

# BISHOPSTEIGNTON PARISH COUNCIL

## MINUTES

### FOR THE MEETING HELD ON MONDAY 4<sup>TH</sup> FEBRUARY 2019 COMMUNITY CENTRE, SHUTE HILL, BISHOPSTEIGNTON

**PRESENT:** Cllrs. T. Davey (Chairman), R. Bailey, P. Cahill, E. Cawthraw, J.O. Grimble, K. Lambert, & S. Nicholson (7/10).  
Devon County Cllr. R. Peart & 2 members of the public.

**APOLOGIES:** Cllrs. K. Benham, H. Merritt, I. McDougall PC. R. Harvey & PCSO. S. Bunce & Teignbridge District Councillor. T. Golder.  
Cllr. Cawthraw declared an appendix B interest on agenda item (minute reference). She shall remain in the room, take part in discussion but refrain from voting.  
Cllr. Davey declared a pecuniary interest agenda item (minute reference). He shall leave the room.

#### 2222 COUNTY COUNCILLOR REPORT

SOS

Cllr. Peart gave an overview of a new facility psychiatric in Wonford House, Exeter to meet the high demand for mental health care. He provided examples of mental healthcare leaflet which could be distributed in the community.

Cllr. Grimble raised concerns about a lack of quality control when repairs are made to potholes; edges are left rough and therefore the new filling breaks up within days of being laid. A member of the public added that this is relevant also to the pavements particular on Fore Street. The clerk reported the pavement was due to be resurface in financial year 2019/20 but she would consult the highways officer for an update.

Cllr. Lambert asked Cllr. Peart to investigate the reason for Parking Enforcement officer only attending the village on Sundays and Bank Holidays when visits would be more relevant during the week. Cllr. Peart to query this at County Hall.

#### 2223 POLICE REPORT

SOR

A report was forwarded and read by the Clerk. Bishopsteignton crimes reported during the period 15.01.19 to 31.01.19 were:- 1x Fraud/Forgery – Counterfeit £50 note used to purchase £3 worth of goods. It was tendered by a male youth with an Irish accent. There have been other similar reports in the Teignbridge area and also out of Force. Currently under investigation.

1x Theft (Other) – Gas bottle stolen from outside an unattended property by breaking a chain. CCTV did not cover the actual theft but a white van had been seen in suspicious circumstances previously. No further action.

#### 2224 RATIFICATION OF MINUTES

- .01 Minutes of the Parish Council meeting held 14.01.19; it was proposed by Cllr. Cawthraw, seconded by Cllr. Grimble, that these be approved and signed as a true and correct record. Agreed unanimously by all who attended therefore **RESOLVED**.
- .02 Minutes of the Countryside & Recreation Committee meeting held 21.01.19. It was proposed by Cllr. Cawthraw, seconded by Cllr. Grimble, that these be approved and signed as a true and correct record. Agreed unanimously by all who attended therefore **RESOLVED**.

#### 2225 PLANNING

**NEW APPLICATIONS:** The following application was discussed and comment agreed for submission to TDC, the Local Planning Authority:

- .01 **App No:** 19/00080/FUL- Hollycombe House, 18A Manor Road  
**Proposal:** First floor side extension

Members discussed the application. It was proposed by Cllr. Nicholson, seconded by Cllr. Lambert, to submit the following comments. This was agreed unanimously therefore **RESOLVED**.

**PC Comments:** The Parish Council have concerns of overlooking from the proposed development; particularly into neighbouring property 22 Manor Road. They also believe the overall design lacks balance however, if the delegate officer is satisfied with the proposal details they have no objection.

- .02 **App No:** 18/02149/FUL – Rowden House, Lindridge Road  
**Proposal:** Alternations & extensions

Members discussed the application. It was proposed by Cllr. Nicholson, seconded by Cllr. Lambert, to submit the following comments. This was agreed unanimously, therefore **RESOLVED**.

**PC Comments:** Bishopsteignton Parish Council wish to object to the proposed development. The application submitted incorrectly claims the entrance shown in photographs is the main vehicular entrance. If this is to become the main entrance they would suggest the other vehicular access is closed off/made pedestrian only to reduce the number of access points to this single-track section of road.

#### 2226 HIGHWAYS

**The proposed DCC Road Traffic Regulation Order was noted:** Temporary traffic restriction for tree works on Murley Crescent at the junction with Forder Lane from Tuesday 12.03.19 for up to 5 days. Diversions will be in place.

**MINUTES Continued**  
**FOR THE PARISH COUNCIL MEETING HELD ON 04.02.19**

**2227 TEIGN ESTUARY TRAIL:** Cllr. Nicholson gave the following members report:-

*As you will remember at our last meeting it was arranged that BPC would attend a meeting with the Highways County Councillor and we were hopeful of attending this at the same time as the Campaign Group. In anticipation of this our Chairman organised an informal meeting with one of the group so that the three of us could explore common ground and suggestions for taking this project forward before we met up with the County Council.*

*Cllr. Merritt and I were very impressed with some of the ideas which came out of this pre-meeting get-together, and I think all three of us felt very optimistic that by pulling the two organisations together, and both meeting with County Councillors at the same time, we could make true progress.*

*I am therefore extremely disappointed to report that despite our Clerk's best efforts over the course of the week, trying to establish where the meeting was to be held and at what time, it only became apparent by late morning that the afternoon's meeting was taking place without any representative of BPC being invited by the County Council.*

*I am beyond cross that the Highways County Councillor, seemingly from his 11pm email, was unable to say what was in his diary for the following day! If this is the organisational ability for a County Councillor then perhaps we should begin to understand why this project falls at every hurdle, and when County Hall is so keen to blame landowners and this Parish Council for slow progress, perhaps we should question it.*

*I am also embarrassed to think that the Campaign Group must have thought me extremely rude to simply not turn up at the meeting we had discussed and all looked forward to as being the start of a more cohesive approach between the groups. Over the last 4 years a BPC sub-committee has had numerous meetings with the County Engineer and because we have been asked to treat much of the discussions in total confidence, we have not been able to give full public assurances that BPC are actively working to resolve a route for the complete Teignmouth to Kingsteignton section.*

*Of course it should be for DCC to put out press releases on their project to update the public, which would then correct some of the misunderstandings and this is something we were hoping to achieve at the meeting.*

*I was told that a separate meeting was to be arranged during this week for BPC and hopefully CC Peart will be able to let me know asap the venue and time this is planned for.*

Members were disappointed to hear this report and felt more could be done by DCC to ensure relations could be more transparent and meetings could be combined so all parties hear together the same progress reports and explanations. Members asked for Cllr. Peart to take to his next meeting BPCs request for a press release which states the PC are working alongside others to liaise with DCC to encourage action and progress for the trail.

**2228 FINANCE**

.01 **PAYMENTS APPROVED:** It was proposed by Cllr. Cawthraw, seconded by Cllr. Bailey, that the payments listed below be approved and processed by the clerk. Agreed unanimously therefore **RESOLVED** to approve.

To:	Payment Detail:	£
HMRC	Tax & NI	533.64
Mrs. K. Ford	Jan 2019 Salary	1042.79
DCC Pension Fund	Contribution to Clerks pension Jan 2019	412.46
Bishopsteignton CC	Feb 2019 Rent Advance	200.00
Function 28	Website hosting Inv. 5176	12.00
BGS Ltd	MUGA Surface cleaning Inv. 2442 & 2431	300.00
BGS Ltd	Weeping pear tree crown lift, BA Car Park Inv. 2438	48.00
BGS Ltd	Remedial work at Lawns Playground Inv. 2450	270.00
Mrs. K. Ford	Office Exps: Coffee machine	15.00
Wotton Printers	BERT leaflets	315.00
Mr. E. Stephenson	Replacement pad for BCC defib.	33.60
Glendinning Ltd	Proforma Invoice: Table-tennis table, delivery & set up. Inv. 244	1854.00

.02 **GRANT REQUEST: from 1<sup>st</sup> Bishopsteignton Scouts**

Members discussed the request and monies available to donate. In BPC accounts for financial year 2018/19 there is £243.61 available to donate under section 137 of the Local Government Act 1972.

It was proposed by Cllr. Nicholson, seconded by Cllr. Cahill, to action this payment as above. Agreed unanimously therefore **RESOLVED**.

.03 **BANK RECONCILIATION: - As at 31.01.19**

Cumulative Receipts	196042.21	Lloyds TSB Treas.	124553.39
Cumulative Payments	70099.66	Lloyds TSB Premier	1389.16
<b>Balance per Cash Book</b>	<b>125942.55</b>	<b>Closing Balance per Bank Statements</b>	<b>125942.55</b>

**MINUTES Continued**  
**FOR THE PARISH COUNCIL MEETING HELD ON 04.02.19**

.04 **BPC RESERVES:-** As at 31.01.19

<b>Burial Account</b>	51348.44	Bishopsteignton Cemetery use only
<b>Admin</b>	7269.35	Includes staff & office costs, election, insurance, etc.
<b>Maintenance</b>	439.27	Includes toilets, Carpark, St. Johns CY.
<b>Countryside &amp; Recreation</b>	2375.48	Includes Sports Area Income
<b>Car Park Enhancement scheme</b>	27102.34	Bishops Avenue Carparks
<b>Agency Grants</b>	-206.24	Includes P3 grant
<b>Monies held in Trust</b>	876.34	Cricket Club, Bench donation, Playdays
<b>SUNDRIES</b>	14913.81	S106/CIL/Grants/Donations for various uses
<b>S137</b>	243.61	
<b>Trim Trail</b>	2407.90	
<b>NLS</b>	2956.87	
<b>Emergency Plan</b>	536.21	
<b>VAT</b>	-705.13	balance to be claimed from HMRC
<b>TOTAL</b>	<b>109558.25</b>	

<b>Bank Balance</b>	<b>125942.55</b>	as bank reconciliation above
<b>Restricted/Earmarked Funds</b>	<b>109558.25</b>	87.0% of Bank balance
<b>Contingency (Quarterly outgoings)</b>	8000.00	6.4% of Bank balance
<b>BALANCE AVAILABLE/UNRESTRICTED FUNDS</b>	<b>8384.30</b>	6.7% of Bank balance

**2229 MEMBERS REPORTS**

- .01 **BERT: SALT SPREADER** - Cllr. Lambert reported BERT's success with the salt spreader having managed to get it functioning. It was used all over the village during the yellow weather warnings. He proposed a letter of thanks be sent from BPC to the team for all the hours they spent reducing the risk of ice; this was unanimously agreed.
- .02 **BISHOPS AVENUE CAR PARK ENHANCEMENT:** Cllr. Lambert updated that quote were being reviewed and required tweaking before a contractor could be chosen.
- .03 **BERT: REPORT OF RECENT ACTIVITY** – Cllr. Cawthraw reported the emergency plan was activated on Thursday due to the weather forecast. In response mode several preventative measures were actioned, as above. By Saturday 2<sup>nd</sup> the team moved into recovery mode.
- .04 **HALLS FOUNDATION MEETING** – Cllr. Cawthraw reported the dissolution of the Halls Foundation Trust. They'd continue to work independently with individual charity commission registration numbers for the Village Hall and Community Centre.
- .05 **NIGHT LANDING SITE @ MICHAEL@S FIELD** – Cllr. Cahill reported a meeting of all parties involved with the realisation of this project had been arranged. He would report back at the next full council meeting.

**2230 PUBLIC PARTICIPATION:** None

**The Chairman closed the meeting at 8.52pm**