

BISHOPSTEIGNTON PARISH COUNCIL

MEMBER SUMMONS

Issued Tuesday 30th November '21

Dear Council Member,

Your presence is required for the full council meeting of Bishopsteignton Parish Council to be held at Bishopsteignton Community Centre on Monday 6th December 2021 at 7.30pm.

Both general information about this meeting and an agenda of business to be transacted is below.

Declarations of Interest: Please consider the declaration of any disclosable pecuniary interests or other interests for any agenda items. Should you wish to request dispensation please apply to the clerk in writing prior to the meeting.



Kim Ford - Clerk to the Council

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MEETING PROTOCOL & VENUE RESTRICTIONS

- OPTIONAL: On arrival, scan the NHS Track & Trace QR Code and provide name and contact details to the clerk.
- OPTIONAL: Sanitise hands when entering the building.
- Wear a face covering when standing and moving around inside the building, face coverings may be removed when seated.
- Ensure a safe social distance, of at least 1 metre, is maintained at all times.

For further details of risk assessment and safety measures for BPC meetings and for Bishopsteignton Community Centre please visit the webpage <https://www.bishopsteignton-pc.gov.uk/2021-bpc-meetings/>

AGENDA

OF THE FULL COUNCIL MEETING

TO BE HELD AT COMMUNITY CENTRE, SHUTE HILL, BISHOPSTEIGNTON, TQ14 9QL
AT 7.30PM ON MONDAY 6TH DECEMBER 2021

As the first tier of local government and being closest to the people, we have the ability to influence decisions for the benefit of the community we serve.

In our endeavours we are mindful that we are entrusted to act in the best interests of the whole community; our aim being to facilitate the best value services and facilities for the Parish of Bishopsteignton.

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| 2112.01 | MEETING GOVERNANCE: |
| .01 | Attendance & Apologies: for absence received prior to the meeting, to be noted. |
| .02 | Declaration of Interests: Acknowledgment of DOI received for any item on the agenda. <i>And, if required, Clerk's response to any request for dispensation (made in writing prior to the meeting).</i> |
| .03 | Order of Business: Consider possible reorder of the agenda items listed below and if any should be discussed with press & public excluded (<i>PART II</i>). <i>In accordance with Public Bodies (Admission to Meetings) Act 1960 and Local Government Act 1972, ss100 - 102</i> |
| .04 | Ratification of Minutes of the full council meeting held 08.11.21. |
| 2112.02 | OFFICIAL REPORTS (Appendix A) from: |
| .01 | PC. Clarke Orchard - Local Policing Team Neighbourhood Beat Manager. |
| .02 | Cllr. Andrew MacGregor - Teignbridge District Councillor for Bishopsteignton Ward. |
| .03 | Cllr. R. Peart - Devon County Councillor for Kingsteignton & Teign Estuary Division. |
| 2112.03 | FINANCE: |
| .01 | PAYMENTS: Resolve payment transactions detailed in '211206 Payment Schedule' (Appendix B). |
| .02 | MONTHLY FINANCE STATEMENT: Resolve to acknowledge '211130' Financial Statement' (Appendix C). |

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| 2112.04 | GOVERNANCE: Terms Of Use Agreement: Reconsider amended Terms of Use Agreement for when BPC owner land is used to host an event by an external group (see draft, appendix D). Resolve to adopt subject to further amendments. |
| 2112.05 .01 | PLANNING NEW APPLICATIONS: To consider the following new planning applications and agree comments to be sent to Teignbridge District Council as the Local Planning Authority: |
| | <p style="text-align: center;"> APP REF: 21/02440/HOU - 4 The Drive, Newton Road PROPOSAL: New front porch, rear extension and altered roof to garage PUBLIC EXP DATE: 14.12.21 PUBLIC COMMENTS: None to date WEBLINK: https://www.teignbridge.gov.uk/planning/forms/planning-application-details/?Type=Application&Refval=21/02440/HOU </p> |
| .02 | LOCAL PLAN CONSULTATION: To consider the draft response, to the latest local Plan consultation, as prepared following the meeting of BPC Planning Committee Meeting held 22.11.21 (Appendix E) Approve, subject to amendments, for submission to the local Planning Authority. |
| 2112.06 | CLIMATE & ECOLOGY ACTION PLAN: Updates from Cllr. Watson. See Appendix F . Including the following points/associated proposals: <ul style="list-style-type: none"> • Community fund set up – to start with £500 from the national lottery grant • Community EV - Next steps in the project • Community Energy – Request to join the Community England group is rescinded instead look at purchasing shares from Teign Energy Communities (TEC) during the next financial year. • Community Engagement start up |
| 2112.07 .01 .02 | HIGHWAYS: Proposal for Double Yellow Lines on Manor Road: Review clerks report (Appendix G). Consider approval to progress application for DYL, subject to amendments. Vehicle Activated Signs: consider further since deferral and provision of quotes. (See Appendix H). |
| 2112.08 | QUEENS PLATINUM JUBILEE CELEBRATIONS 2022: Consider clerks report (Appendix I). Approve formation of a working party, subject to additional comments, if applicable. |
| 2112.09 | REMEMBRANCE WORKING PARTY: See clerks report (Appendix J). Resolve to appoint working party as recommended. |
| 2112.10 | CLERKS REPORTS: A report of updates for ongoing matters, notification of actions taken and any new/forthcoming business for the council for information. (Appendix K). |
| 2112.11 | PUBLIC PARTICIPATION: A period of 5 minutes will be allowed for members of the public to raise questions or make comment regarding any other activity, new or ongoing concern within the parish. |



Kim Ford, Clerk to the Council

All business conducted under Bishopsteignton Parish Council Standing Orders Adopted July 2018

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