

# BISHOPSTEIGNTON PARISH COUNCIL

## MEMBER SUMMONS

Issued Tuesday 2<sup>nd</sup> November '21

Dear Council Member,

Your presence is required for the full council meeting of Bishopsteignton Parish Council to be held at Bishopsteignton Community Centre on Monday 8<sup>th</sup> November 2021 at 7.30pm.

Both general information about this meeting and an agenda of business to be transacted is below.

Declarations of Interest: Please consider the declaration of any disclosable pecuniary interests or other interests for any agenda items. Should you wish to request dispensation please apply to the clerk in writing prior to the meeting.



Kim Ford - Clerk to the Council

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### MEETING PROTOCOL & VENUE RESTRICTIONS

- OPTIONAL: On arrival, scan the NHS Track & Trace QR Code and provide name and contact details to the clerk.
- OPTIONAL: Sanitise hands when entering the building.
- Wear a face covering when standing and moving around inside the building, face coverings may be removed when seated.
- Ensure a safe social distance, of at least 1 metre, is maintained at all times.

For further details of risk assessment and safety measures for BPC meetings and for Bishopsteignton Community Centre please visit the webpage <https://www.bishopsteignton-pc.gov.uk/2021-bpc-meetings/>

## AGENDA

### OF THE FULL COUNCIL MEETING

TO BE HELD AT COMMUNITY CENTRE, SHUTE HILL, BISHOPSTEIGNTON, TQ14 9QL  
AT 7.30PM ON MONDAY 8<sup>TH</sup> NOVEMBER 2021

*As the first tier of local government and being closest to the people, we have the ability to influence decisions for the benefit of the community we serve.*

*In our endeavours we are mindful that we are entrusted to act in the best interests of the whole community; our aim being to facilitate the best value services and facilities for the Parish of Bishopsteignton.*

<b>2111.01</b>	<b>MEETING GOVERNANCE:</b>
.01	<b>Attendance &amp; Apologies:</b> for absence received prior to the meeting, to be noted.
.02	<b>Declaration of Interests:</b> Acknowledgment of DOI received for any item on the agenda. <i>And, if required, Clerk's response to any request for dispensation (made in writing prior to the meeting).</i>
.03	<b>Order of Business:</b> Consider possible reorder of the agenda items listed below and if any should be discussed with press & public excluded ( <i>PART II</i> ). <i>In accordance with Public Bodies (Admission to Meetings) Act 1960 and Local Government Act 1972, ss100 - 102</i>
.04	<b>Ratification of Minutes</b> of the full council meeting held 04.10.21.
<b>2111.02</b>	<b>OFFICIAL REPORTS</b> (Appendix A) from:
.01	PC. Clarke Orchard - Local Policing Team Neighbourhood Beat Manager.
.02	Cllr. Andrew MacGregor - Teignbridge District Councillor for Bishopsteignton Ward.
.03	Cllr. R. Peart - Devon County Councillor for Kingsteignton & Teign Estuary Division.
<b>2111.03</b>	<b>FINANCE:</b>
.01	<b>PAYMENTS:</b> Resolve payment transactions detailed in '211108 Payment Schedule' (Appendix B).
.02	<b>MONTHLY FINANCE STATEMENT:</b> Resolve to acknowledge '211031' Financial Statement' (Appendix C).

<b>2111.04</b>	<b>GOVERNANCE:</b> <b>Terms Of Use Agreement:</b> Reconsider amended Terms of Use Agreement for when BPC owner land is used to host an event by an external group (see draft, appendix D). Resolve to adopt subject to further amendments.
<b>2111.05</b>	<b>PLANNING:</b> To consider the following new planning applications and agree comments to be sent to Teignbridge District Council as the Local Planning Authority:
.01	<p><b>APP REF:</b> 21/02218/FUL - Metro Motors, Newton Road, TQ14 9RL</p> <p><b>PROPOSAL:</b> Erection of four apartments</p> <p><b>PUBLIC EXP DATE:</b> 20.11.21</p> <p><b>PUBLIC COMMENTS:</b> 1 comment (@ 02.11.21)</p> <p><b>WEBLINK:</b> <a href="https://www.teignbridge.gov.uk/planning/forms/planning-application-details/?Type=Application&amp;Refval=21/02218/FUL">https://www.teignbridge.gov.uk/planning/forms/planning-application-details/?Type=Application&amp;Refval=21/02218/FUL</a></p>
.02	<p><b>APP REF:</b> 21/01748/FUL - 8 Radway Gardens, TQ14 9TZ</p> <p><b>PROPOSAL:</b> Dwelling to replace existing garage/workshop</p> <p><b>PUBLIC EXP DATE:</b> 09.11.21 (extension requested and granted).</p> <p><b>PUBLIC COMMENTS:</b> 1 in support, 1 objection.</p> <p><b>WEBLINK:</b> <a href="https://www.teignbridge.gov.uk/planning/forms/planning-application-details/?Type=Application&amp;Refval=21/01748/FUL">https://www.teignbridge.gov.uk/planning/forms/planning-application-details/?Type=Application&amp;Refval=21/01748/FUL</a></p>
.03	<b>LOCAL PLAN CONSULTATION: To be noted</b> , additional sections of the Teignbridge Local Plan are to undergo further public consultation; part 3, see Appendix E. Consultation period to be confirmed. Content to be considered and BPC response drafted at the next BPC Planning Committee meeting (22.11.21).
<b>2111.06</b>	<b>CLIMATE &amp; ECOLOGY ACTION PLAN:</b>
	<p>Updates from Cllr. Watson, as the working Party chairman. Presentation of potential projects for the council and community (see Appendix F). Discuss accordingly, to include possible resolutions relating to:</p> <ul style="list-style-type: none"> <li>• Establish a grant fund for Community Climate Action projects. To be made available from 01.04.22 and from within the 2022/23 budget &amp; precept claim.</li> <li>• Approve use of the recycle shed at The Lawns car park as a second location for a Food Box.</li> <li>• BPC to join Community Energy England organisation. Annual subscription fees £150.</li> </ul>
<b>2111.07</b>	<b>SEWAGE INTO THE TEIGN ESTUARY:</b> Review the information provided by Teignmouth Town Councillor David Cox (See Appendix G). Consider taking similar lobbying action. Resolve to approve.
<b>2111.08</b>	<b>WORKING PARTY UPDATE REPORTS:</b> Opportunity for updates from chair/members of the following working parties, where a meeting has occurred, or project progress has happened since the report provided to full council: <ul style="list-style-type: none"> <li>• BERT: last meeting held 28.10.21, see Appendix H.</li> <li>• Lawns Scout Hut Working Party: Chairman Cllr. Gateshill.</li> <li>• Community Shop Working Party: Chairman Cllr. R. Moore</li> <li>• Objectives &amp; Priorities Strategy Working Party: Chairman Cllr. Merritt</li> </ul>
<b>2111.09</b>	<b>CLERKS REPORTS:</b> A report of updates for ongoing matters, notification of actions taken and any new/forthcoming business for the council for information. (Appendix I).
<b>2111.10</b>	<b>PUBLIC PARTICIPATION:</b> A period of 5 minutes will be allowed for members of the public to raise questions or make comment regarding any other activity, new or ongoing concern within the parish.



Kim Ford, Clerk to the Council

All business conducted under Bishopsteignton Parish Council Standing Orders Adopted July 2018

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