESSMENT: To be conducted over the next few weeks by family bubbles from Bishopsteignton Scouts, including litter picking. Very grateful for this support.

OTHER PROJECTS –

- **Cemetery Garden of Rest** – Roses and box hedge planting complete, just lavender in the spring. Looks great. Kate Yeo has provided a lovely diagram which indicates the variety of roses planted. Need to discuss with Kate any remaining work if required.
- **New notice board for Cemetery** – Order please, awaiting confirmation.
- **BPC Notice board & signage for Community Centre** – On hold, due to C-19. Awaiting CC management committee meeting with centre users. Usually held annually.
- **Village Green enhancements** – currently under delegated authority of the AMC in accordance with budget and plan previously approved by BPC. Progressing well. New trees planted, mixed reviews from MOP (same for the Lawns). Bollards ordered, awaiting proforma invoice, to be paid before delivery and installation can be arranged.
- **Village green water supply** – Agreement reached with Bishopsteignton Preschool. BPC to pay donation via DCC, awaiting invoice. Exact method of how to source water to be arranged. Needs to be easy for volunteers or a contractor.
- **Cemetery gates** – AMC dealing – Cllr. Lambert awaiting quotes.
- **Orchards at the Lawns** – Winter pruning may be required, tree assessment to be carried out and report with tree plan provided by Kate Eco Gardening.

FUTURE MEETINGS – FOR INFORMATION/TO BE ARRANGED: -

- BPC/ACT Working Party: 21st January 2021
- FULL COUNCIL: 7pm Monday 1st February 2021
- TET WORKING PARTY: 7pm Monday 8th February 2021
- PLANNING COMMITTEE: 7pm Monday 15th February 2021
- Asset Management Committee, TBA when required.
- Finance & Personnel Committee, TBA when required.
- Highways Liaison with DCC NHO: TBA when required.
- BPC/Sus Bishop Working Party: TBA when required.

PLEASE NOTE: *It should be assumed all the meeting above will be conducted remotely using Zoom at least until the end of the current national lockdown. The agenda for each meeting will include the Zoom meeting ID number and the link will be emailed to committee members and anyone wishing to attend. Once the current lockdown ends the options can be reviewed by the full council, all members are welcome to express their view and preference.*