

# BISHOPSTEIGNTON PARISH COUNCIL

## MEMBER SUMMONS

Issued Wednesday 1<sup>st</sup> September '21

Dear Council Member,

Your presence is required for the full council meeting of Bishopsteignton Parish Council to be held at Bishopsteignton Community Centre on Monday 6<sup>th</sup> September 2021 at 7.30pm.

Both general information about this meeting and an agenda of business to be transacted is below.

Declarations of Interest: Please consider the declaration of any disclosable pecuniary interests or other interests for any agenda items. Should you wish to request dispensation please apply to the clerk in writing prior to the meeting.



Kim Ford - Clerk to the Council

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### MEETING PROTOCOL & VENUE RESTRICTIONS

- OPTIONAL: On arrival, scan the NHS Track & Trace QR Code and provide name and contact details to the clerk.
- OPTIONAL: Sanitise hands when entering the building.
- Wear a face covering when standing and moving around inside the building, face coverings may be removed when seated.
- Ensure a safe social distance, of at least 1 metre, is maintained at all times.

For further details of risk assessment and safety measures for BPC meetings and for Bishopsteignton Community Centre please visit the webpage <https://www.bishopsteignton-pc.gov.uk/2021-bpc-meetings/>

## AGENDA

### OF THE FULL COUNCIL MEETING

TO BE HELD AT COMMUNITY CENTRE, SHUTE HILL, BISHOPSTEIGNTON, TQ14 9QL  
AT 7.30PM ON MONDAY 6<sup>TH</sup> SEPTEMBER 2021

*As the first tier of local government and being closest to the people, we have the ability to influence decisions for the benefit of the community we serve.*

*In our endeavours we are mindful that we are entrusted to act in the best interests of the whole community; our aim being to facilitate the best value services and facilities for the Parish of Bishopsteignton.*

<b>2109.01</b>	<b>MEETING GOVERNANCE:</b>
.01	<b>Attendance &amp; Apologies:</b> for absence received prior to the meeting, to be noted.
.02	<b>Declaration of Interests:</b> Acknowledgment of DOI received for any item on the agenda. <i>And, if required, Clerk's response to any request for dispensation (made in writing prior to the meeting).</i>
.03	<b>Order of Business:</b> Consider possible reorder of the agenda items listed below and if any should be discussed with press & public excluded ( <i>PART II</i> ). <i>In accordance with the public Bodies (Admission to Meetings) Act 1960 and Local Government Act 1972, ss100 &amp; 102).</i>
<b>2109.02</b>	<b>OFFICIAL REPORTS</b> (Appendix A) from:
.01	PC. Clarke Orchard - Local Policing Team Neighbourhood Beat Manager.
.02	Cllr. Andrew MacGregor - Teignbridge District Councillor for Bishopsteignton Ward.
.03	Cllr. R. Peart - Devon County Councillor for Kingsteignton & Teign Estuary Division.
<b>2109.03</b>	<b>RATIFICATION OF MINUTES</b> of the full council meeting held 02.08.21.

<b>2109.04</b>	<b>FINANCE:</b>
.01	<b>PAYMENTS:</b> Resolve payment transactions detailed in '210906 Payment Schedule' (Appendix B).
.02	<b>MONTHLY FINANCE STATEMENT:</b> Resolve to acknowledge '210831' Financial Statement' (Appendix C).
<b>2109.05</b>	<b>HIGHWAYS</b>
.01	To note the minutes of the Highways Liaison working party meeting held 16.08.21 (Appendix D)
.02	In accordance with these meeting notes, BPC to consider the recommendation below from the Highways Liaison working party (using Appendix E for further information), and make a resolution accordingly: It is recommended that BPC apply to install two vehicle activated signs to be affixed to lamp posts on the A381, to monitor and discourage speeding. It is recommended the cost be met using CIL and that future maintenance be met using precept (to be included in future annual budgets).
<b>2109.06</b>	<b>BPC CLIMATE &amp; ECOLOGICAL EMERGENCY ACTION PLAN</b>
.01	To resolve amendments to the plan, as shown in Appendix F.
.02	Consider spend for contribution towards/purchase of reusable cups for BVF, to be resold at cost. <i>Further details provided by Cllr. Watson.</i> <a href="https://circularandco.com/shop/reusables/circular-now-reusable-cup">https://circularandco.com/shop/reusables/circular-now-reusable-cup</a>
<b>2109.07</b>	<b>MEMBERS REPORTS:</b> Opportunity for updates from members for working parties' meetings and project progress, training attended, etc where resolutions are not required at this time.
<b>2108.08</b>	<b>CLERKS REPORTS:</b> A report of updates for ongoing matters, notification of actions taken and any new/forthcoming business for the council for information. (Appendix G).
<b>2108.09</b>	<b>PUBLIC PARTICIPATION:</b> A period of 5 minutes will be allowed for members of the public to raise questions or make comment regarding any other activity, new or ongoing concern within the parish.



Kim Ford, Clerk to the Council

All business conducted under Bishopsteignton Parish Council Standing Orders Adopted July 2018

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