

BISHOPSTEIGNTON PARISH COUNCIL

MEMBER SUMMONS

Issued Tuesday 28th September '21

Dear Council Member,

Your presence is required for the full council meeting of Bishopsteignton Parish Council to be held at Bishopsteignton Community Centre on Monday 4th October 2021 at 7.30pm.

Both general information about this meeting and an agenda of business to be transacted is below.

Declarations of Interest: Please consider the declaration of any disclosable pecuniary interests or other interests for any agenda items. Should you wish to request dispensation please apply to the clerk in writing prior to the meeting.



Kim Ford - Clerk to the Council

clerk@bishopsteignton-pc.gov.uk

07483 149812

MEETING PROTOCOL & VENUE RESTRICTIONS

- OPTIONAL: On arrival, scan the NHS Track & Trace QR Code and provide name and contact details to the clerk.
- OPTIONAL: Sanitise hands when entering the building.
- Wear a face covering when standing and moving around inside the building, face coverings may be removed when seated.
- Ensure a safe social distance, of at least 1 metre, is maintained at all times.

For further details of risk assessment and safety measures for BPC meetings and for Bishopsteignton Community Centre please visit the webpage <https://www.bishopsteignton-pc.gov.uk/2021-bpc-meetings/>

AGENDA

OF THE FULL COUNCIL MEETING

TO BE HELD AT COMMUNITY CENTRE, SHUTE HILL, BISHOPSTEIGNTON, TQ14 9QL
AT 7.30PM ON MONDAY 4TH OCTOBER 2021

As the first tier of local government and being closest to the people, we have the ability to influence decisions for the benefit of the community we serve.

In our endeavours we are mindful that we are entrusted to act in the best interests of the whole community; our aim being to facilitate the best value services and facilities for the Parish of Bishopsteignton.

2110.01	MEETING GOVERNANCE:
.01	Attendance & Apologies: for absence received prior to the meeting, to be noted.
.02	Declaration of Interests: Acknowledgment of DOI received for any item on the agenda. <i>And, if required, Clerk's response to any request for dispensation (made in writing prior to the meeting).</i>
.03	Order of Business: Consider possible reorder of the agenda items listed below and if any should be discussed with press & public excluded (<i>PART II</i>). <i>In accordance with the public Bodies (Admission to Meetings) Act 1960 and Local Government Act 1972, ss100 & 102).</i>
2110.02	OFFICIAL REPORTS (Appendix A) from:
.01	PC. Clarke Orchard - Local Policing Team Neighbourhood Beat Manager.
.02	Cllr. Andrew MacGregor - Teignbridge District Councillor for Bishopsteignton Ward.
.03	Cllr. R. Peart - Devon County Councillor for Kingsteignton & Teign Estuary Division.
2110.03	RATIFICATION OF MINUTES of the full council meeting held 06.09.21.

2110.04	FINANCE:
.01	PAYMENTS: Resolve payment transactions detailed in '211004 Payment Schedule' (Appendix B).
.02	MONTHLY FINANCE STATEMENT: Resolve to acknowledge '210930' Financial Statement' (Appendix C).
2110.05	GOVERNANCE:
.01	Complaint Handling: Consideration and resolution of complaint received 13.09.21 relating to Bishopsteignton Village Festival (BVF) in proximity to a neighbouring property. (See appendix D for full details including original complaint, initial response, further correspondence and report and apology from BVF Chairman).
.02	Terms Of Use Agreement: Consider, possibly amend and resolve to adopt Terms of Use Agreement for when BPC owner land is used to host an event by an external group (see draft, appendix E).
2110.06	HIGHWAYS:
.01	Vehicle Activated Signage (VAS): Consider report & recommendation from Cllr. Watson regarding installation of VAS to combat speeding on the A381. (See appendix F).
2110.07	MEMBERS REPORTS: Opportunity for updates from members for working parties' meetings and project progress, training attended, etc where resolutions are not required at this time.
2110.08	CLERKS REPORTS: A report of updates for ongoing matters, notification of actions taken and any new/forthcoming business for the council for information. (Appendix G).
2110.09	PUBLIC PARTICIPATION: A period of 5 minutes will be allowed for members of the public to raise questions or make comment regarding any other activity, new or ongoing concern within the parish.



Kim Ford, Clerk to the Council

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All business conducted under Bishopsteignton Parish Council Standing Orders Adopted July 2018