

BISHOPSTEIGNTON PARISH COUNCIL

MINUTES

FULL COUNCIL VIRTUAL MEETING

HELD 7.00PM MONDAY 18TH JANUARY 2021 USING ZOOM

2581 ATTENDANCE

- .01 PRESENT: Cllr. Merritt (Chair), Cllrs. Benham, Gateshill, Gill, Grimble (*arrival delayed*), Lambert & Watson (7/7), Clerk: Mrs. K. Ford, District Cllr. A. MacGregor (*arrival delayed*), County Cllr. R. Peart & 4 members of the public.
- .02 APOLOGIES: PC. Orchard/PCSO. Bunce
- .03 DOI: None

2582 NOMINATIONS FOR VICE-CHAIRMAN:

Cllr. Robert Gateshill was proposed by Cllr. Merritt, seconded by Cllr. Lambert, to become vice-chairman of Bishopsteignton Parish Council. This was agreed unanimously and therefore **RESOLVED**.

2583 OFFICIAL REPORTS

- .01 **POLICE:** The following report had been forwarded by PC. Orchard prior to the meeting:

Bishopsteignton Monthly Crime Report-1st-31st December 2020

Offence	Recorded Crime 01/12/2020 to 31/12/2020	Recorded Crime 01/12/2019 to 31/12/2019	Recorded Crime % Difference
Violence with Injury	0	2	-100.0%
Criminal Damage	1	2	-50.0%
Public Order Offences	0	2	-100.0%
Other Offences	1	0	-
Total	2	6	-66.7%

Incident Closing Category	Incidents - 01/12/2020 to 31/12/2020	Incidents - 01/12/2019 to 31/12/2019	Incidents % Difference
Anti Social Behaviour	2	3	-33.3%
Crime Recorded	1	3	-66.7%
Public Safety	7	3	133.3%
Transport	9	4	125.0%
Total	19	13	46.2%

PC Clarke Orchard – officer 17015

Clarke.ORCHARD@devonandcornwall.pnn.police.uk

Cllr. Grimble joined the meeting.

- .02 **COUNTY COUNCILLOR REPORT:** Cllr. Ron Peart gave the following report:

Connecting Devon and Somerset:

With support from DCMS, have today signed new contracts with three separate suppliers, Airband, Truespeed, and Wessex Internet, that will deliver full fibre connectivity to 56, 396 homes and businesses across six procurement lots within Devon and Somerset.

The contracts covering Devon have been awarded to Airband. The contractual commitment from all three suppliers is full fibre which is Gigabit capable. This means that even if residents only require a Superfast [30Mbps] connection now, from day one it is capable of Ultrafast [100Mbps] or Gigabit [1,000Mbps] speeds when they require it.

The contracts are also for open access which means other internet service providers can provide their content over the new networks. These contracts represent public funding of £36.8 million including £12.3 million from local authorities and the Heart of the South West LEP. When commercial investments from the three suppliers is added the total investment in the new contracts is £77.9 million.

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Delivery will be in phases between 2021 and 2024 and now the contracts have been placed, the CDS team will be able to share further detail in the New Year relating to the phasing and sequencing of the work. The roll-out will be in the vanguard of the Government's ambitions to build a Gigabit capable network across the UK. The three companies all have experience of working in the region and, between them, have already delivered connections to nearly 41, 000 premises in the CDS region. All three companies all have regional offices in the CDS area and well established in- house and sub-contractor design and build capacity, backed by a good supply chain. Rural Gigabit Vouchers CDS offers support to communities who wish to contract with telecoms providers to design and shape bespoke broadband solutions for their areas. CDS will provide additional support where appropriate through its Community Challenge Programme to help bridge any local funding gaps. In Devon to date: 1,544 vouchers with a value of £2,867, 111 have been issued. 552 premises have been connected. Nearly one million homes and businesses in Devon and Somerset now have access to superfast broadband. Of these, over 300, 000 homes and businesses have access to superfast broadband. The Connecting Devon and Somerset programme is expected to deliver an £800 million boost to the regional economy.

Speed Management Working Group:

The group investigated a more permissive approach to Mobile Vehicle Activated Sign policy. To allow communities to communicate to drivers in different ways, such signs displaying the vehicle's speed, slow down text etc. The outcome is a new Traffic Management Procedure which allows the use of these signs. The procedure will empower local councils to bring about a behavioural change to speed within their community and assist the Neighbourhood Highway Teams to enable this. It will also provide another option / outcome from the Speed Complaint Action Review Forum [SCARF] process. The procedure covers several criteria which must be met before a MVAS can be installed on the highway. This includes the requirement for the locations to be reviewed at SCARF and the device to be moved to different locations on a regular basis. Devices which are capable of data gathering are also supported. This could assist us by providing data to evaluate how effective these measures are. DCC will continue to deploy either fixed or mobile VAS in accordance with the current SCARF process. This option of the community deploying MVAS at its own cost is in addition to the DCC VAS programme. There are several different types of road signs that display a digital message.

The three main types are:

- Variable Message Signs [VMS] which provide information by continually showing message to all motorists. These can be mobile or fixed.
- Vehicle Activated Signs [VAS are commonly deployed for speed compliance reasons. They detect a vehicle's speed with an internally mounted radar and display a message if the speed exceeds a set threshold. VAS have been found in certain circumstances to be more effective than traditional signs, as their luminance provides a contrast that has more of an impact on motorists. These can be mobile or fixed.
- Speed indicator devices [SID] are a form of vehicle activated sign, which displays a motorist's current speed [accompanied sometimes by a frowning face or message to slow down where applicable].

These devices can achieve speed reductions. DCC will provide support in setting the speed threshold for activation. This will never be lower than the speed limit itself. Purchase and installation cost a [warranty of 5 years is recommended] ongoing maintenance will need to be carried out insurance including insurance for working on the highway all repairs.

Cllr. Peart added a brief verbal report of DCC investigation of the flooding on Coombe Lane following the concerns of a parishioner. He agreed to investigate the non-appearance of the county gritter on Church Road and Shute Hill.

District Cllr. MacGregor joined the meeting.

.03 DISTRICT COUNCILLOR REPORT: Cllr. Andrew MacGregor gave the following report:

Leisure: As mentioned in the last report, the parks and open green spaces remain accessible for use. Play parks and Skate parks seem to be being well used and concerns have been raised about social distancing. Govt Guidance indicates that we should keep them open. Officer advice is that should you see breaches of Govt guidance, the best option is to make it known to the police via 101.

Decoy Park has been very busy, and fishermen have taken advantage of a loophole in the guidance and been angling in the park. Rangers have asked them to stick to the fishing areas marked out and signs have been posted.

Leisure Centres: All Leisure Centres remain closed for use by the public, clubs and 3rd party PT instructors. Schools were still able to use some of the facilities so there was not a total closure. The staff remain on furlough.

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We should hear shortly how successful the bids for grants to refurbish/replace the heating systems for leisure centres, pools and other buildings.

Shaldon Approach Golf: Has remained closed due to the lockdown.

Health and Wellbeing: An update on the Health and Wellbeing Board work will be on the 21st Jan. I have requested an update on the vaccination process and progress. TDC just announced the use of Sherborne House in NA with the adjacent car park for a vaccination centre for NA and the surrounding towns/parishes. I will need to establish what the CCG have arranged for Teignmouth, Dawlish and elsewhere on the 21st.

Cemeteries: are still functioning normally and pleasing to state no uplift in demand locally despite Covid. All grounds maintenance either up to date or being finalised for the year.

Tourism: Tourism is currently closed now. TDC are providing support through grant processing for businesses forced to close that qualify.

