

BISHOPSTEIGNTON PARISH COUNCIL

MINUTES

OF THE VIRTUAL MEETING OF THE ASSET MANAGEMENT COMMITTEE

HELD 7PM WEDNESDAY 28TH OCTOBER 2020 VIA ZOOM

2010.01 ATTENDANCE:

.01 **Present:** Cllrs. R. Gateshill (Chair), J. Grimble, K. Lambert & H. Merritt (4/5)

Clerk: Mrs. K. Ford.

Apologies: Cllr. K. Benham

.02 **DOI:** None

2010.02 CONTRACTS

A summary of the tenders for each contract was reviewed by members. This had been produced by the clerk and was anonymous.

.01 Cleaning Services Contract – It was proposed by Cllr. Gateshill, seconded by Cllr. Lambert, to award the cleaning services contract to contractor A, which is Mr. P. Walton. Agreed unanimously therefore **RESOLVED**. Clerk to advise Mr. Walton and incorporate figures into the precept budget for 2021-22.

.02 Green Spaces Management Contract – It was proposed by Cllr. Gateshill, seconded by Cllr. Lambert, to award the green spaces management contract to contractor B, which is BGS Ltd. Agreed unanimously therefore **RESOLVED**. Clerk to advise Mr. Gallimore of BGS Ltd and incorporate figures into the precept budget for 2021-22.

.03 General Asset Maintenance Contract – It was proposed by Cllr. Gateshill, seconded by Cllr. Lambert, to award the general asset maintenance contract to Mr. P. Walton. Agreed unanimously therefore **RESOLVED**. Clerk to advise Mr. Walton and incorporate figures into the precept budget for 2021-22/allocation of CIL.

2010.03 THE LAWNS: Crew Coffee Company

No further update. Mr/ Glasper is to review the draft HOT and liaise with the clerk next week. The AMC suggested a chasing phone call to K. Howe of TDC for a response.

2010.04 THE LAWNS: MUGA

.01 NETBALL: The options of new posts were reviewed. It was proposed by Cllr. Gateshill, seconded by Cllr. Merritt, that option C from Netball UK at a total price of £208.32 with FREE delivery. Agreed unanimously, therefore **RESOLVED**.

.02 TENNIS: Options for new tennis nets were reviewed. As a tennis court owner, Cllr. Lambert gave advice. It was proposed by Cllr. Gateshill, seconded by Cllr. Grimble, to purchase 2 nets from eBay at £54.59 each. To be purchased now but kept in storage over the winter months and fitted in spring 2021. Players to be advised. Agreed unanimously therefore **RESOLVED**.

.03 FLOODLIGHTS: Cllr. Lambert reported his research and value of several quotes; the cheapest option being £17.5k. All members agreed it was not justifiable to spend this amount on the MUGA floodlights until usage increases significantly or grant funding is awarded on application. Local electrician, Russell Edwards, has assessed the work for repairs to the existing halogen lights. Cllr. Lambert will liaise with Russel for a quote. Deferred until received.

.04 NOTICEBOARD: Quotes were considered, it was agreed these were too expensive, the reason being the fixings to the wire-link fence. It was suggested that a cheaper option could be attached to the outside wall of the toilet block. It was proposed by Cllr. Lambert, seconded by Cllr. Grimble, to delegate authority to the clerk, with a budget of £150 to action this option. Agreed unanimously therefore **RESOLVED**.

.05 COURT SURFACE: The clerk updated that Sustainable Bishop were satisfied with the suggestion of using Non-bio washing powder to kill the moss/algae. P. Walton to apply when the weather permits. Members to assess results.

SIGNED:

DATED:

BISHOPSTEIGNTON PARISH COUNCIL

ASSET MANAGEMENT COMMITTEE

28.10.2020 MINUTES CONT'D

2010.05 THE LAWNS: TOILETS

- .01 VANDALISM: Clerk updated members and options were discussed. There have been no further occurrences over the last week. It was agreed to encourage the cleaning contractor from supplying too many handtowels each time. Further consideration will be given if regular vandalism occurs again.
- .02 SELF-CLOSING DOORS: The clerk updated members; hinges ordered, J. Parkes to complete the fitting work.

2010.06 VILLAGE GREEN

- .01 WATER: the quote from SWW and BGS were discussed. An alternative was suggested by Cllr. Lambert; after initial consultation with the preschool manager it was felt their water supply could be utilised. It was agreed unanimously to defer this matter until further response received from Bishopsteignton Preschool. Cllr. Lambert to liaise.
- .02 TREES: The clerk gave a brief update. A selection of Rowan trees to be ordered from Perrie Hale, a team of volunteers will be prepping the ground for planting. Kate Yeo is leading this project, in consultation with John Parkes, Matt Neale and the clerk.

2010.07 COCKHAVEN CLOSE PLAYGROUND: CROWS NEST SWING

The popular playground item was removed from the site in February 2020 due to damage of the swings steel ropes, most likely caused by vandalism. The required repair or replacement are likely to cost between £100-200. This was discussed and action considered.;

It was proposed by Cllr. Gateshill, seconded by Cllr. Merritt that authority to get this playground equipment back in use is delegated to the clerk by purchasing the required parts and arranging for the swing to be repaired and replaced. Agreed unanimously, therefore **RESOLVED**.

2010.08 COMPLETED PROJECTS: Update for information

- Benches at Village Green: these were removed from bus shelters and installed at the Village Green on 21.10.20. Awaiting BGS invoice.
- Luton Phone Box: John Parkes has completed this project which included thorough clean of the phone box, rub down and repaint, remove and replace signage, install notice board and shelving for book-swapping, and laying a few paving slabs at the front for easy access. Invoice received, on the payment schedule for the next full council meeting. All costs for this project to be paid using CIL monies, final statement being prepared.

2010.09 OTHER MATTERS RAISED:

- .01 Cllr. Grimble mentioned the dilapidated bus stop at Michaels Field. It was agreed for the clerk to chase Fernbank for an update on the new bus shelters and that posters explaining the project should be displayed. Cllr. Merritt suggested this is included in the next Parish Chronicle.
- .02 The clerk advised members that the outdoor exercise classes at the Lawns are no longer taking place due to the time of year and ground condition. The clerk had offered the MUGA, which was appreciated. The organizer understood a risk assessment and proof of insurance was required and will consider before future classes are arranged.

The Chairman closed the meeting at 8.00pm

SIGNED:

DATED: