

BISHOPSTEIGNTON PARISH COUNCIL

MEMBER SUMMONS

Issued Wednesday 2nd February 2022

Dear Council Member,

Your presence is required for the full council meeting of Bishopsteignton Parish Council to be held at Bishopsteignton Community Centre on Monday 7th February 2022 at 7.30pm.

Both general information about this meeting and an agenda of business to be transacted is below.

Declarations of Interest: Please consider the declaration of any disclosable pecuniary interests or other interests for any agenda items. Should you wish to request dispensation please apply to the clerk in writing prior to the meeting.



Kim Ford - Clerk to the Council

clerk@bishopsteignton-pc.gov.uk

07483 149812

MEETING PROTOCOL & VENUE RESTRICTIONS

- **OPTIONAL:** On arrival, scan the NHS Track & Trace QR Code and provide name and contact details to the clerk.
- **ESSENTIAL:** Please sanitise hands when entering the building.
- **ESSENTIAL:** Unless exempt, please wear a face covering when standing and moving around inside the building, face coverings may be removed when speaking.
- Ensure a safe social distance, of at least 1 metre, is maintained at all times.

For further details of risk assessment and safety measures for BPC meetings and for Bishopsteignton Community Centre please visit the webpage <https://www.bishopsteignton-pc.gov.uk/2021-bpc-meetings/>

AGENDA

OF THE FULL COUNCIL MEETING

TO BE HELD AT COMMUNITY CENTRE, SHUTE HILL, BISHOPSTEIGNTON, TQ14 9QL
AT 7.30PM ON MONDAY 7TH FEBRUARY 2022

As the first tier of local government and being closest to the people, we have the ability to influence decisions for the benefit of the community we serve.

In our endeavours we are mindful that we are entrusted to act in the best interests of the whole community; our aim being to facilitate the best value services and facilities for the Parish of Bishopsteignton.

2202.01	MEETING GOVERNANCE:
.01	Attendance & Apologies: for absence received prior to the meeting, to be noted.
.02	Declaration of Interests: Acknowledgment of DOI received for any item on the agenda. <i>And, if required, Clerk's response to any request for dispensation (made in writing prior to the meeting).</i>
.03	Order of Business: Consider possible reorder of the agenda items listed below and if any should be discussed with press & public excluded (<i>PART II</i>). <i>In accordance with Public Bodies (Admission to Meetings) Act 1960 and Local Government Act 1972, ss100 - 102</i>
.04	Ratification of Minutes of the full council meeting held 10.01.22.
2202.02	OFFICIAL REPORTS (Appendix A) from:
.01	PC. Clarke Orchard - Local Policing Team Neighbourhood Beat Manager.
.02	Cllr. Andrew MacGregor - Teignbridge District Councillor for Bishopsteignton Ward.
.03	Cllr. R. Peart - Devon County Councillor for Kingsteignton & Teign Estuary Division.
2202.03	FINANCE:
.01	PAYMENTS: Resolve payment transactions detailed in '220207 Payment Schedule' (Appendix B).
.02	MONTHLY FINANCE STATEMENT: Resolve to acknowledge '220131' Financial Statement' (Appendix C).

2202.04 .01	HIGHWAYS: TEMPORARY VEHICLE ACTIVATED SIGNAGE: Report from Cllr. Gill regarding use of the temporary unit provided by the police.
2202.05 .01 NB.	GOVERNANCE: OFFICIAL COMPLAINT RECEIVED: Members to review complaint and the clerks reply (Appendix D). Consider and resolve a response and any action, if considered necessary. <i>Clerk's recommendation: In accordance with BPC Standing Order 10.xii & 11.c this matter should only be considered once public, and press are excluded from the council chamber due to the confidential nature of handling of staffing. Once a resolution has been reached minutes shall be openly published accordingly.</i>
2202.06	QUEENS PLATINUM JUBILEE Update from working party chair Cllr. Head, including: Consider report (Appendix E) of possible locations for commemorative tree planting. Resolve to approve.
2202.07 .01 .02	SCOUT HQ/COMMUNITY PAVILION AT THE LAWNS Update from Cllr. Gateshill/Clerk on project progress. Consider a request from first Bishopsteignton Scouts that BPC submit the planning application on their behalf, allowing a 50% reduction on application fees. (See appendix F)
2202.08 .01 .02	OTHER WORKING PARTY UPDATE REPORTS: Opportunity for updates from chair/members of the following working parties, where a meeting has occurred, or project progress has happened since the report provided to full council: CLIMATE ACTION WORKING PARTY – Cllr. Watson TEIGN ESTUARY TRAIL – Cllr. Merritt (latest meeting notes Appendix G)
2202.09	CLERKS REPORTS: A report of updates for ongoing matters, notification of actions taken and any new/forthcoming business for the council for information. (Appendix H).
2202.10	PUBLIC PARTICIPATION: A period of 5 minutes will be allowed for members of the public to raise questions or make comment regarding any other activity, new or ongoing concern within the parish.



Kim Ford, Clerk to the Council

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All business conducted under Bishopsteignton Parish Council Standing Orders Adopted July 2018