Business and economy

- Business Grants have been reviewed for the criteria. The team hope to have the scheme operational ahead of the proposed start in Feb. The Council are taking a light touch approach. Those that previously obtained support will be provided with a PIN to access their previous claim and check (tick a box) or update their details. This should speed up the process compared to previous months. At this stage it does not look like the scheme has been extended in any significant way. The team will assist any new claiming business to establish if they meet the criteria and then facilitate the payment as quickly as they can.
- TDC obtained £9.2m in outline funding from their application seeking £13.6m. This will mean a review of our initial plan to see what we can sustainably continue with and what will need amended to fit the new lower allocation.
- Teignmouth Town Centre regeneration is underway. NHS plans are under consideration with the Planning Officers and the contractors are bidding for the Hotel construction which is hoped to be started soon. Eastcliff Centre has now gone and the Car Park re-aligned.

Finance: This remains a bit 'oh dear!' area at present. Revenues from Leisure Car Parks, Business Rates and other funding streams remain severely impacted. Officers are working hard to keep costs down and impact as mitigated as possible whilst ensuring key services continue as close to normal as possible. Monthly account updates need to be registered with the Govt departments within 14 days of end of the month or we risk losing the grant support.

A positive note. Council Tax base was agreed and passed at Full Council. Budget planning looks to have covered the 20/21, 21/22 periods at least – barring some new catastrophe or change to Govt policy. The Finance Manager is meeting Parish/Town Councils later this week.

2584 RATIFICATION OF PREVIOUS MEETING MINUTES:

- .01 Minutes of the Full Parish Council virtual meeting held 07.12.20 it was proposed by Cllr. Benham, seconded by Cllr. Lambert, that these be approved as a true and correct record; to be signed in the future. Agreed unanimously therefore **RESOLVED**.
- .02 Minutes of the Planning committee virtual meeting held 14.12.20; it was proposed by Cllr. Benham, seconded by Cllr. Lambert, that these be approved as a true and correct record; to be signed in the future. Agreed unanimously therefore **RESOLVED**.
- .03 Minutes of the Planning committee virtual meeting held 11.01.21; it was proposed by Cllr. Merritt, seconded by Cllr. Gateshill, that these be approved as a true and correct record; to be signed in the future. Agreed unanimously therefore **RESOLVED**.
- .04 The Minutes of BERT Committee meetings held via zoom on 16.12.20 & 05.01.21 were NOTED.

All the minutes and notes, 25.01-04, can be viewed/downloaded at www.bishopsteignton-pc.gov.uk

2585 RECOMMENDATIONS FROM BERT COMMITTEE: from the meeting held 16.12.20

Mrs. E. Cawthraw, chair of BERT, gave a brief verbal report of status and progress of the work of the team and their work alongside Bishopsteignton Care watch to ensure members of the community are safe and well.

On behalf of the Council and the parish the Chairman thanked BERT for all their work.

The latest version of the Bishopsteignton Emergency Plan, Version 2.0, was considered. It was proposed by Cllr. Watson, seconded by Cllr. Lambert to adopt and this version for future use and to publish accordingly. This was agreed unanimously therefore **RESOLVED**.

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2586 FINANCE

.01 PAYMENTS:

It was proposed by Cllr. Gill, seconded by Cllr. Watson, that the payments listed below, in accordance with '210118 payment schedule' be approved; then processed by the clerk. Agreed unanimously therefore **RESOLVED** to approve. Clerk to process.

DCC Pension Fund	Employer & employee contribution to pension for December 2021	492.77
BGS	Q3 20-21 Maintenance & Grass cutting contract. Inv. 4916	3384.00
BGS	Installation of Admirals board @ St Johns (from funding) Inv. 882	180.00
BGS	Installation of VG NB (From S106) Inv. 884	186.00
Morris & McGinns Ltd	Key cutting	2.88
Amazon Business Account	BERT Exps. Bottle for sanitiser distribution to volunteers	19.48
S. Nicholson	Expenses, War Mem/MC Drive bollards	84.65
P. Walton	Installation of NB at MUGA (From S106)	90.00
K. Ford	Expenses - See various invoices	30.59
Amazon Business Account	Replacement Soap dispenser, Fore St Ladies Toilet	19.98
TOTAL (Gross. Incl VAT – to be reclaimed)		

In addition, the following payments were authorised retrospectively:

Starboard Systems (Scribe)	Set up, data transfer & annual subscription for Scribe accounts & Cemetery	1839.60
David Austin Roses	Roses for Garden of Rest	351.31
Perrie Hale Nursery	Trees for village enhancements/memorials (from S106 & donations)	1367.85
Bishop Property	18 wooden tree guards & laying reservation tablets at cemetery	115.00
Kingfisher Ltd	BERT 2 x salt spreaders (Gritbins direct)	483.89
J. Head	BERT Wheelchair	80.00
HMRC	Tax & NI for December 2020	290.67
Mrs. Kim Ford	Clerk salary for December 2020	1481.75
Amazon Business Account	Stationery: Toner Inv 503578228 (less credit note)	70.03

.02 **MONTHLY FINANCE STATEMENTS:** A statement for the period ending 31.12.20 had been forwarded to members. No questions raised therefore this was **NOTED** by members and signed by the chairman. Clerk to publish on the BPC website.

2587 2021/22 PARISH BUDGET & PRECEPT

.01 **BUDGET:** Following consideration of the proposed budget paper, which was circulated to members prior to the meeting as well as uploaded to the Parish Council website for public transparency, it was proposed by Cllr. Gateshill, seconded by Cllr. Watson, that the 2021/22 budget for BPC be £62,206.00. FOR: 6, AGAINST: 1, therefore **RESOLVED**.

.02 **PRECEPT:** Following consideration of the proposed precept claim paper, which was circulated to members prior to the meeting as well as uploaded to the Parish Council website for public transparency, it was proposed by Cllr. Gateshill, seconded by Cllr. Merritt, that BPC request a precept of £62,206.00. in accordance with option B, as shown. This provides the full budget requirement which is an increase of 2.25% on last year's budget and precept claim but means an increase to the parishioner of 4.67% due to the reduced council tax base. FOR: 6, AGAINST: 1, therefore **RESOLVED**.

2588 PARISH-BASED BUSINESS SUPPORT

Following review of Cllr. Watsons paper which was circulated to BPC members prior to the meeting a brief discussion was held during which Cllr. Watson gave more detail explanation of the aim of the proposal and how this would be made available to parish businesses.

It was proposed by Cllr. Gateshill, seconded by Cllr. Merritt, that

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- a. BPC purchase the basic package of business documents from simplydocs.co.uk for its own use; and
- b. BPC promote, via its website and social media, the opportunity for parish businesses to purchase the documents at the negotiated reduced rate, via simplydocs.co.uk.

This was agreed unanimously therefore **RESOLVED**.

2589 PARISH COUNCIL VACANCIES

The options for filling the current vacancies on Bishopsteignton Parish Council were considered.

It was proposed by Cllr. Gateshill, seconded by Cllr. Watson, for the co-option to take place at the beginning of the full council meeting to be held Monday 1st March 2021 and that this be promoted locally using the website, social media and posters. The final submission date for applications shall be Friday 19th February, allowing time for applications to be submitted and time for members to review these prior to the meeting.

This was agreed unanimously therefore **RESOLVED**.

2590 DEVON CLIMATE & ECOLOGICAL EMERGENCY

.01 Members considered the report provided by the Clerk prior to the meeting.

It was proposed by Cllr. Benham, seconded by Cllr. Watson, that BPC should sign the Climate & Ecological Emergency Declaration in accordance with <https://www.devonclimateemergency.org.uk/devon-climate-declaration/>. Agreed unanimously, therefore **RESOLVED**.

.02 Members reports, as provided by Cllr. Benham and circulated prior to the meeting, were discussed briefly. It was noted the next ACT liaison meeting would take place on 05.02.21, later than originally scheduled.

Cllr. Benham reported that members of Sustainable Bishop had suggested more promotion of parish council efforts and activity to ensure parishioners are aware and encouraged to join the efforts.

2591 WARE BARTON ROUNDABOUT, A380/381

Members considered the content of the correspondence received from a member of the public. There was little understanding as to the purpose of the new corrugated-metal structure although it was generally thought to be a safety feature, to limit visibility on approach to the roundabout to require drivers to stop before proceeding. It was unanimously agreed that the clerk write to the Neighbourhood Highways Officer for an informed explanation of and indicate the reasoning for the structure at this location.

2592 PLANNING – NEW APPLICATIONS

The applications below were considered, and it was agreed to send the following consultation response to the Local Planning Authority Teignbridge District Council.

.01

<p>APP REF: 20/02365/VAR – Withy Cottage, Coombe Way</p> <p>PROPOSAL: Variation of condition 3 on planning permission: 20/01456/HOU (Conversion of curtilage building, erection of lean-to and raised decking to form ancillary accommodation) to change wording of occupancy condition</p> <p>The application details were considered. It was proposed by Cllr. Gateshill, seconded by Cllr. Lambert, to submit the following comment. FOR: 6, AGAINST: 0, ABSTENTION: 1. Therefore RESOLVED.</p> <p>BPC COMMENT: No objection</p>

<p>APP REF: 20/02381/HOU – 45 Bishops Avenue</p> <p>PROPOSAL: Conversion of garage to form additional accommodation</p> <p>The application details were considered. It was proposed by Cllr. Gateshill, seconded by Cllr. Lambert, and agreed unanimously to submit the following comment.</p> <p>BPC COMMENT: No objection</p>
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2593 MEMBERS REPORTS

Nothing to report.

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2594 CLERKS REPORT

The clerks report, which was circulated prior to the meeting and available on the website, was considered. Cllr. Watson asked what could be done about the footpath alongside the school as despite DCC assessment it is in very poor and hazardous condition. The clerks reported that a Temporary Traffic Restriction Order notification had been received which informed that slurry deal was due to take place to all the footways on Cockhaven close. The clerk had responded to ask if this could include the PROW; awaiting response which can be circulated on receipt. The AMC committee have this on their agenda and will seek quotes for the resurfacing if funded by BPC directly, using CIL, S106 or direct budget.

The Chairman wish for it to be emphasised that this report clearly reflected all the activities the Parish Council is involved in, particularly at a time when we have had three, now four, vacancies.

There were no further questions raised.

2595 PUBLIC PARTICIPATION:

.01 A member of the public thanked the council adding that despite being a depleted team the positivity and effort was obvious. The clerk was thanked for adding all appendices to the website, allowing members of the public to be fully informed before the meeting.

.02 An update on the status of Supply Stores was provided by Mr. Stephenson. The owner, based in New Zealand is keen to move forward with a sale. A Community Right to Bid was lodged so this is still one option. HLG are looking at the implications and awaiting indication of the length of the lease. If it is intended to proceed a community group to lead the project and the purchase will be needed. When asked he reported a guide price for the freehold was not yet available, awaiting news from agents.

A member of the audience offered to assist, indicating experience with this kind of community bid project. He believed the current lease was restrictive to the profitability of Supply Stores.

Cllr. Lambert asked the clerk if a public Works Loan could be used to fund such a venture. The clerk would investigate.

District Cllr. MacGregor has liaised with Cllr. David Cox, Teignmouth TC, who advised it would be advantageous to obtain the freehold. The asset could be more profitable as a community asset, especially if set up as a Community Interest Company (CIC).

.03 The Chairman reported to all that the set up and distribution of council members' tablets and emails was complete and thanked Cllr. Watson and the clerk for their work on this.

THE CHAIRMAN CLOSED THE MEETING AT 20.42PM