

BISHOPSTEIGNTON PARISH COUNCIL

MINUTES

FULL COUNCIL MEETING HELD AT BISHOPSTEIGNTON COMMUNITY CENTRE, SHUTE HILL

AT 7.00PM MONDAY 21ST JUNE 2021

2670 MEETING GOVERNANCE

.01 ATTENDANCE:

PRESENT: Members: Cllrs. Merritt (Chair), Benham, Gateshill, Gill, Grimble, Head, Lambert, Moore, Shaw, Tucker & Watson (11/11)

Clerk: Mrs. K. Ford. District Cllr. A. MacGregor, County Cllr. R. Peart & 3 members of the public.

APOLOGIES: PC. Orchard/PCSO. Bunce

.02 DECLARATION OF INTERESTS: None

.03 ORDER OF BUSINESS: No changes to order were requested. It was not expected that any business to be transacted should require the removal of press and public audience.

2671 OFFICIAL REPORTS:

.01 POLICE

No up-to-date report was provided prior to the meeting. PC. Orchard had been temporarily seconded to G7 security.

.02 COUNTY COUNCILLOR

Cllr. Peart requested that BPC assist Devon County Council in their recruitment drive for civil Enforcement officer across the county. For the job specification, as listed on www.devonjobs.gov.uk be shared on via the council's website and social media channels. Clerk to action.

.03 DISTRICT COUNCILLOR

Cllr. MacGregor confirmed Teignbridge as one of the most efficient councils, countrywide, for the prompt processing of housing benefit, and other social security claims, and payments.

He emphasised the importance of the Local Plan Review, part 2, about proposed sites for new homes and the infrastructure provision to support the resulting increase to population. When questioned he explained the shortfall between the target and provision in the parish is hoped to be achieved by infill within the village settlement limit. He also touched on the strict criteria for suitable sites and why some were rejected including infrastructure issues such as highways access and pedestrian access, this is further explained on the Teignbridge District Council webpages for planning <https://www.teignbridge.gov.uk/planning/local-plans-and-policy/local-plan-review-2020-2040/>

Cllr. MacGregor asked when BPC would review its Neighbourhood Plan, adding that the Greater Exeter Strategic Plan has now been abandoned. The Chairman confirmed no review will be conducted before completion and adoption of the Local Plan.

2672 RATIFICATION OF PREVIOUS MEETING MINUTES:

.01 Minutes of the Annual Meeting of Bishopsteignton Parish Council, held virtually using zoom on 04.5.21, were considered. It was proposed by Cllr. Grimble, seconded by Cllr. Lambert, that these be approved as a true and correct record; to be signed by the Chairman. Agreed unanimously therefore **RESOLVED**.

.02 Minutes of the Full Parish Council meeting held virtual using Zoom on 04.05.21 were considered. It was proposed by Cllr. Watson, seconded by Cllr. Shaw, that these be approved as a true and correct record; to be signed by the Chairman in the future. Agreed unanimously therefore **RESOLVED**.

.03 The following documents were NOTED:

- Draft minutes of the Asset Management Committee held via zoom on 06.05.21
- Minutes of the Teign Estuary Trail liaison group meeting held via zoom on 11.05.21

RATIFIED BY BPC & SIGNED BY THE CHAIRMAN: 19.07.21

BISHOPSTEIGNTON PARISH COUNCIL

MINUTES - continued

FULL COUNCIL VIRTUAL MEETING - held 21.06.21

- Summary of consultation response sent to the Local Planning Authority in relation to relevant planning applications. Reports dated 19.05.21 & 14.06.21.

2673 FINANCE

.01 PAYMENTS:

It was proposed by Cllr. Gateshill, seconded by Cllr. Lambert, that the payments listed below, in accordance with '210621 payment schedule' be approved; then processed by the clerk. Agreed unanimously therefore **RESOLVED** to approve. Clerk to process.

