

# BISHOPSTEIGNTON PARISH COUNCIL

## MINUTES

FULL COUNCIL MEETING HELD AT BISHOPSTEIGNTON COMMUNITY CENTRE, SHUTE HILL

AT 7.30PM MONDAY 10<sup>TH</sup> JANUARY 2022

### 2766 MEETING GOVERNANCE

#### .01 ATTENDANCE:

PRESENT: Members: Cllrs. Merritt (Chair), Gateshill, Gill, Grimble, Head, Tucker, & Watson (7/11).  
Clerk: Mrs. K. Ford. & 2 members of the public.

APOLOGIES: Cllrs. Benham, Lambert, Moore, & Shaw (4/11). County Cllr. R. Peart, District Cllr. A. MacGregor, P. C. Orchard, & PCSO. Bunce

.02 **DECLARATION OF INTERESTS:** Cllr. Grimble stated a DPI for agenda item 2201.03.01: Planning: New Application (minute reference 2768.01)

.03 **ORDER OF BUSINESS:** No changes to the order were requested. It was not expected that any business to be transacted should require the removal of press and public audience.

#### .04 RATIFICATION OF MINUTES:

Minutes of the Full Parish Council meeting held at Bishopsteignton Community Centre on 06.12.21 were considered. It was proposed by Cllr. Gill, seconded by Cllr. Watson, that these be approved as a true and correct record; to be signed by the chair in the future. Agreed unanimously therefore **RESOLVED**.

### 2767 FINANCE

#### .01 PAYMENTS:

It was proposed by Cllr. Watson, seconded by Cllr. Gateshill, that the payments listed below, in accordance with '220110 payment schedule' be approved; then processed by the clerk. Agreed unanimously therefore **RESOLVED** to approve. Clerk to process.

HMRC	Tax & NI for December 2021 PAYE	464.25
K. Ford	Clerk salary for December 2021	1494.26
DCC Pension Fund	Employer & employee contribution to pension for December 2021	506.02
Morris McGinn Ltd	Cemetery shed repair expenses	124.36
K. Ford	Expenses: Canva subscription	99.99
K. Ford	Expenses: Fasthost subscription	73.20
<b>TOTAL (Gross. Incl VAT – to be reclaimed)</b>		<b>2762.08</b>

#### .02 MONTHLY FINANCE STATEMENTS:

A statement for the period ending 31.12.21 had been forwarded to members. No questions were raised therefore this was **NOTED** by members and signed by the chair. Clerk to publish on the BPC website.

.03 **RECENT FUNDING OPPORTUNITIES:** Consider uses for the following available grant funding, both close on 31.01.22.

- Tidy Teignbridge Fund, up to £2,000. Members considered the options, Cllr. Watson proposed, seconded by Cllr. Head, that this fund be applied for to kick start the project which will tidy and improve the junction of Cockhaven Road. This was unanimously agreed and therefore **RESOLVED**. To meet the application deadline the clerk will liaise with Cllr. Gateshill, as chair of the Asset Management Committee.
- Teign Fund (previously known as Incredible Fund), £150 to £750. Members considered options for the use of this fund. It was proposed by Cllr. Watson that the fund be applied for to provide waterproof solution to the book swap at the Lawns (a later agenda item, if approved). Subject to approval of the book swap this proposal was seconded by Cllr. Tucker, agreed unanimously therefore **RESOLVED**. Clerk to work with Cllr. Watson on this application before the submission deadline.

DATED:

CHAIRMAN:

# BISHOPSTEIGNTON PARISH COUNCIL

## MINUTES - continued

FULL COUNCIL MEETING - held 10.01.22

.04 **RATIFICATION OF MINUTES** of the Finance & Personnel Committee held 20.12.21. It was proposed by Cllr. Tucker, seconded by Cllr. Gateshill, that these be approved as a true and correct record; to be signed by the Chair in the future. Agreed unanimously therefore **RESOLVED**.

.05 **2022-23 BPC BUDGET & PRECEPT:** The BPC Finance & Personnel Committee recommendation was considered, supported by all associated costs detailed in papers provided by the clerk prior to the meeting. With some slight alterations the following proposal was made by Cllr. Watson, seconded by Cllr. Tucker, that BPC approve a budget and precept for 2022-23, detailed as follows:

- Approve and adopt the 2022-23 budget of £67,800 (subject to adjustments for burial account charge income).
- To cover this budget, BPC are required to claim a precept of £64,959 which equates to an increase of 4.43% on the BPC budget & precept of 2021/22.
- That the application for this amount is submitted to TDC by the clerk by the deadline; and
- *It be noted that the addition of approximately £1270 is required to balance the tax base reduction proposed by Teignbridge District Council. This causes the householders council tax statement to represent the total precept for BPC as £66,230, showing an increase of 6.47%*

This was agreed unanimously, therefore **RESOLVED**. Clerk to submit application accordingly.

