

BISHOPSTEIGNTON PARISH COUNCIL

MEMBER SUMMONS

Issued Wednesday 16th June '21

Dear Council Member,

Your presence is required for the full council meeting of Bishopsteignton Parish Council to be held at Bishopsteignton Community Centre on Monday 21st June 2021 at 7.00pm.

Both general information about this meeting and an agenda of business to be transacted is below.

Declarations of Interest: Please consider the declaration of any disclosable pecuniary interests or other interests for any agenda items. Should you wish to request dispensation please apply to the clerk in writing prior to the meeting.



Kim Ford - Clerk to the Council

clerk@bishopsteignton-pc.gov.uk

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MEETING PROTOCOL & VENUE RESTRICTIONS

- Enter / Exit only where indicated, adhering to the one-way system.
- On arrival, scan the NHS Track & Trace QR Code and provide name and contact details to the clerk.
- Wear a face covering when standing and moving around inside the building, face coverings may be removed when seated and the recommended social distance is maintained.
- Sanitise hands when entering the building, gel will be available.
- Ensure a safe social distance is maintained at all times, refrain from moving around the room.
- Do not share items between members, staff and the public audience including tablets, papers, pens, seats, etc.

For further details of risk assessment and safety measures for BPC meetings and for Bishopsteignton Community Centre please visit the webpage <https://www.bishopsteignton-pc.gov.uk/2021-bpc-meetings/>

AGENDA

OF THE FULL COUNCIL MEETING

TO BE HELD AT COMMUNITY CENTRE, SHUTE HILL, BISHOPSTEIGNTON, TQ14 9QL
AT 7.00PM ON MONDAY 21ST JUNE 2021

As the first tier of local government and being closest to the people, we have the ability to influence decisions for the benefit of the community we serve.

In our endeavours we are mindful that we are entrusted to act in the best interests of the whole community; our aim being to facilitate the best value services and facilities for the Parish of Bishopsteignton.

2106.01	MEETING GOVERNANCE: <ul style="list-style-type: none">i. Attendance & Apologies: for absence received prior to the meeting, to be noted.ii. Declaration of Interests: Acknowledgment of DOI received for any item on the agenda. <i>And, if required, Clerk's response to any request for dispensation (made in writing prior to the meeting).</i>iii. Order of Business: Consider possible reorder of the agenda items listed below and if any should be discussed with press & public excluded (<i>PART II</i>). <i>In accordance with the public Bodies (Admission to Meetings) Act 1960 and Local Government Act 1972, ss100 & 102).</i>
2106.02 .01 .02 .03	OFFICIAL REPORTS (Appendix A) from: <ul style="list-style-type: none">PC. Clarke Orchard - Local Policing Team Neighbourhood Beat Manager.Cllr. Andrew MacGregor - Teignbridge District Councillor for Bishopsteignton Ward.Cllr. R. Peart - Devon County Councillor for Kingsteignton & Teign Estuary Division.

<p>2106.03 .01 .02</p>	<p>RATIFICATION OF MINUTES of the following meetings held via zoom:- Annual Meeting of the Parish Council held 04.05.21 May meeting of the Parish Council held 04.05.21</p> <p>The following minutes & reports have been provided for members information and are to be noted:</p> <ul style="list-style-type: none"> • Draft minutes of the Asset Management Committee held via zoom on 06.05.21 • Minutes of the Teign Estuary Trail liaison group meeting held via zoom on 11.05.21 • Summary of consultation response sent to the Local Planning Authority in relation to relevant planning applications. Reports dated 19.05.21 & 14.06.21.
<p>2106.04 .01 .02 .03 .04</p>	<p>FINANCE:</p> <p>PAYMENTS: Resolve payment transactions detailed in '210621 Payment Schedule' (Appendix B). MONTHLY FINANCE STATEMENT: Resolve to acknowledge '210531' Financial Statement' (Appendix C). BPC GRANT AWARDS: Review application for BPC grant (Appendix D for members only). Resolve to approve, subject to amendment. WAR MEMORIAL & METHODIST DRIVEWAY PROJECT: Consider the clerks report showing the final financial position on completion of the project (Appendix E). Consider recommend refund of part contributions from Bishopsteignton Methodist Church & Channel View, resolve to approve action required.</p>
<p>2106.05</p>	<p>LOCAL PLAN REVIEW: Consider clerks report (appendix F) showing possible breakdown of task and how the review may be conducted. Resolve to approve future action.</p>
<p>2106.06</p>	<p>BATS PROTECTION PROJECT: Consider clerks report (appendix G) for taking part in Back from the Brink - Grey long-eared bat project with the Bat Conservation Trust. Resolve to approve future action.</p>
<p>2106.07</p>	<p>NEW DEFIBRILLATOR: Consider clerks report (appendix H) summarising the associated costs of installing a defibrillator within a cabinet in the Radway Hill/Street area. Resolve to approve future action.</p>
<p>2106.08</p>	<p>AIRBAND ZOOM FOR COMMUNITY: Consider newsletter & presentation from Airband (appendices I.i & I.ii) and consider hosting a zoom to enable and support community liaison/engagement for the provider.</p>
<p>2106.09</p>	<p>MEMBERS REPORTS: Opportunity for updates from members for working parties' meetings and project progress, training attended, etc where resolutions are not required at this time.</p>
<p>2106.10</p>	<p>CLERKS REPORTS: A report of updates for ongoing matters, notification of actions taken and any new/forthcoming business for the council for information. (Appendix J).</p>
<p>2106.11</p>	<p>PUBLIC PARTICIPATION: A period of 5 minutes will be allowed for members of the public to raise questions or make comment regarding any other activity, new or ongoing concern within the parish.</p>



Kim Ford, Clerk to the Council

All business conducted under Bishopsteignton Parish Council Standing Orders Adopted July 2018

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