

BISHOPSTEIGNTON PARISH COUNCIL

MINUTES

FOR THE MEETING HELD ON MONDAY 1ST OCTOBER 2018 COMMUNITY CENTRE, SHUTE HILL, BISHOPSTEIGNTON

PRESENT: Cllrs. H. Merritt (Chairman), R. Bailey, K. Benham, P. Cahill, E. Cawthraw, T. Davey, J.O. Grimble, K. Lambert, I. McDougall C. Morgan & S. Nicholson (11/11). District Cllr T. Golder, County Cllr. R. Peart, PSCO. S. Bunce & 6 members of the public.

APOLOGIES: PC. R. Harvey.

DOI: Cllr. Morgan declared an appendix B interest relating to PART II agenda item: BPC Office Relocation as he is now a member of the Village Hall Committee. He requested a dispensation to take part and vote on any discussion or resolution relating to this item. It was proposed by Cllr. Lambert to grant the dispensation as proposed, seconded by Cllr. Bailey. FOR: 10, ABST: 1. Therefore **RESOLVED**.

The Chairman declared an appendix B interest in PART II agenda item: BPC Office Relocation as acting chairman of the Community Centre Committee.

Cllr. Benham declared an appendix B interest in agenda item: Planning 18/01947/FUL as owner of a neighbouring property. (Minute ref: 2165.01b.)

SOS= Standing orders suspended

SOR= Standing orders resumed

PART I

2159 POLICE REPORT

PCSO. Bunce reported the following crimes which occurred within the period 11.09.18 to 30.09.18.

- Assault ABH – Domestic related. Family member with mental health issues assaulted father and brother. Minor injuries caused. Offender charged.
- Assault ABH – Domestic related. Linked to above crime. Family member with mental health issues assaulted father and brother. Minor injuries caused. Offender charged.
- Possession of Cannabis – Vehicle involved in an RTC. Driver injured and taken to hospital but suspected to have been under the influence of drink or drugs. A quantity of cannabis was found in his vehicle. Investigation ongoing.
- Drink Drive – As above. Suspect arrested and investigation ongoing.
- Drink Drive – Vehicle seen to drive excessively slow, hit kerbs and drive on the wrong side of the road. Vehicle stopped and driver found to be well over the limit. Arrested and charged.

On behalf of PC. Harvey he gave the following information:-

The Community Speed Watch team that I formed back in 2011 has lost numerous volunteers over the years and now cannot function. They are desperately in need of new recruits. If you or anyone you know would be interested and able to become a Police Volunteer then please contact me (PC. Harvey) by email.

Cllr. Cahill asked if data from recent speed watch activity could be shared with the Parish Council. PCSO. Bunce reported the latest exercise along the A381 was for training purposes and data may not have been retained for any other purpose however PC. Harvey was aware of the request and would investigate further.

Cllr. Davey reported speeding traffic on the A381, particularly at the Wear Farm bends, was mostly in the evenings and asked if this time could be targeted for surveillance. PCSO. Bunce said he would discuss this suggestion with PC. Harvey.

SOS A member of the public commented that any major traffic incident on either of the main roads can cause chaos through the village; drivers attempting to cut through but not knowing the roads or suitability or even driving with care and attention.

SOR The Chairman thanked PCSO. Bunce for attending and his report. PCSO Bunce left the meeting.

2160 BISHOPSTEIGNTON RESILIENCE

SOS Mr. Roger Gallagher presented a brief overview of the emergency plan emphasising the successful practice runs brought about during the March 2018 snow storms. More recently the public have been consulted with a majority expressing confidence in and satisfaction with the plan.

He reported, once adopted, a leaflet will be provided to each household to give details of what to do in any kind of emergency.

SOR It was proposed by Cllr. Benham, seconded by Cllr. Morgan, for BPC to adopt the Bishopsteignton Emergency Resilience Team plan. Agreed unanimously therefore **RESOLVED**.

The Chairman thanked Roger and his team, and all involved before them, for the hard work to produce the plan.

2061 HIGHWAYS – Termination of Gritting Service

The Clerk reported no further response has been received from Mr. Simon Pearson since the Parish Council submitted their preference of no yellow line but retention of the gritting service. The consequences of each option were

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reviewed and discussed at length.

SOS Fore Street residents expressed concern at the threat of double yellow lines stating parking spaces are already very limited. Members of BERT commented that with the provision of additional grit bins which can be regularly filled the gritting can be dealt with by a local team of volunteers.

