

BISHOPSTEIGNTON PARISH COUNCIL

MINUTES

OF THE MEETING OF THE ASSET MANAGEMENT COMMITTEE

HELD AT BISHOPSTEIGNTON COMMUNITY CENTRE, SHUTE HILL, AT 9.30AM ON WEDNESDAY 23 FEBRUARY 2022

AM2202.01 COMMITTEE MEETING GOVERNANCE:

- .01 **PRESENT:** Cllrs. Gateshill (Chair), Head, Gill, & Merritt and Clerk: K. Ford
APOLOGIES: Cllrs. Lambert & Grimble
- .02 **DOI:** None
- .03 **Order of Business:** No changes proposed to the agenda.
- .04 **Ratification of Minute:** It was proposed and seconded that the draft minutes of the AMC meeting, held 12.10.21, be ratified as a true and correct record. Agreed unanimously therefore **RESOLVED.**

The following issues were raised:

- The Chairman reminded the clerk to forward photos of possible wording for car park signage.
- It was suggested a temporary laminated sign which replaces the BPC phone number on all playground signs should be erected. This was agreed unanimously. To be actioned.

AM2202.02 MATTERS ARISING – LATEST UPDATE:

1. **MUGA: Court Surface** – No current problems reported, Wally keeping it clear when necessary and greening noticed recently. Nets have been checked and repaired, thanks to Cllr. Gateshill.
2. **MUGA: Toilets:** No change proposed until further consideration of the scout hut project, likely incorporated.
3. **PLAYGROUNDS:** Committee to investigate extending/improving the equipment provided, in accordance with the previously resolved ideas...
 - a) Equipment from Bishopsteignton School – currently in storage awaiting installation once location agreed, further improvements will be necessary to make to equipment safe.
 - b) Clerk to contact several playground equipment providers for a selection of ideas and quotes at £10k, 20k & 30k. One contractor has visit both playgrounds and is preparing quotes, clerk to arrange further reps to visit.
 - c) The annual RoSPA inspection is booked for March. Wally is conducting monthly inspections, as previously agreed, and hasn't reported any safety defects. He is collating a list of minor remedial works to improve the look of the equipment, such as painting, however I will not authorise any works until you are sure what you will do with the equipment in the future, such as replacements. Following submission of the latest RoSPA reports, alongside quotes from playground suppliers this committee can give more thought to this item and funding opportunities.
4. **CEMETERY:**

Garden of Rest Rose Garden – Awaiting obelisk completion & installation.
Flower beds – a group of volunteers regularly attend to these beds weeding where necessary when availability and weather permits, guided by Kate Yeo in a paid contractor capacity.
5. **BUS SHELTERS:** Installed including seats. Now awaiting green roof plants. Press release to be distributed once green roofs are actually green!
6. **WAR MEMORIAL** – It was agreed in Autumn 2021 the condition was satisfactory. Further assessment required in time for Remembrance 2022, allowing time for improvement work if required.
7. **WALLIS GROVE SIGN** – Repairs now completed, awaiting sign replacement and volunteers will be thanked.
8. **REFURBISHMENT OF VARIOUS BENCHES:** Wally is working his way through the list and hopes to provide an update report shortly.
9. **PROW SIGNS:** Several PROW signs are collapsed, and the posts need replacing. I shall get quotes for this work; the cost can be recharged to DCC PROW.

AM2102.03 MUGA FLOODLIGHTS

Following the contractors adjustments the lights now seem to be correctly aligned and causing less disturbance. Awaiting report from TDC EHO.

CHAIRMAN:

DATED:

MINUTES Continued
ASSET MANAGEMENT COMMITTEE meeting held 23.02.22

AM2202.04 DEFIBRILLATORS

The clerk provided an update of upcoming defibs and their potential siting's. Unfortunately, the additional electrical work associated expense to fit one to a residential property on Teign View Road is not commensurate with the benefits for one parishioner only. It is strongly felt a defib is needed in this area, but the location needs to be decided. Currently the unit is with Mr. E. Stephenson, as chair of HLG. This was purchased using grant funding. Further investigation and consideration required.

AM2202.05 COCKHAVEN ROAD JUNCTION ENHANCEMENTS

The Clerk reported that funding from the Tidy Teignbridge scheme has been awarded, this should support the first phase of clearing and preparing the site for enhancement.

Members discussed the most recent plans for the site and the estimates received to date. The clerk reminded a further quote should be sought in accordance with BPC Financial regulations and Standing Orders.

Clerk to contact one further contractor, quotes to be reviewed at a meeting of the AMC prior to the April Full Council meeting so that a recommendation might be provided.

AM2202.06 MEMORIAL ASSET POLICY & APPLICATION FORM - Draft

Members considered the drafts. It was proposed by Cllr. Gill, seconded by Cllr. Merritt, it be recommended to the full council, at their meeting dated 07.03.22, that the policy and application for are adopted for use with immediate effect. Agreed unanimously therefore **RESOLVED**.

AM2202.07 LAWNS: SURFACING

Members considered work to improve ground conditions, made worse by wet weather, in two locations at the Lawns:

- a) **Under disabled access bench, adjacent to the car park.** It was agreed this should be investigated further. Clerk to get a quote from BGS for the same treatment as laid at the bottom gate (adjacent to Stone Lodge). For further consideration once received.
- b) **At both ends of the newly planted hedgerow.** As the space to pass between the East and West of the Lawns is reduced by the cordoning these areas are subject to high footfall and become very muddy and slippery in wet weather. It was discussed but agreed that no action be taken as the areas do dry up in the summer months.

THE CHAIRMAN CLOSED THE MEETING AT 10.40 AM

CHAIRMAN:

DATED: