

BISHOPSTEIGNTON PARISH COUNCIL

CLERKS REPORT – Appendix H GENERAL UPDATES @ 09.05.22

PARISH MAINTENANCE:

- **Benches** – Where needed, benches in the parish are to be refurbished over the next month or so. Wally is completing those in the cemetery, he and John P are attending to various others around the parish. This work will need assessing before payment is released. WIP. In addition, John P is helping me load them onto the Parish Online mapping tool to form the asset register.
- **Trees – Ash Dieback:** The case of suspected Ash Dieback at the Parish Cemetery for which permission to fell was refused by TDC is to be inspected again in late summer/early Autumn. I will stay in communication with the Arboriculture Officer regarding this small group of trees, which has a TPO.
- **Litter & Dog waste bin, Cockhaven Road:** Investigating this, I have applied to TDC. Awaiting response.

MOBILE VEHICLE ACTIVATED SIGN: A trial has been conducted. Having discussed several matters with PC. Orchard it is clear there is no liability for the Parish Council, the unit is insured by the police as well as all operative, if necessary, BPC insurance does cover volunteers too. We may need to purchase more high Visibility vests but otherwise there is no associated cost to this activity. As discussed by full council, volunteers are needed to operate the unit, in teams. A poster and FB post should be produced. No action taken yet.

PUBLIC RIGHTS OF WAY:

Surface of FP13 (adjacent to School): The highways neighbourhood officer confirmed this work is not in any future programme as it is not considered a safety defect. She would be happy for the Parish Council to arrange resurfacing. Community Enhancement Fund could be used, she would sign off, depending on if funds are still available. This will give 50% match funding up to £1000. CIL could be used to meet the balance. Quotes and further investigation into funding will be needed before further consideration. No action taken yet.

HIGHWAYS: At the latest highways Liaison meeting, held 03.05.22, the following matters were discussed:

- **20 MPH Zone through the village:** DCC have a list of parishes interested to run with this change in their village, they are working through the list however the NHO for Bishopsteignton warned there will be no increase in the provision of enforcement and local police cannot deal with speeding. The installation will include many new warning signs and road markings and there is a risk of losing the village-feel (such as Alphington, Kingskerswell). It might be better to consider a 20mph restriction when lights flash, on Cockhaven Road at the start and finish of the school day. NHO to provide information for further consideration and timescale to expect for any possible action.
To calm traffic the following WILL NOT be used: Sleeping-Policemen, Rumble-strips, Chicanes. One possible promotion could include a drawing competition for children, these are made into signs and displayed on private property (volunteers). To be considered fully at a future meeting.
- **Budget Cuts:** The NHO has reported severe budget cuts to Devon Highways and no additional works, which are not to resolve a safety defect will be going ahead. The criteria for safety defects is strict and must be adhered to.

REPORTS, TRAINING OPPORTUNITIES & WEBINARS FOR MEMBERS ATTENTION: Should any members wish to attend any of the available courses please contact the clerk.

- Cllr. Benham is enrolled to attend NALC webinar on fighting climate change, taking place on 25 May 2022. To learn more about the actions that councils can take locally to fight climate change and discover how councils are already doing this successfully.
- Clerk Training booked:
 1. SLCC Southwest Training Seminar 25 May
 2. SLCC Management in Action Training seminar 9 June

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BAKERS YARD – In relation to planning application 19/00800/MAJ a site meeting was held 25.04.22. The application is to be determined by TDC Planning Committee at their next meeting, 17.05.22. On this months agenda to consider submitting further comments from BPC (see agenda item 2205.03.02).

QUEENS PLATINUM JUBILEE: The event programme leaflet was finalised this morning and sent to the printer, to distributed later this week by Explorer Scouts. Thanks to them, their leaders, Elaine, Kate & Jo for organising this.

BPC CAR PARKS – The three car parks owned and managed by BPC, being both sides at the top of Bishops Avenue and the one at the Lawns, require some suitable signage and a policy for use to be adopted. This is a task delegated to the Asset Management Committee for further consideration/preparation.

POLICY WORK: I am currently working through a review of all BPC policies, existing and additional which may be required, to ensure we are compliant with statutory regulations before we consider an application for a quality council award (foundation level).

