

BISHOPSTEIGNTON PARISH COUNCIL

MINUTES

FULL COUNCIL MEETING HELD AT BISHOPSTEIGNTON COMMUNITY CENTRE, SHUTE HILL

AT 7.30PM MONDAY 6TH SEPTEMBER 2021

2702 MEETING GOVERNANCE

.01 ATTENDANCE:

PRESENT: Members: Cllrs. Merritt (Chair), Benham, Gateshill, Gill, Grimble, Moore, Shaw, & Watson (9/11). Cllr. Head arrived late, apology given and accepted. Clerk: Mrs. K. Ford. District Cllr. A. MacGregor & 1 member of the public.

APOLOGIES: Cllrs. Lambert, & Tucker (2/11). P. C. Orchard, PCSO. Bunce & County Cllr. R. Peart.

.02 DECLARATION OF INTERESTS: None

.03 **ORDER OF BUSINESS:** No changes to the order were requested. It was not expected that any business to be transacted should require the removal of press and public audience.

2703 OFFICIAL REPORTS:

.01 **POLICE:** PC. Orchard had provided the following report, prior to the meeting, for crimes occurring during the period 01.08.21 to 31.08.21:

Offence	Recorded Crime 01/08/2021 to 31/08/2021	Recorded Crime 01/08/2020 to 31/08/2020	Recorded Crime % Difference
Violence without Injury	1	0	-
Other Sexual Offences	0	1	-100.0%
Vehicle Offences	0	1	-100.0%
Arson	0	1	-100.0%
Criminal Damage	1	0	-
Total	2	3	-33.3%

Incident Closing Category	Incidents - 01/08/2021 to 31/08/2021	Incidents - 01/08/2020 to 31/08/2020	Incidents % Difference
Anti Social Behaviour	6	0	-
Crime Recorded	1	1	0.0%
Public Safety	5	6	-16.7%
Transport	7	9	-22.2%
Total	19	16	18.8%

Nothing further to report, no questions raised for the policing team.

.02 DISTRICT COUNCILLOR

Cllr. MacGregor said there was little to report which concerned Bishopsteignton. He updated that the Decoy play park was re-opened and fully functioning despite a few initial problems. The next focus is for the pay park in Teignmouth.

When asked Cllr. MacGregor said during the possible long-term absence of the Design & Heritage Arboriculture officer enquiries regarding trees could be directed to Dominic Scanlon.

2704 RATIFICATION OF PREVIOUS MEETING MINUTES:

Minutes of the Full Parish Council meeting held at Bishopsteignton Community Centre on 19.07.21 were considered. It was proposed by Cllr. Watson, seconded by Cllr. Grimble, that these be approved as a true and correct record; to be signed by the Chairman in the future. Agreed unanimously therefore **RESOLVED**.

2705 FINANCE

.01 PAYMENTS:

It was proposed by Cllr. Watson, seconded by Cllr. Shaw, that the payments listed below, in accordance with '210802 payment schedule' be approved. Several queries were raised and answered by the clerk. Agreed unanimously therefore **RESOLVED** to approve. Clerk to process.

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MINUTES - continued

FULL COUNCIL MEETING - held 06.09.21

HMRC	Tax & NI for August 2021 PAYE	464.25
K. Ford	Clerk salary for August 2021	1494.26
DCC Pension Fund	Employer & employee contribution to pension for August 2021	506.02
PKF Littlejohn	External Audit & Completion of 2020-21 Accounts	480.00
Morrell Group	MUGA Floodlights improvements/LD replacements (using CIL)	11104.76
Earth Anchors	Memorial Bench (Chambers, Cemetery)	625.20
BGS	Inv SI-5767 - surfacing at playgrounds - gates and under swing	3174.00
BGS	Inv SI-5768 - Cockhaven playground land drainage improvements	2880.00
BGS	Inv SI-5766 - various works incl. bus shelter demolition.	4500.00
K. Lambert	Expenses - drinking water hosing for BVF @ VG	84.44
Wicksteed	Parts to repair play equipment at The Lawns	24.84
Amazon Business	Book for clerk/office/working party/community use	14.62
K. Ford	Expenses - Stamps	20.40
TOTAL (Gross. Incl VAT – to be reclaimed)		25372.80

.02 MONTHLY FINANCE STATEMENTS:

A statement for the period ending 31.08.21 had been forwarded to members. No questions were raised therefore this was **NOTED** by members and signed by the chairman. Clerk to publish on the BPC website.

2706 HIGHWAYS:

.01 The minutes of the Highways Liaison working party meeting held 16.08.21, were noted.

.02 In accordance with these meeting notes, BPC consider the recommendation below from the Highways Liaison working party:

It is recommended that BPC apply to install two vehicle activated signs to be affixed to lamp posts on the A381, to monitor and discourage speeding. It is recommended the cost be met using CIL and that future maintenance be met using precept (to be included in future annual budgets).

This was discussed at length, including details such as location options, solar powered units, second-hand units. It was agreed further information needed to be considered before a resolution could be made. Cllr. Watson offered to gather this and present to the council at a future meeting. Agreed unanimously.

Cllr. Head arrived.

2707 CLIMATE & ECOLOGICAL ACTION PLAN:

.01 Cllr. Watson presented an amended plan, explained the reasons for the amendments. It was proposed by Cllr. Watson, seconded by Cllr. Grimble to adopt version 2 of this plan. FOR: 8, AGAINST: 1.

.02 In accordance with BPC Climate & Ecological Action Plan Cllr. Watson proposed BPC support efforts of Sustainable Bishop to reduce waste at the upcoming festival by purchasing reusable cups, to be sold to parishioners at cost. The total outlay would not exceed £112.00 as VAT can be reclaimed.

This was seconded by Cllr. Gateshill, agreed unanimously therefore **RESOLVED**. Clerk to liaise with Sustainable Bishop Chairman, Kate Yeo, to arrange payment of the donation.

2708 MEMBERS REPORTS:

.01 Cllr. Benham, representing Action on Climate in Teignbridge (ACT) advised of two upcoming events taking place during the national Big Green Week: 18th to 26th September. These included a information fair on Dawlish Lawns on 18th and on 25th an vent in Newton Abbot high street all about electric vehicles.

.02 Cllr. Grimble reported several asset maintenance matters including broken gate latch at the Lawns, damage to tree saplings and Flow Lane noticeboard.

These shall be investigated further by the Clerk and AMC Chairman, Cllr. Gateshill.

.03 Cllr. Head reported parishioner concern over the current condition of the Wallis Grove Garden; adding that other residents she knows have volunteered to keep it tidy. Clerk to liaise with Cllr. Head for further information.

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2709 CLERKS REPORT: A full report of BPC business was provided to members and uploaded to the BPC website prior to the meeting. The following queries or additional comments were raised:

.01 Bishopsteignton Village Festival:

With some slight changes to the rota and suggestions for additional posters the council were ready for the event.

.02 BCC Coffee Mornings:

Cllr. Gill offered to attend future events to represent BPC. Awaiting confirmation of dates.

.03 Seats in new bus shelters:

Cllr. Benham asked for a poster to be displayed so that bus passengers knew the seats were coming soon. The clerk agreed to share the news on Facebook instead as a poster took time, resources, and an additional visit to display, this action was unanimously agreed. The seats were expected by Friday.

2701 PUBLIC PARTICIPATION:

Mrs. E. Cawthraw as chairman of Bishopsteignton Scout Group, was pleased to announce initial concept drawings have been present to the Scout s board of trustees by their appointed architect. She will be able to share these with the BPC working party in due course.

THE CHAIRMAN CLOSED THE MEETING AT 8.44PM