

BISHOPSTEIGNTON PARISH COUNCIL

MINUTES

FULL COUNCIL MEETING HELD AT BISHOPSTEIGNTON COMMUNITY CENTRE, SHUTE HILL

AT 7.30PM MONDAY 7TH FEBRUARY 2022

2775 MEETING GOVERNANCE

.01 ATTENDANCE:

PRESENT: Members: Cllrs. Benham, Merritt (Chair), Gateshill, Gill, Grimbale, Head, Moore, Shaw, Tucker, & Watson (10/11).

County Cllr. R. Peart, Clerk: Mrs. K. Ford. & 11 members of the public.

APOLOGIES: Cllr., Lambert (1/11), District Cllr. A. MacGregor, P. C. Orchard, & PCSO. Bunce

.02 DECLARATION OF INTERESTS: None

.03 **ORDER OF BUSINESS:** The Chairman offered the opportunity for members of the public to bring forward any agenda item they may be interested to hear but no changes were made in this regard. It was recommended and agreed unanimously that in the interest of personal privacy when discussing a staffing matter agenda item 2202.05 GOVERNANCE: Complaint received should require the removal of press and public audience before being transacted. Moved to the end of the agenda.

.04 RATIFICATION OF MINUTES:

Minutes of the Full Parish Council meeting held at Bishopsteignton Community Centre on 10.01.22 were considered. It was proposed by Cllr. Watson, seconded by Cllr. Shaw, that these be approved as a true and correct record and to be signed by the chair. Agreed unanimously therefore **RESOLVED**.

2776 OFFICIAL REPORTS

.01 POLICE REPORT

PC. Orchard had provided the following report, prior to the meeting, of crimes occurring during the period 01.01.22 to 29.01.22:

Offence	Recorded Crime 01/01/2022 to 29/01/2022	Recorded Crime 01/01/2021 to 29/01/2021	Recorded Crime % Difference
Violence with Injury	0	2	-100.0%
Other Sexual Offences	0	1	-100.0%
Burglary Dwelling	0	1	-100.0%
Criminal Damage	0	3	-100.0%
Possession of Drugs	1	0	-
Total	1	7	-85.7%

Incident Closing Category	Incidents - 01/01/2022 to 29/01/2022	Incidents - 01/01/2021 to 29/01/2021	Incidents % Difference
Anti Social Behaviour	0	3	-100.0%
Crime Recorded	2	5	-60.0%
Public Safety	4	9	-55.6%
Transport	5	3	66.7%
Total	11	20	-45.0%

No enquiries were raised for the police.

The monthly gazette from PC. Orchard is available to download from the BPC website

<https://www.bishopsteignton-pc.gov.uk/next-bpc-meeting/>

BISHOPSTEIGNTON PARISH COUNCIL

MINUTES - continued

FULL COUNCIL MEETING - held 07.02.22

.02 DISTRICT COUNCILLOR REPORT

There was nothing reported by Cllr. MacGregor in advance and no queries to be passed back to him.

.03 COUNTY COUNCILLOR REPORT

Cllr. Peart provided the following report, there were no questions from members.

Citizens Advice Teignbridge update report.

With the lifting of plan B restrictions, the staff are being asked to work from home if they can. This means that, if the staff wish to return to working in the office they can do so. This means they can now return to seeing the more vulnerable clients by appointment face to face in the interview room 1 in Newton Abbot office and can push forward with plans for as virtual drop in at Dawlish.

Citizens Advice have been discussing the lease for the Newton Abbot office with Teignbridge District Council and are close to finalising a 5-year lease. This will mean they can move forward with plans to replace the heating system and ventilation system, which will mean they can make full use of all interview rooms and plan the re-opening of the drop-in service and make better use of the former CVS room. The work should be completed in the next two months. The Covid -secure guidance that was in operation prior to the introduction of Plan B arrangements will have some minor amendments. They will be able to increase the number of people allowed in the office at anyone time to 25 this is mainly to accommodate the rare occasions when the numbers may reach over 20 when training of new volunteers takes place.

2777 FINANCE

.01 PAYMENTS:

It was proposed by Cllr. Watson, seconded by Cllr. Shaw, that the payments listed below, in accordance with '220207 payment schedule' be approved; then processed by the clerk. Agreed unanimously therefore **RESOLVED** to approve. Clerk to process.

HMRC	Tax & NI for January 2022 PAYE	464.25
K. Ford	Clerk salary for January 2022	1494.26
DCC Pension Fund	Employer & employee contribution to pension for January 2022	506.02
DALC	Cllr training. J. Watson, social media. (less £10 credit)	26.00
P. Walton	Bench refurbishment work	100.00
K. Ford	Expenses – VAS posts, stamps	216.31
Bishop Property	Cemetery shed refurbishment	100.00
P. Walton	Playground Inspections 2021-22 (4 months @ £15 each)	60.00
H. Merritt	Expenses – 4PBS Bench plaque	33.90
Morris McGinns	Book Swap Shed refurbishment, parts	17.04
BGS	Chapter 8, Cat Scan & installation of post for VAS x2. Inv. 1129.	180.00
TOTAL (Gross. Incl VAT – to be reclaimed)		3197.78

.02 MONTHLY FINANCE STATEMENTS:

A statement for the period ending 31.01.22 had been forwarded to members. No questions were raised therefore this was **NOTED** by members and signed by the chair. Clerk to publish this on the BPC website.

2778 HIGHWAYS: TEMPORARY VEHICLE ACTIVATED SIGNAGE

Cllr. Gill gave a verbal report on the trial use of the mobile VAS unit on Cockhaven Road, near the junction with The Mead. He felt it worthwhile and a successful deterrent in that any vehicles who saw the unit were obviously slowing on approach. He felt to make the most of the opportunity a team of volunteers would be needed to enable the unit to be manned when in use. It was agreed for a poster to be created, circulated on social media, displayed around the village, and shared with School/preschool parent/carers groups.

DATED:

CHAIRMAN:

BISHOPSTEIGNTON PARISH COUNCIL

MINUTES - continued

FULL COUNCIL MEETING - held 07.02.22

The clerk still had unanswered concerns regarding insurance and liability as well as operative safety and responsibility. These matters will be followed up with PCSO. Bunce & PC. Orchard.

Cllr. Shaw raised the point that pedestrian safety in this area is compromised by poorly parked vehicles rather than speeding, with children attempting to cross between parked cars, and reduced visibility for drivers. This matter will also be raised with PCSO. Bunce and PC. Orchard.

2779 QUEENS PLATINUM JUBILEE

.01 **General Update:** Cllr. Head gave a thorough report of progress to date following the working party meeting, including details of the Queens Green Canopy and one parishioners entry in to the Queens pudding competition. She read aloud a letter which is to be sent to village organisations to encourage them to share details of their planned events so that the parish council jubilee working party can work with James Hooper of Bishopsteignton Heritage to create an event programme. She thanked Cllr. Tucker for his support in the process.

.02 **Green Canopy Planting Options:** Members reviewed the report which showed options for commemorative planting within the BPC managed open space, The Lawns. These were considered. It was proposed, seconded and agreed unanimously to plant a copse of native saplings near the other young trees above the main orchard. **RESOLVED.** This location is also best for the foraging rare bat population in the region.

Cllr. Head and the clerk to liaise with Kate Yeo to agree dates and process for planting with volunteers.

2780 SCOUT COMMUNITY BUILDING AT THE LAWNS

.01 **General Update:** The clerk reported that the land valuation has been conducted and the report and service invoice is to be expected by March. Negotiations on the requested variation of covenant are on hold with TDC due to their recent staffing shortage; this should resume when a graduate starts in the spring.

Mrs. Cawthraw, as Chair of 1st Bishopsteignton Scouts Troop reported the unit was thriving with all sections having a full quota of leaders, children and each section with a waiting list. They are soon launching a new unit for 4- & 5-year-olds; Squirrels Drey. She highlighted the amount of planning for each section leader involved with creating the diverse, educational and engaging activities for the children, also the amount of leader training regularly attended.

The Chair asked Mrs. Cawthraw to pass on the thanks, on behalf of the Parish Council and the community, to all the leaders for the work they do for the younger generation of the village.

.02 **Scouts Request for BPC to be planning permission applicant:** Members discussed the request at length. The majority felt it was enough support to provide the land, including associated valuation and negotiations with TDC on the covenant. The Heads of Terms does indicate all associated and necessary permissions and agreements are to be secured by the Scouts Associations themselves, this includes planning permission. IT was felt more appropriate that BPC support the application, subject to final plans of the proposed building, rather than be the applicant. There was no interest to set a precedent for other organisation expecting the same benefit in the future.

It was proposed by Cllr. Gateshill, seconded by Cllr. Merritt that BPC decline the request. FOR: 7, AGAINST: 0, ABSTAIN: 3. Therefore **RESOLVED.**

2781 WORKING PARTY UPDATE REPORTS

.01 **Climate Action Working Group:** Cllr. Watson updated members of progress towards climate action including the work towards a social media presence and increased followers and views which keeps growing. On these channels the Community Climate Action Fund has been released and promoted. He is in talks with manufacturers of mobile EV charging units, these are made in the UK. Also, with companies that specialise in retro-fitting of sustainable energy solutions to improve efficiency for older properties. The next meeting of the working party takes place on Wednesday 9th February where they will consider and begin planning a community event at the Lawns to promote action in the parish and options for residents to get involved.