Currently working on the following policies, new & revisions: Training policy, Complaints Policy, the BPC Standing Orders, the BPC Financial Regulations, and BPC Risk Management Scheme.

GREEN ROOF BUS SHELTERS: Awaiting addition of the green roof plants, delays from sedum supplier and wrong time of year to plant. Once complete press release to be created.

INTERPRETATION BOARDS – Bishopsteignton Heritage are leading on the production of several boards around the parish. So far, they have completed these at the four-parish boundary stone, St Johns Church front, and the Admirals graves in the Churchyard. Further boards are anticipated at Bishops Palace Walls (replacement board depending on continued agreement of the landowners) and The Lawns recreation ground to share the wonder of the flora and fauna, Community Centre (as the old school). When draft copy is available to review, I will let you know. I would suggest financial support for the project, perhaps installation, can be provided using S106 funds available for Open Spaces enhancements.

ADMIRALS BOARD – An event shall be organised to unveil the new interpretation board at the Churchyard. This was installed by BH, with support from BPC and the Church so all parties should be involved. Awaiting details.

SCRIBE ACCOUNTS & CEMETERY PACKAGE:

- **ACCOUNTS:** Some further training session completed including VAT & Making Tax Digital which is now mandatory for 2022/23 and beyond. Several further sessions booked. Some fine-tuning needed improve day-to-day use.
- **CEMETERY:** System set up complete, but some inaccuracies detected. Needs revisiting and full attention. I intend to complete this during the Councils summer recess.

BOOKINGS @ THE MUGA: Several of regular booking being made mean the court is closed to the public at the same time, this is difficult to guarantee due to the fact it is never locked. Booking as follows:

- Every Tuesday 7.00 to 8.30 Chudleigh Canons Netball.
- Every Wednesday 7.00 to 8.30 Chudleigh Canon Netball (from 01/06)
- 9-10am Sundays 15/05, 22/05 & 29/05 for Sarah Fields Powerhoop
- Varied use by 1st Bishopsteignton Scout troops different units. (Weather permitting & FOC)

DEFIBRILLATORS - POTENTIAL NEW UNITS:

- A unit has been purchased and delivered; for installation in the Teign View Road/top of Murley Crescent area. A location was not obvious however following recent discussions with WPD I

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have organised for it to be attached directly on the telegraph pole. WPD will provide the power directly, free of charge in perpetuity.

- Agreement in principle to install a unit at Cockhaven Arms, to liaise with management company and arrange funding/donation for the unit purchase.
- Cllr. Gill has kindly offer to donate funds raised from his birthday in 2022 to a new unit, his preferred location in the Lawns, which is ideal.
- Funds have been raised by Linda & Neville Bond for another unit, Grange Park junction is being considered.
- Additional potential locations to be shown on a map, to ensure even coverage, and agreed.

FURTHER MEETINGS – FOR INFORMATION/TO BE ARRANGED:

- BPC Planning Committee: Monday 23 May 7.30pm @ BCC.
- Next Full Council: Monday 6 June 7.30pm @ BCC.
- Asset Management Committee: TBC

VANDALISM AT THE LAWNS (including Floodlights):

Considered by full council at meeting held 25.04.22. It was agreed to...

1. Close up the larger side (gents) continue to use the ladies only. Reducing the amount of damage which can be caused. Clerk to order unisex toilet signage for the door (previously ladies).
2. Install a hand-drier so that paper towel is no longer required; and
3. Block out use of the sheltered area at the southside of the toilet block (originally intended to allow court users to shelter from inclement weather).
4. Power to floodlights currently switched off. A tamperproof switch box is needed and is being investigated by Cllr. Gateshill as AMC chair. He will liaise with an electrician also and we'll be sure to resolve the problem before evenings get dark early from September.

BPC GRANTS:

Better promotion of this is needed and probably an improvement on the application process. Work in progress.

INSURANCE:

To review quotes this month, see agenda item 2205.04.03.

FOR INFO:

For direct contact either phone: 07483 149812, 11am to 3pm, Monday, to Thursday. or email: clerk@bishopsteignton-pc.gov.uk

Majority of my weekly hours will be worked from home, but I do intend to work from the office/visit the parish at least once per week. I will always ensure Cllr. Head knows when I am there, and when I leave, in accordance with the BPC Lone Working Policy.