

BISHOPSTEIGNTON PARISH COUNCIL

DRAFT MINUTES

OF THE VIRTUAL MEETING OF THE ASSET MANAGEMENT COMMITTEE

HELD 7PM THURSDAY 11TH FEBRUARY 2021 VIA ZOOM

PART 1

2102.01 ATTENDANCE:

- .01 **Present:** Cllrs. R. Gatheshill (Chair), K. Benham, J. Grimble, K. Lambert & H. Merritt (5/5)
Clerk: Mrs. K. Ford.
1 Member of the public
- .02 **Apologies:** None
- .03 **DOI:** None

2102.02 MATTERS ARISING

- .01 **THE LAWNS: Crew Coffee Company**
Complete, no further action.
The clerk reported negative responses to the Facebook post reporting the action taken to cordon off benches at the Lawns. Members asked the clerk to speak to PC. Orchard about making half the furniture available, diagonally on picnic benches, to allow social distancing, however Cllr. Gatheshill pointed out even this would not achieve the required 2 metre spacing.
- .02 **THE LAWNS: MUGA: Netball posts**
Team to return when restrictions lifted. Posts safely stored until required. Complete, no further action.
- .03 **THE LAWNS: MUGA: Tennis Nets**
Awaiting suitable storage solution or improved weather before order to be placed.
- .04 **THE LAWNS: MUGA: Floodlights**
A brief discussion following an update from Cllr. Gatheshill and Cllr. Lambert on their research so far into option to improve the current lighting. To be moved to PART 2 as involved contractors quotes.
- .05 **THE LAWNS: MUGA: Noticeboard**
Installed, legs painted. Complete, no further action.
- .06 **THE LAWNS: MUGA: Court Surface**
Upon inspection Cllr. Gatheshill stated the surface was no longer a slippery or hazardous. Wally to continue to monitor.
- .07 **THE LAWNS: MUGA: Toilets**
Cllr. Lambert awaiting responses from the contractor he has contacted. Defer discussion until further information available.
- .08 **VILLAGE GREEN: Water**
Water supply is from Bishopsteignton School, not the preschool as originally thought. There is no need for hose or crossing the road as volunteers will be using watering cans. The suggested donation of £50 for the year to be paid directly to the school, who can send this one the DCC/use against the water bill.
- .09 **VILLAGE GREEN: Trees**
All planting complete, looking great, no further action due other than the supply of memorial plaques; policy to be discussed.
- .10 **VILLAGE GREEN: Bollards**
Awaiting delivery and installation. No update provided.
- .11 **COCKHAVEN CLOSE PLAYGROUND: Crow's Nest Swing**
Working with a volunteer to purchase the correct parts and hopefully get this swing installed asap.
- .12 **COCKHAVEN CLOSE PLAYGROUND: Drainage Concerns**
TDC Estates have responded that the land maintenance and repairs are a responsibility of the Parish Council under the lease agreement. Copy to be circulated. The clerk enquired about this land being a disposable asset for TDC, awaiting response. Clerk advised members to negotiate a settlement if minded to accept the land in this condition.
- .13 **CEMETERY: Garden of Rest Rose Garden**
All planting complete. The team have moved onto the beds either side of the main gate.
Davin Foster now available to produce the central obelisk.
- .14 **CEMETERY: Gates refurbishment**
Cllr. Lambert is waiting response from contractors he has contacted. Deferred until further information is available.

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11.02.21 MINUTES CONT'D

- 2102.03 CEMETERY NOTICEBOARD:** Members considered the options available to replace the cemetery noticeboard now the original supplier was unable to provide a board. Repairing the existing board was considered however it was reported it was not in good enough condition having undergone relocation and repairs several times already. Members considered the quote from Green & Barnes. It was proposed by Cllr. Lambert, seconded by Cllr. Merritt, to proceed with the purchase from Green & Barnes, but without the legs and fixing kit. FOR: 4, ABSTAIN: 1, therefore **RESOLVED**.
- 2102.04 REPLACEMENT BUS SHELTERS:** Cllr. Gateshill reported the estimated timeframe; existing shelters to be demolished and removed by BGS Ltd in the week commencing 15th March, ground prepared ready for installation of the new shelters in early April.
- 2102.05 COCKHAVEN ROAD JUNCTION ENHANCEMENTS:** Following an initial site visit with Kate Yeo & John Parkes with Cllr. Merritt in attendance, Cllr. Gateshill provided an update of possible enhancement works at this junction. An example plan provided by a member of the public was considered; this input was appreciated however it was agreed by members that the design did not address the safety issue that the enhancement project is intending to resolve. The safest crossing point was highlighted using google images of the site. Cllr. Gateshill reminded the aim is to improve safety firstly, followed by the aesthetic and biodiversity benefits of a good planting scheme. It was proposed by Cllr. Merritt, seconded by Cllr. Benham, that a recommendation is made to the full council at its meeting to be held 01.03.21 that BPC agree in principle to proceed with enhancements of this junction to improve the safety of pedestrians; subject to a Project Initiation Document, consultation with the parish and Highways Officer and design/plans and costing to be developed and approved accordingly. This was agreed unanimously therefore **RESOLVED**.
- 2102.06 BASKETBALL HOOPS:** Members considered the request made by a member of the public for this new facility at the MUGA. This may be funded using S106. Members considered the examples provided by the clerk however it was unclear which type could be installed safely and provide a suitable playing experience. It was proposed, seconded and unanimously agreed to defer this consideration until Cllrs. Gateshill and Lambert have conducted further research following a site visit.
- 2102.07 WAR MEMORIAL CONDITION ASSESSMENT:** Awaiting response from the Stonemason. Deferred until further information is provided.
- 2102.08 MEMORIAL ASSETS POLICY:** As mentioned previously, a policy should be created to control the style and quality and funding for memorial assets such as trees and benches and their plaques. Unfortunately, an example of draft was not prepared in time for consideration at this meeting. Work in progress and for consideration at a future AMC meeting.
- 2102.09 UTILITES AT BPC ASSETS:** The clerk explained the issue with BPC not being responsible for the current power supply at Fore Street toilets, this is still under the control of TDC despite transferring the asset to BPC approximately 6 years ago and numerous reminders from the clerk. It would not be possible to switch to a more ethical net zero supplier until BPC has control of this supply contract. Awaiting a response from TDC, Cllr. MacGregor also aware.
- 2102.10 DONATED BENCHES:** The clerk reported 2 second-hand picnic benches have been donated from the Cockhaven Arms. These were gratefully accepted with thanks. Both are in reasonable condition with a few minor repairs needed which will be carried out by Wally. These have been placed in front of the Ha-ha at The Lawns.
- 2102.11 BISHOPSTEIGNTON UNITED FOOTBAL CLUB REQUEST:** Members considered how help and assistance can be provided to this local club who are trying to establish a greater following. It was suggested they are contacted and informed about the BPC grant balance for the remainder of the year. Cllr. Merritt offered to be a point of contact for the future if necessary.

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- 2102.12 CEMETERY:** Following a report from Cllr. Merritt members consider possible solutions to upgrade the central pathway (part of PROW 11) through the cemetery which are currently in a poor state of repair, mostly due to wet rainfall. It was suggested the path should be scraped/levelled and a covering of gravel/scalping laid with the addition of some paving slabs by the entrance gates. It was proposed by Cllr. Merritt, seconded by Cllr. Lambert, for a recommendation to be made to full council at its meeting to be held 01.03.21 that BPC set a budget and agree in principle to proceed with improvement work subject to a Project Initiation Document and quotations. This was agreed unanimously therefore **RESOLVED**.
- 2102.13 PLAYGROUNDS:** Similarly to the issue above Cllr. Merritt reported poor ground conditions at the three gated entrances to the parish playgrounds. No solutions were suggested therefore it was agreed unanimously for the Chairman to liaise with BGS Ltd for possible solutions before further consideration of this committee or full council depending on which is soonest.
- 2102.14 BISHOPS AVENUE CAR PARK RAILING:** Cllr. Benham reported the ongoing concerns about the fixing of the recently fitted railings at the car park. All members agreed this required attention. It was agreed for Cllrs. Gatheshill & Lambert to conduct a site visit and liaise with the original installation contractor before any recommendation is made to the full council.

The Chairman closed part 1 the meeting at 8.45pm

PART 2

- 2102.04 FLOODLIGHTING AT THE MUGA:** Options discussed at length including whether to do all or ½ of the work suggested by the electrical contractor consulted. It was agreed other factors needed firm decisions including if the improvements were required, does usage justify the spend, or should the MUGA be a daylight-only facility. It was agreed unanimously for the clerk to create some form of public consultation, posters and social media presence to see what the parish feel is needed to improve this facility, if at all. In addition, it was suggested this be a topic of discussion at the 2021 Annual Parish Meeting, scheduled for April but final date tbc. Then for full council consideration at its meeting scheduled for 04.05.21.

The Chairman closed part 2 of the meeting at 9.10pm

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DATED: