

BISHOPSTEIGNTON PARISH COUNCIL

MINUTES

FULL COUNCIL MEETING HELD AT BISHOPSTEIGNTON COMMUNITY CENTRE, SHUTE HILL

AT 7.30PM MONDAY 25 APRIL 2022

2793 MEETING GOVERNANCE

.01 Attendance:

Present: Members: Cllrs. Merritt (Chair), Benham Gateshill, Gill, Grimble, Head, & Lambert (7/10).
County Cllr. R. Peart, District Cllr. A. MacGregor, & 1 member of the public.
Clerk: Mrs. K. Ford.

Apologies: Cllr. Shaw, Tucker, & Watson (3/10). P. C. Orchard, & PCSO. Bunce.

It was noted that Mr. R. Moore had served his resignation prior to the meeting and a casual vacancy notice was to be published to the electorate in due course.

.02 **Declaration Of Interests:** None

.03 **Order Of Business:** No change requested

.04 Ratification Of Minutes:

Minutes of the Full Parish Council meeting held at Bishopsteignton Community Centre on 07.03.22 were considered. It was proposed and seconded that these be approved as a true and correct record and to be signed by the chair. Agreed unanimously therefore **resolved to approved.**

2794 OFFICIAL REPORTS

.01 Police Report

PC. Orchard had provided the following report, prior to the meeting, of crimes occurring during the period 01.03.22 to 31.03.22:

Offence	Recorded Crime 01/03/2022 to 31/03/2022	Recorded Crime 01/03/2021 to 31/03/2021	Recorded Crime % Difference
Violence with Injury	2	2	0.0%
Violence without Injury	1	0	-
Public Order Offences	1	0	-
Possession of Weapons	0	1	-100.0%
Total	4	3	33.3%

Incident Closing Category	Incidents - 01/03/2022 to 31/03/2022	Incidents - 01/03/2021 to 31/03/2021	Incidents % Difference
Anti Social Behaviour	1	1	0.0%
Crime Not Recorded	0	1	-100.0%
Crime Recorded	2	1	100.0%
Public Safety	4	8	-50.0%
Transport	5	10	-50.0%
Total	12	21	-42.9%

No enquiries were raised for the police. The clerk thanked Cllr. Gill for liaising between the police team and local venues to organise a schedule of dates for future PACT meetings.

The monthly gazette from PC. Orchard is available to download from the BPC website.

.02 District Councillor Report

Cllr. MacGregor reported on several matters including that TDC are now hosting all meetings face to face; and the Community Councillors fund is now open, application to be made online.

.03 County Councillor Report

Cllr. Peart provided report on welcoming families from the Ukraine, and proposed improvements to Devon bus services.

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2795 FINANCE

.01 Payments:

It was proposed by Cllr. Benham, seconded by Cllr. Grimble, that the payments listed below, in accordance with '220425 payment schedule' be approved; then processed by the clerk. Agreed unanimously therefore **RESOLVED** to approve. Clerk to process.

SLCC	Clerks Training - Management in Action - virtual delegate 10.06.22	72.00
HMRC	Tax & NI for March 2022 PAYE	644.56
K. Ford	Clerk salary for March 2022	1514.47
DCC Pension Fund	Employer & employee contribution to pension for March 2022	514.67
Lee Accounting (SW) Ltd	Inv. SI-6397. 21-22 Process of payroll and Realtime HMRC submission	180.00
SLCC	Clerks Training Seminar - Southwest. 25.05.22	102.00
DALC	2022-23 Subscription	630.88
Very Good Email Company	Emails - additional balance of March & April invoices (adjusting SO)	2.40
K. Ford	Expenses. Refreshments for 2022 Annual Parish Meeting	118.46
TDC	Non-domestic Rates for Bishops Avenue Car parks	349.40
Williams & Triggs	Reservation tablet: NC110 Norris	36.00
Morris & McGinns Ltd	Tap for Lawns Toilets	24.77
K. Ford	Expenses: IT: Laptop security	39.99
Playsafety Ltd	Asset Management: Annual Playground inspection	189.00
Amazon Business	Admin: Stationery	21.73
P. Walton	Various maintenance work during March	185.00

.02 Monthly Finance Statements:

A statement for the period ending 31.03.22 had been forwarded to members. No questions were raised therefore this was **NOTED** by members and signed by the chair. Clerk to publish this on the BPC website.

2796 QUEENS PLATINUM JUBILEE

Ju-bee-lee Border, Lawns Recreation Ground: Members consider the report provided prior to the meeting. It was proposed and seconded to grant permission for the Scouts to create a wildlife friendly border at the Lawns in the position indicated and to donate £50 towards this project in way of thanks for leaflet deliveries. Agreed unanimously therefore **RESOLVED**.

