

BISHOPSTEIGNTON PARISH COUNCIL

MEMBER SUMMONS

Dear Council Member,

Issued Tuesday 23rd February '21

Your presence is required for the full council meeting of Bishopsteignton Parish Council via Zoom (meeting ID895 6498 4602) on Monday 1st March 2021 at 7.00pm. An agenda of business to be transacted at this meeting is below.

Declarations of Interest: Please consider the declaration of any disclosable pecuniary interests or other interests for any agenda items. Should you wish to request dispensation please apply to the clerk in writing prior to the meeting.



Kim Ford - Clerk to the Council

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AGENDA

OF FULL COUNCIL VIRTUAL MEETING TO BE HELD 7.00PM MONDAY 1st MARCH 2021 VIA ZOOM (ID895 6498 4602) <https://us02web.zoom.us/j/89564984602>

As the first tier of local government and being closest to the people, we have the ability to influence decisions for the benefit of the community we serve. In our endeavours we are mindful that we are entrusted to act in the best interests of the whole community; our aim being to facilitate the best value services and facilities for the Parish of Bishopsteignton.

2103.01	APOLOGIES & DOI: <ul style="list-style-type: none">i. Apologies for absence received prior to the meeting, to be noted.ii. Acknowledgment of DOI received for any item on the agenda; <i>and, if required</i>iii. Clerk's response to any request for dispensation (made in writing prior to the meeting).
2103.02 .01 .02 .03 .04	CONCILLOR CO-OPTON: <i>To be conducted in accordance with BPC Co-option policy.</i> <p>The candidate shall be invited to introduce themselves noting any additional comments to their application and answering any questions from BPC members.</p> <p>Council members will proceed to resolve the appointment of up to four candidates.</p> <p>The duly co-opted members shall be permitted to sign a declaration of acceptance of office enabling immediate participation.</p> <p>Review the current membership list for BPC Committees. Considering both new councillors' membership to committees/working parties of their choice and amendments of existing councillors membership if required; current list shown in appendix A. <i>(Possible to defer allowing time for consideration.)</i></p>
2103.03	OFFICIAL REPORTS (as Appendix B) from: <ul style="list-style-type: none">i. Police – PC. Clarke Orchardii. Cllr. R. Peart – Devon County Councillor for Kingsteignton & Teign Estuary Divisioniii. Cllr. A. MacGregor – Teignbridge District Councillor for Bishopsteignton Ward
2103.04 .01 .02 .03 TO BE NOTED: .04 .05	RATIFICATION OF MINUTES: From drafts as follows: <ul style="list-style-type: none">.01 For the Full Council meeting held via zoom on 01.02.21..02 For the Asset Management Committee meeting held via zoom on 11.02.21..03 For the Planning Committee meeting held via zoom on 15.02.21. <p>TO BE NOTED: Minutes/notes for working parties, as follows:<ul style="list-style-type: none">.04 Notes of the Teign Estuary Trail meeting held via zoom on 08.02.21..05 Notes of the ACT working party meeting held via zoom on 22.02.21.</p>
2103.05 .01 .02 .03	FINANCE: <ul style="list-style-type: none">.01 PAYMENTS: Resolve payment transactions detailed in '210301 Payment Schedule' (Appendix C)..02 MONTHLY FINANCE STATEMENT: Resolve to acknowledge '210228' Financial Statement' (Appendix D)..03 BPC GRANT GIVING: Consider Application submitted by Bishopsteignton Care Watch. (Appendix E).
2103.06 .01 .02	CLIMATE & ECOLOGICAL EMERGENCY DRAFT PLAN: <ul style="list-style-type: none">.01 Members to consider adoption of the draft plan as recommended by the BPC working party (Appendix F)..02 Members to consider the draft Purchasing and Procurement Policy in line with the declarations previously made. (Appendix G). Resolve to amend if required for adoption.

<p>2103.07</p> <p>.01</p> <p>.02</p> <p>.03</p>	<p>ASSET MANAGEMENT COMMITTEE PROJECTS: In accordance with matters discussed at the AMC held 11.02.21, full council to consider the work required in each case. Following the initial research conducted resolve to set a budget (quotations to be sought) as recommended below:</p> <p>PLAYGROUND: installation of a safety rubber base beneath the crow's nest swing (Lawns) and tidy up around the entrance gate (at both playgrounds). Budget £2,750.00. (This can be funded either using general 2020-21 budget for asset maintenance or S106)</p> <p>CEMETERY: To consider the improvement of the footpath through the cemetery from the main gate to the gate to the field by scrapping off the surface grass and topping with type 1 MOT granular material. Budget £2,250.00 (To be funded using the burial account)</p> <p>MUGA: To consider the installation of a basketball hoop in the MUGA. Budget £400.00 (Can be funded using S106 or unearmarked reserves).</p>
<p>2103.08</p>	<p>COMMUNITY TOOLBOX/SHARE SHED: Members to consider approval, or amendment, and adoption of the scheme as described by Cllr. Watson (Appendix H).</p>
<p>2103.09</p> <p>.01</p> <p>.02</p> <p>.03</p> <p>.04</p> <p>.05</p>	<p>BPC FUTURE MEETING SCHEDULE & GOVERNANCE:</p> <p>MEETING SCHEDULE: To consider and amend/approve and adopt accordingly a draft schedule of meeting dates prior to 07.05.21 when central government remove the right for Local Councils to hold meetings remotely. (See appendix I). <i>To be NOTED: 2021 Annual Parish Meeting (Electors) is scheduled for Thursday 22nd April, 6pm start to ensure the meeting is closed by 8pm, Earth Hour.</i></p> <p>DELEGATION: To consider possible solutions for meetings held after this date and if a scheme of delegated authority is required (for council decision including consultation response to planning applications). Resolve to approve preparation of a schedule, to be reviewed for adoption at the next full council meeting.</p> <p>BERT COMMITTEE: Consider if BERT, currently a committee of BPC, should become a working party, to allow more freedom for their meetings and membership. (Recommend that BPC Clerk continues clerical duties, and a revised term of reference is prepared and adopted).</p> <p>LONDON BRIDGE/FORTH BRIDGE: Consider the amended draft policy for Parish Response to the Death of Members of State. Resolve to amend as required for adoption. (Appendix J).</p> <p>BPC POLICY REVIEW: Resolve to approve that the BPC Objectives & Priorities Strategy working party assist the clerk in reviewing all current policies of BPC to ensure these are relevant, up to date and consistent. Resolve to agree in principle and add new members if required.</p>
<p>2103.10</p>	<p>MEMBERS REPORTS: Opportunity for updates from members for working parties' meetings and project progress, training attended, etc where resolutions are not required at this time.</p>
<p>2103.11</p>	<p>CLERKS REPORTS: A report of updates for ongoing matters, notification of actions taken and any new/forthcoming business for the council for information. (Appendix K)</p>
<p>2103.12</p>	<p>PUBLIC PARTICIPATION: A period of 5 minutes will be allowed for members of the public to raise questions or make comment regarding any other activity, new or ongoing concern within the parish.</p>



Kim Ford, Clerk to the Council

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All business conducted under Bishopsteignton Parish Council Standing Orders Adopted June 2018