

BISHOPSTEIGNTON PARISH COUNCIL

MEMBER SUMMONS

Issued Wednesday 2nd March 2022

Dear Council Member,

Your presence is required for the full council meeting of Bishopsteignton Parish Council to be held at Bishopsteignton Community Centre on Monday 7th March 2022 at 7.30pm.

Both general information about this meeting and an agenda of business to be transacted is below.

Declarations of Interest: Please consider the declaration of any disclosable pecuniary interests or other interests for any agenda items. Should you wish to request dispensation please apply to the clerk in writing prior to the meeting.



Kim Ford - Clerk to the Council

clerk@bishopsteignton-pc.gov.uk

07483 149812

AGENDA

OF THE FULL COUNCIL MEETING

TO BE HELD AT COMMUNITY CENTRE, SHUTE HILL, BISHOPSTEIGNTON, TQ14 9QL
AT 7.30PM ON MONDAY 7TH MARCH 2022

As the first tier of local government and being closest to the people, we have the ability to influence decisions for the benefit of the community we serve.

In our endeavours we are mindful that we are entrusted to act in the best interests of the whole community; our aim being to facilitate the best value services and facilities for the Parish of Bishopsteignton.

2203.01	MEETING GOVERNANCE:
.01	Attendance & Apologies: for absence received prior to the meeting, to be noted.
.02	Declaration of Interests: Acknowledgment of DOI received for any item on the agenda. <i>And, if required, Clerk's response to any request for dispensation (made in writing prior to the meeting).</i>
.03	Order of Business: Consider possible reorder of the agenda items listed below and if any should be discussed with press & public excluded (<i>PART II</i>). <i>In accordance with Public Bodies (Admission to Meetings) Act 1960 and Local Government Act 1972, ss100 - 102</i>
.04	Ratification of Minutes of the full council meeting held 07.02.22 (<i>as circulated to members 16.02.22</i>).
2203.02	OFFICIAL REPORTS (Appendix A) from:
.01	PC. Clarke Orchard - Local Policing Team Neighbourhood Beat Manager.
.02	Cllr. Andrew MacGregor - Teignbridge District Councillor for Bishopsteignton Ward.
.03	Cllr. R. Peart - Devon County Councillor for Kingsteignton & Teign Estuary Division.
2203.03	FINANCE:
.01	PAYMENTS: Resolve payment transactions detailed in '220307 Payment Schedule' (Appendix B).
.02	MONTHLY FINANCE STATEMENT: Resolve to acknowledge '220228' Financial Statement' (Appendix C).
.03	REVISED CLERICAL BUDGET FOR 2022/23: Resolve to acknowledge final agreement of the sector pay award of 1.75% to be backdated to 01.04.21. Please note this increases the BPC budget for 2023 however is covered by the contingency allocated and approved by full council (minute ref: 2767.05 held 10.01.22). (See Appendix D)
2203.04	GOVERNANCE:
.01	POLICY REVIEW: Review & adopt, subject to revisions: <ul style="list-style-type: none">i. Member Code of Conduct – revision - draft Appendix E.ii. Vexatious Communications Policy - new - draft Appendix Fiii. Memorial Assets Policy, with memorial bench application form, Appendices Gi & Gii. To adopt in accordance with a recommendation of the Asset Management Committee made 23.02.22

.02	COMMITTEE STRUCTURE & TERMS OF REFERENCE: To consider current committee & working party provision considering suggested alternatives as detail in clerks report (Appendix H) and a Terms of Reference to cover all (draft as Appendix I).					
2203.05	HIGHWAYS:					
.01	Consider BPC support for a proposal made by PC. Orchard, to implement overnight resident only permitted parking on Fore Street/surrounding area.					
.02	The following road closure notification provided by Devon Highways. To be NOTED:					
	Date	Location	Restriction	Times	Diver-sion	Reason/Operative
	March 21st - April 2nd	Layby, Teignmouth Road	Temporary Closure	18:30 - 06:30	No	Overlay Jurassic Fibre
	April 4th - 6th	Coombe Way	Temporary Closure	08:00 - 17:00	Yes	Tree cutting & pole clearance Jurassic Fibre
	April 25th - 29th	Newton Road, junction with Cockhaven Rd	Temporary Closure	19:00 - 06:00	No Details Provided. Further information requested.	
	April 27th - 28th	West Street	Temporary Closure	20:00 - 04:00	Yes	Create a safe workspace for Engineers. **No Excavation** Sunbelt Rentals Ltd
	May 3 rd - 6th	Church Road	Temporary Closure	08:00 - 17:00	Yes	Overlay Jurassic Fibre
2203.06	WORKING PARTY UPDATE REPORTS: Opportunity for updates from chair/members of the following working parties if required, where a meeting has occurred, or project progress has happened since the previous report provided to full council: <ul style="list-style-type: none">BERT: Chair: Mrs. CawthrawScouts Community Building Working Party: Chair Cllr. Gateshill.Climate Action Working Party: Chair Cllr. WatsonReport from any local council relevant training/ webinar/event attended.					
2203.07	CLERKS REPORTS: A report of updates for ongoing matters, notification of actions taken and any new/forthcoming business for the council for information. (Appendix J).					
2203.08	PUBLIC PARTICIPATION: A period of 5 minutes will be allowed for members of the public to raise questions or make comment regarding any other activity, new or ongoing concern within the parish.					



Kim Ford, Clerk to the Council

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All business conducted under Bishopsteignton Parish Council Standing Orders Adopted July 2018