The Chair thanked Cllr. Watson for the work he is doing. Cllr. Benham offered other avenues for support and research including Transition Dawlish and the Climate Emergency Officer at TDC.

BISHOPSTEIGNTON PARISH COUNCIL

MINUTES - continued

FULL COUNCIL MEETING - held 07.02.22

- .02 **Teign Estuary Trail Liaison Working Party:** The Chair had, prior to the meeting, circulated notes of the last group meeting held 18.01.22; there were no questions regarding its content. He highlighted that Mr. Roger North, the engineer responsible for delivery of the trail, was due to retire at the end of the month. The role is to be taken over by Hannah Clarke who is already heavily involved in the project so this should not cause any delays.

2782 CLERKS REPORT

A full report of BPC business was provided to members and uploaded to the BPC website prior to the meeting. The following comment was raised:

- Cllr. Gill highlighted the fundraiser event he was organising for his birthday in April. This will raise money towards a defib unit for installation at the Lawns.

2783 PUBLIC PARTICIPATION:

- .01 **Planning Application 21/02699/MAJ** - Old Walls Vineyard, Ash Hill, TQ14 9PQ: Several members of the public expressed disappointment at the comment of 'No objection' submitted by BPC in response to the consultation on this application. Their concerns extended to a lack of notification of the application and inaccuracies in the associated documents on the TDC website. The clerk explained these matters were the responsibility of the Local Planning Authority, Teignbridge District Council.

They questioned why minutes of the BPC planning committee meeting did not contain detail of the conversation held. The clerk explained that her minutes never form a verbatim record, the only obligation is to record the resolutions and anything significant worth noting and although the consideration was lengthy it was straight forward; that the majority of members present did not find any material planning reason to object to the application. A recording of the BPC planning meeting was requested however on this occasion the meeting had not been recorded so it was not possible to provide this.

A member of the public advised that following communications with the delegated planning officer at TDC the application is now considered invalid and shall be redacted, revised and resubmitted in the future. The clerk advised that TDC will be reminded, via District Councillor Andrew MacGregor, of their obligations to display a notice at the site. The clerk added that once a new application is validated and submitted to BPC for consultation it will appear on an agenda, either full council or planning committee depending on the response deadline. All agendas will be published on the noticeboards (as always to meet statutory regulations) as well as the BPC website and Facebook page.

A member of the public stated disappointment at the Parish Councils lack of concern for the proposal considering regular mention of road safety and ecology preservation during this meeting.

- .02 **Dog Fouling at The Lawns:** A member of the public raised concern over dog fouling left at the Lawns. The clerk encouraged regular reporting to TDC via their report-it section on its website, which should initiate more regular but random visits from the dog warden.

THE CHAIRMAN CLOSED PART I OF THE MEETING AT 8.45PM

CLOSED SESSION

In accordance with the Public Bodies (Admission to Meetings) Act 1960, the public and representatives of the press and broadcast media were excluded from the meeting during the consideration of the following items of business as publicity would be prejudicial to the public interest because of the confidential nature of the business transacted.

2784 GOVERNANCE: OFFICIAL COMPLAINT RECEIVED

The Chairman introduced the matter and allowed Cllr. Grimble to read a statement from her daughter, the complainant. As this was new information the clerk declined to respond. Cllr. Grimble then read her own statement regarding the situation which has resulted in this complaint.

DATED:

CHAIRMAN:

BISHOPSTEIGNTON PARISH COUNCIL

MINUTES - continued

FULL COUNCIL MEETING - held 07.02.22

To allow members to speak freely whilst considering the complaint and if any further actions was required, it was suggested that both Cllr. Grimble and the Clerk left the room. This was agreed unanimously, and both left immediately.

Following a lengthy discussion, it was proposed and seconded that the information provided to the Parish Council meeting on the 10 January 2022 complied with GDPR requirements and was also appropriate for consideration of the Planning Application relating to 2 Great Furlong. In addition, the Council have heard the complaint made against the Clerk and her conduct in this matter, but do not agree there is any case to answer, therefore no action is to be taken. Complainant to be informed of this decision.

FOR: 8, AGAINST: 1. Therefore **RESOLVED**.

Furthermore, some suggestions were made to help settle the current situation and ensure no repetition of this:

- Mediation: between Cllr. Grimble and the Clerk. Cllr. Moore offered to host this. It was agreed to present this opportunity to both parties.
- Review of the BPC policies and procedures in relation to GDPR, administer relevant updates where necessary. Cllr. Watson offered to conduct this review with the Clerk.

THE CHAIRMAN CLOSED THIS PART OF THE MEETING AT 9.29PM