

BISHOPSTEIGNTON PARISH COUNCIL

MINUTES

FULL COUNCIL MEETING HELD AT BISHOPSTEIGNTON COMMUNITY CENTRE, SHUTE HILL
AT 7.30PM MONDAY 6TH DECEMBER 2021

2752 MEETING GOVERNANCE

ATTENDANCE:

.01 PRESENT: Members: Cllrs. Merritt (Chair), Gateshill, Gill, Grimble, Head, Lambert, Shaw, Tucker, & Watson (9/11). Clerk: Mrs. K. Ford. County Cllr. R. Peart & 2 member of the public.

APOLOGIES: Cllrs. Benham, & Moore (2/11). District Cllr. A. MacGregor, P. C. Orchard, & PCSO. Bunce

.02 DECLARATION OF INTERESTS: None

.03 ORDER OF BUSINESS: No changes to the order were requested. It was not expected that any business to be transacted should require the removal of press and public audience.

.04 RATIFICATION OF MINUTES:

Minutes of the Full Parish Council meeting held at Bishopsteignton Community Centre on 08.11.21 were considered. It was proposed by Cllr. Gill, seconded by Cllr. Watson, that these be approved as a true and correct record; to be signed by the Chairman in the future. Agreed unanimously therefore **RESOLVED**.

2753 OFFICIAL REPORTS:

.01 POLICE: PC. Orchard had provided the following report, prior to the meeting, for crimes occurring during the period 01.11.21 to 30.11.21:



Devon & Cornwall Police

Building safer communities together

Incidents Recorded - 01/11/2021 to 30/11/2021 - JG3J

Offence	Recorded Crime 01/11/2021 to 30/11/2021	Recorded Crime 01/11/2020 to 30/11/2020	Recorded Crime % Difference
Violence without Injury	1	0	-
Shoplifting	1	0	-
Criminal Damage	0	1	-100.0%
Total	2	1	100.0%

Incidents Recorded - 01/11/2021 to 30/11/2021 - JG3J

Incident Closing Category	Incidents - 01/11/2021 to 30/11/2021	Incidents - 01/11/2020 to 30/11/2020	Incidents % Difference
Anti Social Behaviour	0	1	-100.0%
Crime Recorded	1	4	-75.0%
Public Safety	9	8	12.5%
Transport	8	5	60.0%
Total	18	18	0.0%

.02 DISTRICT COUNCILLOR

Cllr. MacGregor provided the following report:

1) Full Council outcomes.

Teignbridge has passed its delayed audited accounts, and although reserves remain so far robust, notes of caution were mentioned in respect of pensions liabilities, and savings required for next year. This included the final accounts for the year 20/21. So far 21/22 looks to be as expected in terms of council tax income and business rates, although some income sources remain below budget due to Covid restrictions; car parks, leisure centres, facilities hire and events.

DATED:

CHAIRMAN:

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2) investment in a new financial system will see improvements in processing finances and payments. Long overdue and the current system is unwieldy, paper reliant and only one support staff has knowledge of it. The new system will allow 'work from home' reductions in paper usage and will help reduce climate change impact.

3) Standards Committee and Monitoring Officer

Two new lay members were added to the committee. These are from town and parish councils.

The new monitoring officer appointment was also confirmed following a recommendation from the Appointments and Remuneration committee. In effect, the former deputy, then interim Monitoring Officer - Paul Woodhead was appointed to the role on a permanent basis.

4) Planning

A recommendation that applications for variations to conditions in planning approvals can be called into committee by Parish and Town Councils along with the requirement that variations to conditions that are approved or declined being listed on planning committee reports and agendas.

5) Committee places

There has been a brief alteration in committee places. A new independent group now has a seat on the Procedures committee and one each on overview and scrutiny.

6) Waste team salary uplift

Due to a skills shortage, the drivers on the waste team have been given an uplift in pay and additional terms. This has implications for the budget - £80k 21/22 and over £240k for 22/23. This is to attract new drivers and retain the current team. Headcount remains below that required for delay free services, but the team are to be congratulated for keeping collections minimally disrupted

7) Leisure, Open Spaces portfolio

The new Exec member for Sport Leisure and Green Spaces is veteran councillor John Nutley of Ashburton. His appointment to the role was notified last week.

.03 COUNTY COUNCILLOR

Cllr. Peart provided the following report:

Energy from Waste

2020 stats Plymouth facility processes 65,000 tonnes of our waste each year from the South and West of the County.

Overall Waste Processed 261,000 Tonnes. Electricity Generated 204,000 MWh, Steam Generated 57,000 MWh.

Plant Availability 88.93% [target] 91%

Co2 Savings 84,000 Tonnes

Landfill Diversion 99.9%

Cash Savings Vs Landfill Approx £12million pa

Plant availability below target almost entirely because of an outage in October of 100 hours due to an exploding gas bottle causing damage to the fire grate.

Plymouth is one of the least expensive in the country and Exeter one of the most expensive in the country. But both less expensive than Landfill currently £130 per ton.

Devon won an award for the Best New Idea at a recent Local Authority Recycling Advisory Committee with our Shared Savings Scheme working in partnership with 5 of our District Councils. Over £6.8 million worth of savings have been generated over 4 years, with £3.4million shared back with East Devon, Teignbridge, Mid Devon, Torridge and North Devon.

Afghan Refugees in Devon

We now have about 150 refugees in the county temporarily housed in hotels in Exeter and Exmouth with a number of rescued cats and dogs from the well -publicised animal sanctuary in Tiverton area. We should be paid back monetarily by the Home Office but staff are becoming increasingly stretched by the lack of resources.

2754 FINANCE

.01 PAYMENTS:

It was proposed by Cllr. Watson, seconded by Cllr. Lambert, that the payments listed below, in accordance with '211206 payment schedule' be approved; then processed by the clerk. Agreed unanimously therefore **RESOLVED** to approve. Clerk to process.

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HMRC	Tax & NI for November 2021 PAYE	464.25
K. Ford	Clerk salary for November 2021	1494.26
DCC Pension Fund	Employer & employee contribution to pension for November 2021	506.02
BGS Ltd	Inv. 6389. Cemetery rewilding work (additional to contract)	250.00
BGS Ltd	Inv. 6454. Additional work at St Johns.	894.00
SLCC	Inv. MEM237399-1. Annual membership renewal.	186.00
P. Walton	Inv. dated 26/11/21. Various general maintenance.	160.00
Starboard System Ltd	INV-2192. Scribe Accounts & Cemetery Annual subscription renewal.	1123.20
K. Ford	BPC Mobile phone, replacement handset. Screen protector & case.	229.99
TOTAL (Gross. Incl VAT – to be reclaimed)		5307.72

.02 MONTHLY FINANCE STATEMENTS:

A statement for the period ending 31.11.21 had been forwarded to members. No questions were raised therefore this was **NOTED** by members and signed by the chairman. Clerk to publish on the BPC website.

2755 GOVERNANCE: Terms of Use Agreement

After consideration of the reference to the use of glass, it was proposed by Cllr. Head, seconded by Cllr. Shaw to adopt this agreement for future use, subject to a minor amendment on the glass point. Agreed unanimously therefore **RESOLVED**.

2756 PLANNING:

The following new planning application was considered, and it was resolved for this comment to be submitted to Teignbridge District Council as the Local Planning Authority:

.01

APPLICATION REF: 21/02440/HOU - 4 The Drive, Newton Road

PROPOSAL: New front porch, rear extension and altered roof to garage

It was proposed and seconded, that the following comment be submitted. Agreed unanimously therefore **RESOLVED**.

BPC COMMENTS: No objection.

.02 LOCAL PLAN REVIEW: BPC Consultation Response

Several minor amendments were considered, and these were agreed.

It was proposed by Cllr. Watson, seconded by Cllr. Head, that the consultation response be submitted to Teignbridge District Council. This will be uploaded to the BPC website for reference.

2757 BISHOPSTEIGNTON CLIMATE ACTION PROJECT

Cllr. Watson updated on recent progress made by the Climate Emergency Action Plan (CEAP) working group including the following points to be consider and resolved where possible.

- Community fund set up – to start with £500 from the national lottery grant. This was proposed by Cllr. Watson, seconded by Cllr. Shaw and agreed unanimously therefore **RESOLVED**. Application form to be prepared.
- Community Energy – The CEAP working group rescinded their previous request to join the Community England group instead look at purchasing shares from Teign Energy Communities (TEC) during the next financial year. It was agreed to delay any action until further discussions with TEC have taken place.

2758 HIGHWAYS

.01 **Proposal for Double Yellow Lines on Manor Road:** Members reviewed the clerks report which proposed possible siting for double yellow lines on Manor Road. This was considered and an amendment proposed by Cllr. Shaw, seconded by Cllr. Head. Agreed unanimously therefore **RESOLVED**. This shall be submitted to the DCC Neighbourhood Highways Officer, Ms. T. Faulkner for presentation to Highways and Traffic Orders Committee (HATOC) for consideration. The process is likely to take approximately 2-3 years.

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.02 Vehicle Activated Signs: Members considered further the installation and prices quoted.

It was proposed by Cllr. Lambert, seconded by Cllr. Head, to approve this installation. Agreed unanimously therefore **RESOLVED**.

It was proposed by Cllr. Merritt, seconded by Cllr. Watson, to purchase the 2 solar powered units in accordance with the quote provided, subject to further price negotiations. A budget of £7,300 not to be exceeded. Purchase to be made using Community Infrastructure Levy. Agreed unanimously therefore **RESOLVED**.

2759 QUEENS PLATINUM JUBILEE CELEBRATIONS 2022:

Members considered the clerks report. It was proposed by Cllr. Merritt, seconded by Cllr. Lambert, to approve and support the formation of a working party to prepare for celebratory events to be organised, to be led by Cllr. Head. Agreed unanimously therefore **RESOLVED**.

2760 REMEMBRANCE WORKING PARTY:

Members considered the clerks report. It was proposed by Cllr. Merritt, seconded by Cllr. Shaw, to approve and support the formation of a working party to organise future Remembrance events in the village. Agreed unanimously, therefore **RESOLVED**. Clerk to appoint group and arrange meeting for February 2022.

2761 CLERKS REPORT: A full report of BPC business was provided to members and uploaded to the BPC website prior to the meeting. The following queries or additional comments were raised:

.01 The clerk reported the absence of Cllr. Benham may be ongoing due to personal choice relating to Covid. To minimise personal risk, she has resigned from all committees which are required to meet face to face. This creates a vacancy on the following committees and the following resolution was agreed:

- Finance & Personnel – Vacancy to be filled in the future.
- Planning Committee – Cllr. Gill to join. Chair to be appointed at a future meeting. First meeting to be chaired by residing Vice-Chair, Cllr. Merritt.
- Asset Management Committee – Cllr. Gateshill, Chair of AMC, felt a replacement members is not required at this time.

.02 Cllr. Gateshill reported concerns over the incorrect installation of floodlight headlamps at the Lawns. Awaiting response from the contractor to organise correction.

.03 The Chair reminded all members of the event organised to acknowledge and thank Mrs. Alison Prestt for her long service to the Community as Pharmacist, and recently Postmaster.

2762 PUBLIC PARTICIPATION:

.01 A resident attended to share concerns regard the proposed development of land at 2 Great Furlong, having received communication directly from the applicant. This was briefly discussed but the Chair and clerk confirmed no action or agreed response should be made until the official planning application consultation is received from the Local Planning Authority.

Contact details for Cllr. MacGregor and the District Council Planning Enforcement Officer were provided to the resident.

.02 A resident asked BPC to consider communication to Teignmouth Town council to question their support of the proposed Teignmouth Air Show, given the climate emergency declaration of TTC and TDC. The Chair agreed this should be added to the next BPC agenda.

.03 A resident reminded the clerk and council of funding opportunities and possible uses:

- TDC Clean & Tidy Fund – to be considered at the next full council meeting
- Cllr. Peart locality budget for another defib unit – Clerk to submit application as soon as possible. Clerk & Cllr. Lambert to liaise with resident who has kindly offered to host the new unit.

THE CHAIRMAN CLOSED THE MEETING AT 9.14PM

DATED:

CHAIRMAN: