

BISHOPSTEIGNTON PARISH COUNCIL

AGENDA

FOR THE MEETING OF THE ASSET MANAGEMENT COMMITTEE

7PM ON WEDNESDAY 28TH OCTOBER 2020 USING ZOOM, ID: 874 4375 2681

MEMBER SUMMONS

Dear Council Member,

Your presence is requested for the meeting of Bishopsteignton Parish Council Asset Management Committee via Zoom, meeting ID 874 4375 2681, on Wednesday 7th October at 7pm. An agenda of business to be transacted at this meeting is below.



Kim Ford - Clerk to the Council

clerk@bishopsteignton-pc.gov.uk

07483 149812

AM2010.01 ATTENDANCE:

- .01 To receive members apologies.
- .02 To receive members declaration of interests for any agenda item.

AM2010.02 CONTRACTS

Review tenders received following invitation to tender for the three contracts due for renewal on 01.04.20. (No appendices - Comparison of tender submission detail will be displayed at the meeting.)

For each of the three contracts, agree a preferred contractor and resolve to approve this appointment, subject to consultation over terms if required. Final decision to be notified to all applicants and full council.

AM2010.03 THE LAWNS: Crew Coffee Company:

@ 22.10.20 Awaiting response from TDC solicitor, K. Howe. Draft HOT has been sent to John Gasper, seems agreeable, happy to negotiate when we are ready. Further update from Clerk if required.

AM2010.04 THE LAWNS: MUGA:

- .01 **NETBALL:** Request from Chudleigh Canons Netball team: Rather than negotiate a deal for discounted block bookings the team have asked if BPC will purchase telescopic netball posts. They currently loan posts from another team. See appendix A for options and potential costs.
- .02 **TENNIS:** New nets required due to natural deterioration. See appendix B for options and potential costs.
- .03 **FLOODLIGHTS:** Update from the Chairman/Cllr. Lambert regarding upgrade of flood lights
- .04 **NOTICEBOARD:** To be attached to the chain-link fence by the gate, for the display of booking, hire fees and contact information, plus space for other event & public notices. See appendix C for options and potential costs.
- .05 **COURT SURFACE:** Wally has been instructed to spread Non-Bio washing powder over the green surface, this should kill of the moss. He will also be sweeping the leaves/dead moss. I check this method was suitable under the BPC Climate & Ecological Emergency Declaration with Kate Yeo who had no concerns.

AM2010.05 THE LAWNS: TOILETS:

- .01 **VANDALISM:** Wally has reported some minor vandalism. Clerk to update, consider resolutions.

.02 **SELF-CLOSING DOORS:** Parts order, to be fitted by J. Parkes. Cost covered by general asset maintenance budget of the precept.

AM2010.06 VILLAGE GREEN:

.01 **WATER:** Site meetings with a SWW/Kier Engineer and SWW Water Regulation Officer have confirmed the connection is possible and which type of connection and installation are required. See appendix D for potential costs. This cost can be met using S106, allocated to BPC for improvement of public open spaces.

Resolve to recommend that BPC proceed with the installation in accordance with the costs indicated and that this will be met using S106 funds.

.02 **TREES:** Update: Liaising with Kate Yeo about the purchase and planting of approximately 15 trees, to include memorial tree for Mr. Halsey. Further update from clerk if required. Again, this cost will be met using S106.

AM2010.07 COCKHAVEN CLOSE PLAYGROUND: CROWS NEST SWING:

This popular playground item was removed from the site in February 2020 due to damage of the swings steel ropes, most likely caused by vandalism. The required repair or replacement are likely to cost between £100-200; I am looking into the options.

Committee to consider the delegation of authority for the clerk to purchase the required parts and arrange the swing to be repaired and replaced.

AM2010.08 COMPLETED PROJECTS: Update for information:

- **Benches at Village Green:** these were removed from bus shelters and installed at the Village Green on 21.10.20. Awaiting BGS invoice.
- **Luton Phone Box:** John Parkes has completed this project which included thorough clean of the phone box, rub down and repaint, remove and replace signage, install notice board and shelving for book-swapping, and laying a few paving slabs at the front for easy access. Invoice received, on the payment schedule for the next full council meeting. All costs for this project to be paid using CIL monies, final statement being prepared.



Parish Clerk, Published 22.10.20

All business conducted under Bishopsteignton Parish Council Standing Orders BPC.SO1807v01 & Financial Regulations BPC.FR.1807v01