DALC	Councillor Training. Inv. 3119	36.00
BGS Ltd	Relocation of memorial bench at the Lawns. Inv. 5568	240.00
K. Ford	Expenses. Garden of rest beds. Invoice from SureGreen.	83.54
Earth Anchor	Benches for the Lawns EA34439, claim S106.	1074.00
TOTAL (Gross. Incl VAT – to be reclaimed)		1433.54

In addition, the following payments were authorised retrospectively:

Williams & Triggs	Reservation tablets for cemetery plots. Inv 12368	36.00
Bishop' Community Centre	1/3 of PAT testing bill, shared with centre & BH, as previously.	22.33
DALC	Councillor Training, various. Inv. 3064	144.00
DALC	councillor Training, . Inv. 3105	18.00
Amazon Business	Toilet Roll dispenser for Fore Street	16.99

.02 MONTHLY FINANCE STATEMENTS:

A statement for the period ending 31.05.21 had been forwarded to members. No questions raised therefore this was **NOTED** by members and signed by the chairman. Clerk to publish on the BPC website.

.03 BPC GRANT AWARDS: Two applications had been received; these were reviewed and discussed by members.

- a. It was proposed by Cllr. Cllr. Merritt, seconded by Cllr. Moore, that £1,000 be awarded to Bishopsteignton Scouts toward the overall cost for Ecological Surveying at the Lawns in preparation for a future planning application. This was unanimously agreed, therefore **RESOLVED**. Clerk to transfer payment.
- b. It was proposed by Cllr. Watson, seconded by Cllr. Shaw, that at this current time the application from BAGS for £500 toward a rainwater harvesting system be respectfully declined. IT is to be suggested to BAGS a second application can be reviewed if submitted if it is shown how the parts to be purchased are either recycled or sustainable sourced. Agreed unanimously therefore **RESOLVED**. Clerk to advice applicant.

.04 WAR MEMORIAL & METHODIST DRIVEWAY PROJECT:

Members reviewed the clerks report which shows the final financial position on completion of this project. They considered the clerks recommendation to refund of part contributions from Bishopsteignton Methodist Church & Channel View.

It was proposed by Cllr. Watson, seconded by Cllr. Lambert, to resolve approval of the clerk's recommendation. Agreed unanimously therefore **RESOLVED**. Clerk to arrange refund payments accordingly.

2674 LOCAL PLAN REVIEW: Members considered the clerks report which outlined the documents to be reviewed and a possible breakdown of the task and how the review might be conducted.

It was proposed, seconded and unanimously agreed that several zoom sessions be scheduled by the clerk, with invites being sent to all councillors any parishioners which may be interested to take part. At each session different chapters can be reviewed, and parish council's response collated by the clerk. Once complete the final draft submission can be shared publicly via the website and amongst members to be adopted, subject to any suggested amendments, at the full council meeting to be held 19.07.21. If further review is required, the August meeting is another opportunity to approve BPCs response prior to submission. The District Councils deadline for this is 09.08.21.

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BISHOPSTEIGNTON PARISH COUNCIL

MINUTES - continued

FULL COUNCIL VIRTUAL MEETING - held 21.06.21

- 2675 BATS PROTECTION PROJECT:** Members considered the clerks report about taking part in Back from the Brink - Grey long-eared bat project with the Bat Conservation Trust.
It was proposed by Cllr. Benham, seconded by Cllr. Head, that BPC take part. Agreed unanimously therefore RESOLVED. Clerk to liaise and confirm arrange with the Bat Conservation Trust.
- 2676 NEW DEFIBRILLATOR:** Members consider the clerks report which summarised the associated costs of installing a defibrillator within a cabinet in the Radway Hill/Street area including a new power connection provided by Western Power Distribution.
It was felt by most members that the costs were excessive and the possible need in this exact location could be met by the unit available from the community centre. Alternative locations were discussed including The Lawns and Old Walls Vineyard. Cllr. Gill offered to speak to the proprietor of Old Walls about a unit being installed at the end of their driveway. Defer until further information available.
- 2677 AIRBAND ZOOM FOR COMMUNITY:** Members considered the newsletter & presentation from Airband, which had been circulated prior to the meeting, and consider hosting a zoom to enable and support community liaison/engagement for the provider.
It was proposed by Cllr. Merritt, seconded by Cllr. Watson and agreed unanimously therefore RESOLVED that a community zoom session be arranged, to be hosted by BPC but conducted by the provider but that it be noted the Parish Council are not tied to one ISP and are not recommending Airband over other providers, simply facilitating them in reaching the community audience who require broadband improvements.
Clerk to confirm arrangements with the Community Engagement executive at Airband.
- 2678 MEMBERS REPORTS:** *The opportunity for members to report back on external communications, training, working party meetings and developments:*
- .01 Climate & Ecological Action Working Group:** A verbal report was provided by Cllr. Watson, as chairman of this group. At their last meeting they discussed the possible introduction and support of a Community Land Trust in the parish, opportunities to share and or store sustainable energy supplies for heating/electricity, and working with Sustainable Bishop to improve the sustainability of Bishopsteignton Village Festival. He also updated on status of the recycling shed including its relocation and being signed up to Terracycle, how this can be shared with the shop and how scouts will be involved and therefore benefit from any income.
 - .02 Paperchase:** Cllr. Gill raised recent difficulties experienced by the paperchases skip transporter due to the Lawns carpark being so busy. This required further investigation, clerk t liaise with the contact at the Preschool and Crew Coffee.
 - .03 Event Attendance:** The Chairman advised of his attendance at two recent online events: Teignbridge Cycle Forum and Parish & Town Councils update relating to Covid, hosted by Teignbridge District Council.
- 2679 CLERKS REPORT:** A full report of BPC business was provided to members and uploaded to the BPC website prior to the meeting. The following queries or additional comments were raised.
- .01 BERT:** The Clerk reported:
Under BPC Standing Order 10. ix & x. consider the following adjustment to the BERT Committee. Allow BERT to become a working party, (terms of reference to be drawn up and agreed at a later meeting). This will enable more freedom and flexibility for its meetings, no agenda or clerk required, no public audience necessary, meeting as and where they wish to get the business done. The working party will still include one or more current BPC Councillor. Either a councillor or the appointed WP Chair will provide reports to the full council regarding financial matters, support required from the council and possible amendments to the emergency plan.

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BISHOPSTEIGNTON PARISH COUNCIL

MINUTES - continued

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It was discussed briefly and fully supported. It was proposed by Cllr. Shaw, seconded by Cllr. Moore, to change BERT from a committee to a working party. Agreed unanimously therefore RESOLVED.

.02 The clerk raised the following matter to be decided.

FUTURE BPC MEETING, REARRANGEMENTS DURING EXTENDED STEP 3 COVID RESTRICTIONS

As a meeting of the Parish Council requires just 3 clear days' notice this decision can be made without written notice on an agenda. Further to discussions between the clerk and Chairman please consider the cancellation of the following:

- *PLANNING COMMITTEE: 7pm Monday 28th June 2021*
- *FULL COUNCIL: 7pm Monday 5th July 2021*
- *PLANNING COMMITTEE: 7pm 19th July 2021*

And that these be replaced with the following actions:

- *A Full Council meeting on 19th July 2021; and*
- *All planning matters to be handled remotely, under the adopted scheme of delegated authority, as they have been in June, successfully.*

It was proposed by Cllr. Watson, seconded by Cllr. Gateshill, to work in accordance with the meeting arrangements detailed above and that all future meetings of BPC commence at 7.30pm. Agreed unanimously therefore RESOLVED.

.03 COMMUNITY LAND TRUST: Further to the matter detailed in the report the clerk highlighted the recent disturbance and arrests made at Higher Green, 22 Fore Street and the possible solution using a CLT. The issues were being investigated, Cllr. Watson is in communication with Cllr. MacGregor, PCSO. Bunce and residents who are suffering in the current social unrest and poor living conditions. Clerk to provide members with arrangements for the upcoming CLT meeting.

2680 PUBLIC PARTICIPATION:

.01 Cllr. Grimble, on behalf of the council, wished to publicly congratulate Mrs. Elaine Cawthraw for her recent British Empire Medal recognition for services to the community. A round of applause was held.

.02 Cllr. MacGregor reported Teignbridge Association of Local Council could possibly be resurrected and a local councillor from Hennock Parish Council was looking into it.

THE CHAIRMAN CLOSED THE MEETING AT 8.38PM