SOR IT was proposed by Cllr. Merritt, seconded by Cllr. Cawthraw, subject to the provision of additional grit bins and regular supply of salt grit by DCC, BPC will accept termination of the gritting service and refuse the installation of additional double yellow lines (as proposed) to retain as much parking as possible through the village. FOR: 9, AGAINST: 2. Therefore **RESOLVED**. Clerk to liaise with Highways.

2162 RATIFICATION OF MINUTES

.01 Minutes of the Parish Council meeting held 10.09.18 it was proposed by Cllr. Nicholson, seconded by Cllr. Davey, that these be approved and signed as a true and correct record. Agreed unanimously by all who attended therefore **RESOLVED**.

.02 Minutes of the Planning Committee meeting held 18.09.18. It was proposed by Cllr. Morgan, seconded by Cllr. Cawthraw, that these be approved and signed as a true and correct record. Agreed unanimously by all who attended therefore **RESOLVED**.

.03 Minutes of the Countryside and Recreation Committee meeting held 24.09.18 were not available for ratification therefore deferred until the next full BPC meeting.

2163 RECOMMENDATIONS: The following from the Countryside & Recreation Committee were reviewed:

.01 BPC approve the Open Spaces & Assets public consultation using survey, 1810.OS&A.Survey (appendix B). Proposed by Cllr. Nicholson, subject to minor amendments to the survey as discussed. Seconded by Cllr. Morgan. Agreed unanimously therefore **RESOLVED**.

.02 BPC grant permission for the clerk to purchase and organise the installation of double swings at Cockhaven Close Playground without further review of quotations by BPC, spending IRO £2.5-3k. Proposed by Cllr. Cawthraw, seconded by Cllr. Morgan. Agreed unanimously therefore **RESOLVED**.

.03 BPC approve the opening of The Lawns Multi-use Games Area for public use free of charge during daylight hours. Proposed by Cllr. Cawthraw, seconded by Cllr. Nicholson. FOR: 10, ABST: 1. Therefore **RESOLVED**.

.04 BPC approve that floodlights shall not be repaired and therefore not offered for public use at The Lawns Multi-use Games Area at the present time. Proposed by Cllr. Morgan, seconded by Cllr. Cawthraw. FOR: 10, ABST: 1. Therefore **RESOLVED**.

.05 BPC appoint a contractor to cut back overgrowth to the line of hedges on the perimeter of The Lawns recreation ground in accordance with recommendations made in the Phase 1 Habitat Survey Report 2018 (appendix C) Proposed by Cllr. Morgan, seconded by Cllr. Cawthraw. Agreed unanimously therefore **RESOLVED**. In addition, Cllr. Morgan proposed a letter of thanks be sent to Mr. Matt Neale who has conducted the Phase 1 Habitat Surveys free of charge. Seconded by Cllr. Cawthraw. Agreed unanimously therefore **RESOLVED**.

2164 OFFICIAL REPORTS

Neither District Councillor Golder nor County Councillor Peart had any new to report.

2165 PLANNING

.01 **NEW APPLICATIONS:** The following application was discussed and comment agreed for submission to TDC, the Local Planning Authority:

- a. **App No:** 18/01681/LBC - West Lodge, Lindridge
Proposal: Replace glass roof on conservatory with slate
Members discussed the application. It was proposed by Cllr. Lambert, seconded by Cllr. Bailey, to submit the following comments. FOR: 10, ABST: 1, therefore **RESOLVED**.

PC Comments: No objection.

- b. **App No:** 18/01947/FUL - Mountbatten, Teignmouth Road, TQ14 9PL
Proposal: Conservatory to front to replace existing veranda
Members discussed the application. It was proposed by Cllr. Morgan, seconded by Cllr. Lambert, to submit the following comments. FOR: 10, ABST: 1, therefore **RESOLVED**.

PC Comments: No objection.

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.02 **CURRENT APPLICATIONS:** The following current Approvals, Refusals, and Appeal decisions were **NOTED**.

APP REF.	ADDRESS	PROPOSAL	DECISION TO REPORT	DATED
18/01536/FUL	Alan Cooper Photo Lab, Radway House	Change Of Use From Workshop/Office (Use Class B1) To Residential/Holiday Annexe	CONDITIONAL PLANNING PERMISSION GRANTED	19.09.18
18/01692/TP O	18 Grange Park	In woodland area W2: crown lift two Holm oaks up to 5m from ground level where overhanging and crown reduce by approx. 2m from branch tips to suitable growth points	GRANT OF CONSENT	20.09.18

.03 OTHER PLANNING

The Clerk report no further response had been received from planning enforcement officers on either of the following issues: Bakers Yard Untidy Land Notice, fence height on Bishops Avenue, and unlawful building at Happy Valley. These issues shall be pursued.

2166 NIGHT LANDING SITE

A draft Memorandum of Understanding between BPC, Devon Air Ambulance Trust (DAAT) and Teignbridge District Council (TDC) had been forwarded to all members prior to this meeting for their consideration. The suitability of the proposed siting for the lighting mast was discussed and understood.

It was proposed by Cllr. Bailey, seconded by Cllr. Cawthraw, to approve the MOU and advise the other parties accordingly. Agreed unanimously therefore **RESOLVED**.

2167 DOG FOULING

The Clerk reported the increase in complaints received and her attempts to contact the District Councils Dog Warden. This ongoing issue was discussed at length. The following resolutions were agreed unanimously for the clerk to take action accordingly:-

- Contact Bishopsteignton School asking children to design posters.
- In problem areas, such as Cockhaven Close, increase display of posters, particularly those which describe the necessary action needed for a prosecution ie. how to contact the dog warden.
- Write to TDC expressing concern over the increase to fouling left on Michaels Field. Request they consider banning dogs from the field.

2168 FINANCE

.01 **PAYMENTS APPROVED:** It was proposed by Cllr. Cawthraw, seconded by Cllr. Lambert, that the payments listed below be approved and processed by the clerk. Agreed unanimously therefore **RESOLVED** to approve.

£		
HMRC	Tax & NI	224.70
Mrs. K. Ford	Salary for Sept 2018	1324.63
DCC Pension Fund	Contribution to Clerks Pension	412.46
Community Centre	Rent advance Q3 18/19	600.00
BGS Ltd	Q2 18/19 Parish Maint. & Grass cutting contract	3384.00
T. Martin	Q2 18/19 Fore Street Toilets cleaning contract	687.50
L. M. James	Sports Area Caretaker contract Q2 2018/19	529.71
Mrs. K. Ford	Clerks expenses Sept 2018	69.86
H. Merritt	Expenses Sept 2018 - Printer ink	20.68
TDC	BA Car park - Non-domestic rates 12.09.18 to 31.03.19	185.03
Function 28 ltd	Website hosting monthly charge	12.00
Morris McGinns	Fence paint for Cockhaven close play area	8.20
BGS ltd	Additional work Sept 2018	132.00

.02 **BANK RECONCILIATION:** - As at 30.09.18

Cumulative Receipts	181615.14	Lloyds TSB Treas.	141927.51
Cumulative Payments	38298.71	Lloyds TSB Premier	1388.92
Balance per Cash Book	143316.43	Closing Balance per Bank Statements	143316.43

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.03 **BPC RESERVES:-** As at 30.09.18

Burial Account	50936.44	Bishopsteignton Cemetery use only
Admin	18121.63	Includes staff & office costs, election, insurance, etc.
Maintenance	5380.98	Includes toilets, Carpark, St. Johns CY.
Countryside & Recreation	7403.75	Includes Sports Area Income
Car Park Enhancement scheme	27327.37	Bishops Avenue Carparks
Agency Grants	392.51	Includes P3 grant
Monies held in Trust	876.34	Cricket Club, Bench donation, Playdays
SUNDRIES	10409.91	S106/CIL/Grants/Donations for various uses
S137	451.87	
Trim Trail	2407.90	
NLS	2956.87	
Emergency Plan	536.21	
VAT	-269.65	balance to be claimed from HMRC
TOTAL	126932.13	

Bank Balance	143316.43	as bank reconciliation above
Restricted/Earmarked Funds	126932.13	88.6% of Bank balance
Contingency (Quarterly outgoings)	8000.00	5.6% of Bank balance
BALANCE AVAILABLE/UNRESTRICTED FUNDS	8384.30	5.9% of Bank balance

The Chairman closed PART I of the meeting at 9.20PM

PART II

2169 WW1 COMMEMORATION BENCH: Donation Request:

The request, made by Bishopsteignton Heritage, and other associated costs were considered.

It was proposed by Cllr. Merritt, seconded by Cllr. Davey, to donate £100 towards the new bench in addition to covering the installation cost and any ongoing maintenance and insurance of the bench. Agreed unanimously therefore **RESOLVED**.

2170 BPC OFFICE RELOCATION:

Cllr. Merritt left the meeting.

The draft Heads of Terms was reviewed (emailed to members prior to the meeting). Other than several minor amendments it was proposed by Cllr. Bailey, seconded by Cllr. Morgan, to approve this draft and for the clerk to instruct a solicitor to act on BPCs behalf. Agreed unanimously therefore **RESOLVED**.

The Vice-chairman closed PART II of the meeting at 9.34PM