Cllr. Head added an update regarding the event program, draft to be circulated to member for information. The Chairman thanked Cllr. Head and her team for all the hard work to complete this task.

2797 RECOMMENDATIONS FROM THE ASSET MANAGEMENT COMMITTEE (AMC)

.01 Cockhaven Road Junction: Proposal introduced and explained by Cllr. Gateshill; discussion followed.

It was proposed by Cllr. Lambert, seconded by Cllr. Head that BPC set a budget of £10,000 (of CIL, Section 106 and other available funds including Tidy Teignbridge) to enhance the area of Cockhaven Road junction in accordance with the schedule of works and estimates provided; and that BPC AMC are delegated authority to action this work. Agreed unanimously therefore **RESOLVED**.

.02 Playground Enhancements: Proposal introduced and explained by Cllr. Gateshill; discussion followed.

It was proposed and seconded that BPC set the following budgets, £29,000 for The Lawns and £16,000 for Cockhaven Close, and to delegate authority for AMC to complete this project. The AMC shall make every effort to ensure these budgets are not exceeded. All cost shall be met using either CIL, and/or S106 and additional external funding where this can be sourced. FOR: 6, AGAINST: 1, therefore **RESOLVED**.

In addition, it was proposed and seconded that the play equipment, donated in 2021 by Bishopsteignton School be disregarded and disposed of as, following research and attempts to reuse, it is clear this is not fit

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for purpose, is not compatible with existing or potential new play pieces and comes with the added risk of not conforming to general safety legislation. FOR: 6, AGAINST: 1, therefore **RESOLVED**.

2798 PLANNING

.01 New Applications: The following new planning application was considered, It was proposed and seconded that the following comments be sent to Teignbridge District Council as the Local Planning Authority:

APP REF: 22/00500/HOU - 15 Great Furlong

PROPOSAL: Enlarged window openings on South Elevation, addition of balcony with glass balustrade and addition of PV Solar panels

PUBLIC EXP DATE: 14.04.22

BPC COMMENTS: No objection

.02 Notification Of Appeals: The following were noted, it was agreed that no further comments be submitted to the Planning Inspectorate.

- i. Appeal against refusal: 21/01748/FUL – 8 Radway – Dwelling to replace existing garage/workshop.
- ii. Appeal against refusal: 21/01315/OUT – Rivendell, Teignmouth Road – Outline for single storey dwelling.

.03 Notification Of Local Planning Authority Decisions: It was reported by the clerk and NOTED by members that the BPC application to fell a group of Ash trees with suspected Ash dieback at the Cemetery has been refused. It was agreed that the clerk enquire as to how this affects the council's liability should the trees fall naturally and cause damage to either the neighbouring property or a grave memorial headstone. It was agreed that more regular inspections of the health of this group of trees are conducted, at least annually.

.04 Town & Parish Council Consultation: TDC Planning Enforcement: A draft which had been circulated to member prior to the meeting was considered. Several changes were made to the draft and it was proposed and seconded to submit the finalised comments. Agreed unanimously.

2799 GOVERNANCE

Committee Membership:

Cllrs. Grimble and Shaw were nominated to join as members of the Digital Solutions Committee. This was agreed unanimously therefore **RESOLVED**.

There were no nominations of volunteers to join the Finance Committee. Therefore, one vacancy remains.

2800 HIGHWAYS

The following road closure was NOTED:

25-29 April and 2-6 May temporary prohibition of through traffic and parking on Coombes Road East, Coombes Road & Road past Wolvesgrove Farm, for patching work carried out by Milestone Infrastructure.

2801 CLERKS REPORT

A report had been circulated to members prior to the meeting. The following matters were discussed:

- .01 Defibrillators:** the clerk asked for further suggestions for new defibrillators. Near the bottom of Grange Park, Forder Lane was put forward. Clerk to investigate.
- .02 Vandalism at the Lawns: Including the toilets and flood light switch box:** various options to prevent this behaviour were discussed. It was agreed that the gents toilet remain locked, only the ladies to be available for public use as a unisex facility, that Wally be asked to investigate and quote to close off the end sheltered space, and that the clerk investigate to cost of a electric hand dryer unit to be installed. Cllr. Gateshill to liaise with an electrician about supply of a more secure, vandal-proof switch box, for now floodlights to remain off.
- .03 Bakers Yard:** Members discussed the latest information provided by various members of the public and confirmed Cllr. MacGregor that the applicant had submitted revised plan in February, but BPC had not been notified as a

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consultee, and that the application is to be considered by the TDC planning committee at their meeting to be held 27.04.22. It was agreed for the clerk to submit a response reiterating the points raised originally, particularly regarding the obvious risks of the current lacking provision for pedestrian access to the village centre.

THE CHAIRMAN CLOSED THE MEETING AT 9.38 PM

DATED:

CHAIRMAN: