

# BISHOPSTEIGNTON PARISH COUNCIL

## AGENDA

### FOR THE MEETING OF THE ASSET MANAGEMENT COMMITTEE

7PM ON MONDAY 29<sup>TH</sup> MARCH 2021 USING ZOOM, ID: 829 0370 3616

#### MEMBER SUMMONS

PUBLISHED 19.03.21

Dear Committee Member,

Your presence is requested for the meeting of Bishopsteignton Parish Council Asset Management Committee via Zoom, meeting ID 829 0370 3616, at 7pm on Monday 29<sup>th</sup> March.  
An agenda of business to be transacted at this meeting is below.



Kim Ford - Clerk to the Council

[clerk@bishopsteignton-pc.gov.uk](mailto:clerk@bishopsteignton-pc.gov.uk)

07483 149812

#### AM2103.01 COMMITTEE MEETING GOVERNANCE:

- .01 **Apologies:** To receive members apologies.
- .02 **Declaration of Interests:** To receive members DOI for any agenda item.
- .03 **Order of Business:** To review the agenda, rearrange order if necessary. Consider if any item should not be discussed and concluded with press or public present.  
*(In accordance with Public Bodies (Admission to Meetings) Act 1960 and Local Government Act 1972, ss100 and 102.)*
- .04 **Ratification of Minute:** To ratify draft minutes of the Asset Management Committee meeting held 11.02.21. *(please note, these have already been ratified by the full council at their meeting held 01.03.21)*

#### AM2103.02 MATTERS ARISING: Updates from previous meeting

- .01 MUGA: Tennis nets: Not yet ordered. Clerk to action.
- .02 MUGA: Floodlights – KL/RG – Assessing quotes for repairs verses replacements alongside public opinion in the results of the recent consultation. (see agenda item 2103.08)
- .03 MUGA: Court Surface – Wally has treated again. Need to monitor for results and check regularly for when reapplication might be required.
- .04 MUGA: Toilets: Previously proposed to investigate closing off the sheltered section, to remove the ‘hang-out’ location and to create decent storage for sports, cleaning, and maintenance equipment. KL/RG researching, seeking quotes. Update from Cllr. Lambert.
- .05 VILLAGE GREEN: Water – Clerk has liaised with Bishopsteignton School arranging payment. How will this be accessed and made reasonably easy for volunteers/contractor to water trees from May onwards?
- .06 VILLAGE GREEN: Bollards –awaiting and installation by BGS Ltd – Has this happened yet??
- .07 COCKHAVEN CLOSE PLAYGROUND: Crow’s Nest Swing – Repaired and put back into action. Will need to be checked regularly incase tape needs replacing? Or a better solution required?
- .08 COCKHAVEN CLOSE PLAYGROUND: Drainage Concerns – Still awaiting response from TDC Asset & Economy regarding their disposable asset list. (See agenda item 2103.06).
- .09 CEMETERY: Garden of Rest Rose Garden – Obelisk being made, awaiting advice on expected completion/installation.
- .10 CEMETERY: Gate refurbishment – Welding/repairs completed and paid for. Awaiting quote from P. Walton for redecoration.
- .11 CEMETERY: Replacement Noticeboard – Clerk to order & arrange fitting.
- .12 BUS SHELTERS: Possible delay. Brief update from Cllr. Gateshill/Clerk.
- .13 COCKHAVEN ROAD JUNCTION ENHANCEMENTS: Update from Cllr. Gateshill
- .14 MEMORIAL ASSETS POLICY: Policy to be drawn-up which will provide control of the style and quality and funding options for memorial assets such as trees and benches and their plaques. Clerk to produce and present to AMC for consideration. Work in progress for a future meeting.
- .15 UTILITIES AT BPC ASSETS: Update from the Clerk.

- AM2103.03 **BASKETBALL HOOPS:** consider contractor quotations, as gathered by Cllr. Gateshill in consultation with the Clerk. Budget set by full council is £400. This can be funded using S106. If additional spend is required, consider and resolve that a recommendation be made to the full council at their meeting to be held 06.04.21.

- AM2103.04 CEMETERY:** As previously discussed upgrade required to the central pathway (PROW 11). Consider contractor quotations, as gathered by Cllr. Gateshill in consultation with the Clerk. Budget set by full council is £2,250. If additional spend is required, consider and resolve that a recommendation be made to the full council at their meeting to be held 06.04.21.
- AM2103.05 PLAYGROUNDS:** As previously discussed improvement to ground conditions at gateway entrances to all both playgrounds and underneath crow's nest swings at the Lawns. Consider contractor quotations, as gathered by Cllr. Gateshill in consultation with the Clerk. Budget set by full council is £2,750. If additional spend is required, consider and resolve that a recommendation be made to the full council at their meeting to be held 06.04.21.
- AM2103.06 COCKHAVEN CLOSE PLAYGROUND:**
- .01 **DRAINAGE:** This problem does not seem to be improving despite better weather recently. No response yet received from TDC regarding its list of disposable assets. Consider and resolve that a recommendation be made to full council at the meeting to be held 06.04.21, that a budget for this work is agreed using a guide price as done previously, for two more quotes to be sought. This can be funded with either S106 or CIL, on full council resolution.
  - .02 **NEW PLAY EQUIPMENT:** Consider the offer to repurpose play equipment from Bishopsteignton School (clerk to provide photos).
- AM2103.07 BENCHES AT THE LAWNS:**
- .01 Consider relocation of Mr. Grimble's memorial bench.
  - .02 Consider the provision of additional benches at the Lawns. Currently no applications or enquiries for memorial benches. New benches can be purchased using S106. See prices in appendix A.
- AM2103.08 FLOODLIGHTS AT THE MUGA:** Review to responses to the recent consultation, appendix B. Resolve for any possible recommendations to be made to the full council or further research/quotation requests.
- AM2103.09 VANDALISM TO WHIPS AT THE LAWNS:** Following assessment by members consider any further actions.
- AM2103.10 BISHOPS AVENUE CAR PARK RAILING:** Consider the railing quality and consider any further support or reconstruction.
- AM2103.11 WAR MEMORIAL CONDITION ASSESSMENT:** Awaiting response from the Stonemason. Discuss a way forward if provided.
- AM2103.12 TO BE NOTED: FUNDING OPPORTUNITY**  
The Parish is eligible for grants from Viridor. For more information see the website. <https://www.viridor-credits.co.uk/>

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