

BISHOPSTEIGNTON PARISH COUNCIL

MEMBER SUMMONS

Issued Wednesday 28th July '21

Dear Council Member,

Your presence is required for the full council meeting of Bishopsteignton Parish Council to be held at Bishopsteignton Community Centre on Monday 2nd August 2021 at 7.30pm.

Both general information about this meeting and an agenda of business to be transacted is below.

Declarations of Interest: Please consider the declaration of any disclosable pecuniary interests or other interests for any agenda items. Should you wish to request dispensation please apply to the clerk in writing prior to the meeting.



Kim Ford - Clerk to the Council

clerk@bishopsteignton-pc.gov.uk

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MEETING PROTOCOL & VENUE RESTRICTIONS

- OPTIONAL: On arrival, scan the NHS Track & Trace QR Code and provide name and contact details to the clerk.
- OPTIONAL: Sanitise hands when entering the building.
- Wear a face covering when standing and moving around inside the building, face coverings may be removed when seated.
- Ensure a safe social distance, of at least 1 metre, is maintained at all times.

For further details of risk assessment and safety measures for BPC meetings and for Bishopsteignton Community Centre please visit the webpage <https://www.bishopsteignton-pc.gov.uk/2021-bpc-meetings/>

AGENDA

OF THE FULL COUNCIL MEETING

TO BE HELD AT COMMUNITY CENTRE, SHUTE HILL, BISHOPSTEIGNTON, TQ14 9QL
AT 7.30PM ON MONDAY 2ND AUGUST 2021

As the first tier of local government and being closest to the people, we have the ability to influence decisions for the benefit of the community we serve.

In our endeavours we are mindful that we are entrusted to act in the best interests of the whole community; our aim being to facilitate the best value services and facilities for the Parish of Bishopsteignton.

2108.01	MEETING GOVERNANCE:
.01	Attendance & Apologies: for absence received prior to the meeting, to be noted.
.02	Declaration of Interests: Acknowledgment of DOI received for any item on the agenda. <i>And, if required, Clerk's response to any request for dispensation (made in writing prior to the meeting).</i>
.03	Order of Business: Consider possible reorder of the agenda items listed below and if any should be discussed with press & public excluded (<i>PART II</i>). <i>In accordance with the public Bodies (Admission to Meetings) Act 1960 and Local Government Act 1972, ss100 & 102).</i>
2108.02	OFFICIAL REPORTS (Appendix A) from:
.01	PC. Clarke Orchard - Local Policing Team Neighbourhood Beat Manager.
.02	Cllr. Andrew MacGregor - Teignbridge District Councillor for Bishopsteignton Ward.
.03	Cllr. R. Peart - Devon County Councillor for Kingsteignton & Teign Estuary Division.
2108.03	RATIFICATION OF MINUTES of the full council meeting held 19.07.21.

2108.04	FINANCE:
.01	PAYMENTS: Resolve payment transactions detailed in '210802 Payment Schedule' (Appendix B).
.02	MONTHLY FINANCE STATEMENT: Resolve to acknowledge '210731' Financial Statement' (Appendix C).
.03	CEMETERY FEES: Consider the proposed revisions to the schedule of fees associated with Bishopsteignton Cemetery, necessary to compliment the Scribe Cemetery package. Resolve to adopt, subject to minor amendments. (See Appendix D).
.04	FUNDING FOR FLOODLIGHTS: Update from Cllr. Gateshill, as Chairman of Asset Management. Consider, and resolve accordingly, either the use of CIL/S106 to meet the 100% of the MUGA floodlight refurbishment costs or await result of £5k funding application (Late Autumn 2021). <i>Contractor in place and able to complete project quickly.</i>
2108.05	TEIGNBRIDGE LOCAL PLAN REVIEW: Part 2 Creating Quality Space – Site Options. Consider the draft consultation response to Teignbridge District Council (Appendix E); subject to amendments consider approval as final submission from BPC. <i>Final submission to TDC by noon, Monday 9th August 2021.</i>
2108.06	PLANNING: To consider the following new planning application and agree comments to be sent to Teignbridge District Council as the Local Planning Authority:
.01	APPLICATION REF: 21/01639/TPO - 1 Mitre Close (<i>see App F</i>)
	PROPOSAL: Crown reduce one Monterey cypress in Group G1 by 4m
	PUBLIC EXP DATE: 03.08.21
	PUBLIC COMMENTS: None to date
	WEBLINK: https://www.teignbridge.gov.uk/planning/forms/planning-application-details/?Type=Application&Refval=21/01639/TPO
	PARISH TREE WARDEN COMMENTS: I can see no reason to object to the proposed work to crown reduce this tree. It is in a difficult position being so close to the adjoining properties and this species can produce a very large spreading canopy. However, the old trunks of the tree are perhaps the most valuable part of this tree ecologically, so it seems appropriate to contain its canopy whilst retaining the tree.
2108.07	TEIGNBRIDGE PUBLIC SPACES PROTECTION ORDER: Consultation Consider the existing public spaces protection order used in Teignbridge regarding control of dogs. If considered necessary, resolve to approve BPC consultation response for submission.
2108.08	GOVERNANCE: UPDATED OPERATION BRIDGES POLICY: Review draft updated policy (Appendix G). Resolve to adopt, subject to minor amendments.
2108.09	MEMBERS REPORTS: Opportunity for updates from members for working parties' meetings and project progress, training attended, etc where resolutions are not required at this time.
2108.10	CLERKS REPORTS: A report of updates for ongoing matters, notification of actions taken and any new/forthcoming business for the council for information. (Appendix H).
2108.11	PUBLIC PARTICIPATION: A period of 5 minutes will be allowed for members of the public to raise questions or make comment regarding any other activity, new or ongoing concern within the parish.



Kim Ford, Clerk to the Council

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All business conducted under Bishopsteignton Parish Council Standing Orders Adopted July 2018