

# BISHOPSTEIGNTON PARISH COUNCIL

## FIRST DRAFT MINUTES

### OF THE MEETING OF THE ASSET MANAGEMENT COMMITTEE

HELD AT 7PM ON THURSDAY 6<sup>TH</sup> MAY 2021

#### AM2105.01 COMMITTEE MEETING GOVERNANCE:

- .01 **PRESENT:** Cllrs. Gateshill (Chair), Benham, Gill, Grimbale, Merritt, Lambert (arrived later) & Tucker  
Clerk: K. Ford & 2 members of the public.
- APOLOGIES:** Cllr. Shaw (retired from committee since last meeting).
- .02 **DOI:** None
- .03 **Order of Business:** No change to order in agenda.
- .04 **Ratification of Minute:** It was proposed by Cllr. Merritt, seconded by Cllr. Grimbale, that the draft minutes of the AMC meeting, held 29.03.21, be ratified as a true and correct record. Agreed unanimously therefore RESOLVED.

#### AM2105.02 MATTERS ARISING: Updates from previous meeting

- .01 MUGA: Tennis nets: Installed. No further action.
- .02 MUGA: Floodlights: RG to issue a schedule of works to contractors to tender. Research into funding for LED floodlights required, to be conducted by HM & the clerk. To investigate and contact Teignmouth Football Club who have recently made a planning application for new led floodlights.
- .03 MUGA: Court Surface: No current problems, Caretaker assessing regularly.
- .04 MUGA: Toilets: No further action, dependent on Scout hut development.
- .05 VILLAGE GREEN: Water: Water sourced from Bishopsteignton School. Payment to be arranged by the clerk. No further action.
- .06 VILLAGE GREEN: Bollards: to be installed by BGS Ltd 11/05/21.
- .07 COCKHAVEN CLOSE PLAYGROUND: Drainage Concerns – to be considered as agenda item AM2103.06.01 .
- .08 CEMETERY: Garden of Rest Rose Garden – Obelisk being made, awaiting advice on expected completion/installation.
- .09 CEMETERY: Gate Refurbishment: Completed, no further action.
- .10 CEMETERY: Replacement Noticeboard: Ordered awaiting delivery and installation, BGS instructed.
- .11 BUS SHELTERS: Possible delay to June/July. BGS as demolition contractor and Fernbank, new shelter provider, are in communication to ensure smooth hand over of the job.
- .12 COCKHAVEN ROAD JUNCTION ENHANCEMENTS: Work in progress, Ms. K. Yeo working on plans and ideas for development with long term resolutions. Intended for next agenda. Clerk to contact Post Office about relocation of the post box.
- .13 MEMORIAL ASSETS POLICY: Work in progress. Policy to be drawn-up which will provide control of the style and quality and funding options for memorial assets such as trees and benches and their plaques. Clerk to produce and present to AMC for consideration.
- .14 UTILITIES AT BPC ASSETS: Work in progress, Clerk progressing in accordance with the adopted Purchasing & Procurement Policy.
- .15 BASKETBALL HOOPS: Installed. Fixings require regular assessment.
- .16 CEMETERY: Path surfacing works: BGS appointed. Scheduled for 21.07.21.
- .17 PLAYGROUNDS: Agreed works: BGS appointed, work scheduled for 24.05.21.
- .18 BENCHES: AT THE LAWNS: 2x 6ft and 1x wheelchair friendly picnic table ordered, awaiting delivery to BGS following which a site visit to agree locations and check if ground works are required. Memorial bench to be moved forward at the same time.

*Cllr. Lambert joined the meeting. He gave apologies for his late attendance; this was acknowledged.*

#### AM2105.03 DEVELOPMENT AT PLAYGROUNDS

- .01 Members considered matters relating to possible acceptance of the playground equipment offered by Bishopsteignton School. For a contractor to move this would be in the region of £2-3k, depending on necessary groundworks at both locations and any repairs to ensure the equipment will be meeting safety standards once relocated and statutory obligation of the Parish Council. All members felt the equipment should be used at the Cockhaven close site rather than The Lawns. Careful project management may be required, so the installation does not interfere with the

**CHAIRMAN:**

**DATED:**

**Draft MINUTES Continued**  
**ASSET MANAGEMENT COMMITTEE meeting held 06.05.21**

approved drainage works.

It was proposed by Cllr. Benham, seconded by Cllr. Merritt, to gratefully accept equipment offered, subject to suitable timings for removal and installation alongside other works and any deadline imposed by the school. Agreed unanimously therefore **RESOLVED**.

- .02 Members considered the helpful thoughts and suggestions shared by members of the public. A skate park was considered as the provision in Teignmouth is always very popular and busy however members felt it might not be suitable for a small rural location such as Bishopsteignton. It was agreed both playgrounds could be assessed, and development considered but that further research and options from suppliers is required. Clerk to liaise with suppliers for ideas offering £10k, £20k & £30k budget options and that this provides a fair range of equipment between the ages of 4 and 12.

**AM2105.04 WAR MEMORIAL – PRESERVATION ENHANCEMENTS**

A quotation had not been seen by all members; it was agreed to defer until this has been shared to all. It was noted the grant funding was no longer available and no budget had been allocated for this work to be carried out using the current years precept. The project might need to be deferred with costing reviewed before setting the councils budget and precept claim for 2022/23.

Clerk to circulate quote.

**AM2105.05 ADDITIONAL FENCING AT THE LAWNS PLAYGROUND**

Referring to a motion made at the last committee meeting, to seek quotes for a new fence at the Lawns playground, the Chairman questioned the need for this fence following a site visit conducted with Cllrs. Lambert, Merritt & Shaw.

The clerk reminded that the matter was originally raised and quote sought in 2017 following a successful compensation claim from a family whose child had tripped and broken her arm. This accident was due to the trip hazards caused by dry cracked land, made worse by the burrowing of voles. The clerk advised if members felt fencing was not the ideal solution, they should at least consider an alternative to eliminate the risks.

It was proposed by Cllr. Gateshill, seconded by Cllr. Lambert, to rescind the motion and that no further consideration be given for the installation of fencing. Alternative solutions to be discussed in future including filling cracked ground with soil. Agreed unanimously therefore **RESOLVED**.

**THE CHAIRMAN CLOSED THE MEETING AT 8.19PM**

**CHAIRMAN:**

**DATED:**