*Cllr. Grimble left the room*

### 2768 **PLANNING: NEW APPLICATION**

.01 The following new planning application was considered, and it was resolved for this comment to be submitted to Teignbridge District Council as the Local Planning Authority:

**APPLICATION REF:** 21/02823/FUL - 2 Great Furlong

**PROPOSAL:** Erection of a new detached dwelling

The application and associated correspondence were discussed. A member of the public audience was permitted to address the council with an opinion on the proposed development.

It was proposed by Cllr. Merritt, seconded by Cllr. Gateshill, that the following comment be submitted. FOR: 4, AGAINST: 0, ABSTENTION: 2. (seventh councillor, Cllr. Grimble, out of the room due to their DPI).

Carried therefore **RESOLVED**.

**BPC COMMENTS:** Bishopsteignton Parish Council have no objections to the proposed development provided the following concerns are addressed:

- Proximity and possible encroachment of the northern retaining wall on the adjacent service strip; the effect of necessary excavation in this position may affect any services within the strip and could potentially undermine footing of the adjacent highway.
- Part of the parking provision of No. 2, Great Furlong would be compromised by the proposed development (2 off-street parking spaces). How will this be resolved/managed?

*Cllr. Grimble returned.*

### 2769 **BISHOPSTEIGNTON CLIMATE ACTION PROJECT**

.01 **Recycle Bin station at Fore St toilets.** Cllr. Watson introduced the idea and reasons for this. Members felt it would not be in keeping with the conservation area status and may soon fall into a state disrepair costing money and effort to put restore and maintain. Cllr. Watson felt alternative suggestions needed exploring so it was agreed to defer until further information was prepared and available for a resolution. Unanimously agreed, therefore **RESOLVED to DEFER**.

**DATED:**

**CHAIRMAN:**

# BISHOPSTEIGNTON PARISH COUNCIL

## MINUTES - continued

FULL COUNCIL MEETING - held 10.01.22

.02 **Lawns Shed Book Swap:** Cllr. Watson explained how the shed was not fit for purpose was not the right size for the original idea. His suggestion to use it as a community book swap was explained, these would be kept weatherproof in sealable plastic containers and a volunteer is ready to monitor the condition and use. Members felt it might be used for other items too, such as (in addition to the food box).

.03 **Teignmouth Air Show:**

Members discussed the carbon footprint of an event such as the proposed air show and whether an associated appeal should be made to the organisers and Teignmouth Town Council. In light of research conducted, Cllr. Watson advised the impact of the event was much more minimal than expected and the benefits to community morale, local economy and tourism for the town far outweighed the carbon emissions of the event. It was proposed by Cllr. Watson, seconded by Cllr. Head, that a letter should be sent which, if the event were to proceed, encouraged for the opportunity to promote sustainability, through event trade such as food outlets, as well as provide inspiration to future engineers, and showcase British aviation. FOR: 6, AGAINST: 0, ABSTAIN: 1. Therefore carried and **RESOLVED**. Letter to be drafted by Cllr. Watson and the clerk.

### 2770 BISHOPSTEIGNTON EMERGENCY RESILIENCE PLAN

Following consideration of the changes and an update from the clerk it was proposed by Cllr. Merritt, seconded by Cllr. Head, that the latest version of the plan be adopted, and it was understood minor clerical changes, to zone coordinators and the lists of volunteers and vulnerable parishioner would be needed from time to time. Agreed unanimously therefore **RESOLVED**. Clerk to advise BERT members and share updated plan on the parish council website.

The Chair, supported unanimously by all members, wished to acknowledge and give thanks for the hard work of all BERT members, particularly their Chair, Mrs. Cawthraw.

### 2771 CLERKS REPORT

A full report of BPC business was provided to members and uploaded to the BPC website prior to the meeting. The following queries or additional comments were raised:

- .01 **Four Parish Boundary Stone:** The Chair advised a date had been organized to unveil and celebrate the new bench at the four parish boundary stone. He shall advise the clerk of the details so this may be promoted appropriately.
- .02 **Annual PROW Condition Assessment Survey by Scouts:** The clerk reported this had been arranged for Sunday 16<sup>th</sup> January and asked for volunteers to support this by making hot chocolates for the scouts on their return. Unfortunately, no member came forward.

*NB. There was no public in attendance therefore no **PUBLIC PARTICIPATION**.*

**THE CHAIRMAN CLOSED THE MEETING AT 9.14PM**